



# Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907  
T: (831) 424-9003 F: (831) 424-9005 [www.oasischarterschool.org](http://www.oasischarterschool.org)

## Under Construction Education Network (UCEN) Board of Trustees Meeting

### Regular Board Meeting Agenda

Tuesday, March 31, 2026  
5:15 p.m.

Join Zoom Meeting

<https://zoom.us/j/92337170487?pwd=Yy09dMjjiTJ9D9dYQggxJaBBm6Lw.1>

Meeting ID: 923 3717 0487

Passcode: 127479

By Phone: (669) 900-9128

Members of the public may join the meeting in-person at the address listed below.  
Please read Information for the Public section below on public participation.

Oasis Charter Public School Boardroom  
1135 Westridge Parkway  
Salinas, CA 93907

#### INFORMATION FOR THE PUBLIC

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network ( UCEN ) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.

- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).
- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

## **INFORMACIÓN PARA EL PÚBLICO**

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network ( UCEN ). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
- II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto Oasis Public Charter School en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132)
- III. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto Oasis Public Charter School en el (831) 424-9003 dentro de 72 horas de una junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

## **1.0 REGULAR AGENDA**

### **1.1 Call Meeting to Order**

## **2.0 ROLL CALL OF GOVERNING BOARD**

Melissa Edwards, President	Present ___ Absent___
Jorge Acosta, Vice President	Present ___ Absent___
VACANT, Secretary	Present ___ Absent___
Tamara Mitchell, Treasurer	Present ___ Absent___
Minc Brooker, Member	Present ___ Absent___

## **3.0 ADOPTION OF THE AGENDA**

That the Governing Board approves the agenda as presented.

## **4.0 BOARD OF DIRECTORS REPORTS/COMMENTS/REQUESTS FOR INFORMATION**

### **4.1 REPORT: BOARD MEMBERS**

### **4.2 REPORT: EXECUTIVE DIRECTOR**

## **5.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is reserved for any person to address the Board on Closed Session items. The public may address the Board on any Closed Session item or any item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

## **6.0 ADJOURNMENT TO CLOSED SESSION**

### **6.1 Executive Director Performance Evaluation**

Public employee performance evaluation pursuant to (Gov. Code § 54957(b)(1))

## **7.0 RECONVENE TO OPEN SESSION**

## **8.0 PUBLIC COMMENT**

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period, the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

## **9.0 ACKNOWLEDGMENTS**

**Land Acknowledgement** - *Oasis Charter Public School acknowledges that we gather, learn, and grow on the traditional lands of the **Amah Mutsun** and **Esselen peoples**, who have lived, cared for, and cultivated the Salinas Valley and Monterey Bay region for countless generations.*

*We honor their enduring connection to this land, their rich cultural traditions, and their ongoing contributions to our community. We express our deepest gratitude and respect to the Amah Mutsun and Esselen peoples and commit to fostering learning and stewardship that honors their legacy.*

## **10.0 CONSENT AGENDA**

That the Governing Board approve the Consent Agenda.

### **10.1 ACTION: Approval of Minutes**

- February 18, 2026 Regular Board Meeting

### **10.2 ACTION: Current Enrollment and Average Daily Attendance Reports**

## **11.0 DISCUSSION/RECOMMENDATION/ACTION**

### **11.1 ACTION: 2026-2027 Academic Calendar**

### **11.2 ACTION: Christy White Independent Auditor Contract**

### **11.3 INFORMATION/DISCUSSION: Open Forum – Board Member Participation in Agenda Development**

## **12.0 FUTURE AGENDA ITEMS**

## **13.0 NEXT MEETING DATE**

### **13.1 April 28, 2026**

## **14.0 ADJOURNMENT**

**Oasis Charter School**  
**Board Agenda Supplemental Information**

**TITLE OF AGENDA ITEM: ACTION 10.1 Approval of Minutes**

**BOARD MEETING DATE: March 31, 2026**

**BOARD AGENDA ITEM INFORMATION:**

The Board is asked to review the minutes for accuracy in advance of the meeting.  
Thank you.

**ATTACHMENTS: Minutes from the February 18, 2026 Regular Board meeting**

**Administration Recommendation: Approve**  **Information**

**Person submitting item: Lauren Ricker, Executive Director**



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## Under Construction Education Network (UCEN) Board of Trustees Meeting

### Regular Board Meeting Minutes

*(This meeting was postponed from the January 27, 2026 Regular Board Meeting)*

**Wednesday, February 18, 2026**

**5:15 p.m.**

Join Zoom Meeting

<https://zoom.us/j/92337170487?pwd=Yy09dMjijTJ9D9dYvYQqgxJaBBm6Lw.1>

**Meeting ID: 923 3717 0487**

**Passcode: 127479**

**By Phone: (669) 900-9128**

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#### **INFORMATION FOR THE PUBLIC**

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## 1.0 REGULAR AGENDA

### 1.1 Call Meeting to Order @ 5:19pm

## 2.0 ROLL CALL OF GOVERNING BOARD

Melissa Edwards, President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Jorge Acosta, Vice President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Julie Poma, Secretary	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Tamara Mitchell, Treasurer	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Minc Brooker, Member	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

## 3.0 ADOPTION OF THE AGENDA

That the Governing Board approves the agenda as presented.

Amendments:

**Agenda Item 6.1** (conference with Legal Counsel ) was removed; legal counsel not available; moved to March Board Meeting.

**Agenda Items 11.2 and 11.3** were converted into Action Items to Implement new mandatory policies before the March 1, 2026 deadline.

**Agenda Item 13.1-** Re-Scheduling the next board meeting

**Additions:**

**Agenda Item 11.5** Action Item-Acceptance of Julie Poma, Board Secretary, resignation and opening board seat to the public.

**Agenda Item 11.6** Action Item- Cancel Board Meeting set for February 24, 2026.

**Motion to approve the agenda with amendments and additions above by Board Treasurer, Tamara Mitchell; Seconded by Board Vice President, Jorge Acosta.**

**Vote on Motion: 4 - 0**

**Motion: Approved**

## 4.0 BOARD OF DIRECTORS REPORTS/COMMENTS/REQUESTS FOR INFORMATION

### 4.1 REPORT: BOARD MEMBERS

*Board President, Melissa Edwards mentioned that they attended the MCOE meeting in December. Shared some community changes, including a lot of budget cuts coming down the pipe from mental health including school districts. Advised to be cautious on spending, but at the same time making sure we have all our support systems in place.*

## **4.2 REPORT: EXECUTIVE DIRECTOR**

*Executive Director Lauren Ricker reported in January professional development in PBIS and restorative practices and on a school-wide SHARK (Safe, Helpful, Accountable, Responsible and Kind) behavior matrix.*

*Facility concerns included a leaking upper-grade building and a damaged gravel parking area with a parent offering donated labor.*

*Described a potential \$50,000 Professional Development grant that must be spent by June for on-site training and coaching.*

*Academic plans for February include targeted one-on-one iReady testing with a staff schedule, whole-class testing in late February/early March, parent conferences March 9–13, a move to focused instructional minutes to support rechartering goals, and a counselor-led testing incentive ticket system.*

*The SPED teacher resigned effective February 13th, citing salary and health insurance concerns. It also records that she left comprehensive IEP binders and that parents were informed while the school arranged a temporary replacement through an agency.*

*The temporary SPED teacher (15 years' experience) started immediately, her role preparing for an initial IEP on Friday, and interest in joining full time, subject to agency contract constraints and possible buyout considerations. It details caseload specifics including two completed initial tests, two pending initial testing referrals, and a total of 39 students with IEPs out of 170 students, plus resolution of prior missed deadlines with CDE/SELPA.*

*Director reports on therapy dog activity, naming a 14-week-old puppy Indy in training and a serendipitous opportunity to socialize a 16-month-old trainer dog (SAGE) brought by local PD and a trainer who could assist with certification, and it notes plans to ensure formal sign-off for Indy's program.*

## **5.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

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*The board opened public comment on a closed-session ED performance evaluation*

***No Public Comments***

## **6.0 ADJOURNMENT TO CLOSED SESSION @ 5:44 pm**

### **6.1 Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to (Gov. Code § 54956.9(b)): one case  
***Removed from Agenda; no legal counsel present.***

## **6.2 Executive Director Performance Evaluation**

Public employee performance evaluation pursuant to (Gov. Code § 54957(b)(1))

## **7.0 RECONVENE TO OPEN SESSION @ 6:21 pm**

*Nothing to Report on Closed Session Item*

## **8.0 PUBLIC COMMENT**

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*No Public Comments*

## **9.0 ACKNOWLEDGMENTS**

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*We honor their enduring connection to this land, their rich cultural traditions, and their ongoing contributions to our community. We express our deepest gratitude and respect to the Amah Mutsun and Esselen peoples and commit to fostering learning and stewardship that honors their legacy.*

## **10.0 CONSENT AGENDA**

That the Governing Board approve the Consent Agenda.

### **10.1 ACTION: Approval of Minutes**

- December 16, 2025 Regular Board Meeting

### **10.2 ACTION: Current Enrollment and Average Daily Attendance Reports**

**Motion to approve all the consent items by Board Vice President, Jorge Acosta;  
Seconded by Board Member Mink Brooker.**

**Vote on Motion: 4 - 0**

**Motion: Approved**

## **11.0 DISCUSSION/RECOMMENDATION/ACTION**

### **11.1 ACTION: 2025-2026 Consolidated Application and Reporting System (CARS)**

***Motion to approve CARS report by Board Member, Mink Brooker; Seconded by Board Vice President, Jorge Acosta.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**11.2 INFORMATION/DISCUSSION: Adoption of Safe Haven Schools Policy (Assembly Bill 49)**

***Motion to approve Adoption of Safe Haven Schools Policy by Board President, Melissa Edwards; Seconded by Board Vice President, Jorge Acosta.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**11.3 INFORMATION/DISCUSSION: Immigration Enforcement Notification Procedure (Senate Bill 98)**

***Motion to approve Immigration Enforcement Notification Procedure by Board President, Melissa Edwards; Seconded by Board Member, Minc Brooker.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**11.4 INFORMATION/DISCUSSION: EquityIn-Charter Renewal Support Services**

*Executive Director, Lauren Ricker explained the Charter Renewal process and what EquityIn is working on currently which is the petition development; data analysis and narrative development; focusing and reviewing academic, operational and organizational practices.*

**11.5 ACTION: Acceptance of Julie Poma, Board Secretary resignation as of January 26, 2026.**

*Board President, Melissa Edwards expressed sincere appreciation to the Board Secretary for her dedicated service and the significant time and effort she has contributed to Oasis. Her commitment, professionalism, and support have been invaluable to the Board's work and the organization as a whole. The President also noted that her resignation is received with regret, and she will be greatly missed. The Board extends its gratitude and best wishes for her future endeavors.*

***Motion to approve Julie Poma Resignation by Board President, Melissa Edwards; Seconded by Board Member, Minc Brooker.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**11.6 ACTION: Consideration and Approval to Cancel Scheduled February 24, 2026 Regular Board Meeting.**

*Board President, Melissa Edwards proposed cancellation due to the occurrence of back-to-back meetings, as this meeting was intended to serve as a makeup for the January 27, 2026 meeting that did not achieve quorum.*

***Motion to approve Cancellation of Scheduled February 24, 2026 Regular Board Meeting by Board President, Melissa Edwards; Seconded by Board Vice President, Jorge Acosta.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**11.6 ACTION: Authorization and Approval to Initiate Recruitment for Board Member Vacancy**

***Motion to Approve Initiation of Recruitment for Board Member Vacancy by Board President, Melissa Edwards; Seconded by Board Vice President, Jorge Acosta.***

***Vote on Motion: 4 - 0***

***Motion: Approved***

**12.0 FUTURE AGENDA ITEMS**

- Second Interim Budget
- Litigation-OCC
- Parent Advisory Committee
- Update on I-Ready Scores
- Black History Month

**13.0 NEXT MEETING DATE**

**13.1 March 31, 2026**

**14.0 ADJOURNMENT @ 6:47 pm**

**Oasis Charter School**  
**Board Agenda Supplemental Information**

**TITLE OF AGENDA ITEM: 10.2 ACTION - Current Enrollment and Average Daily Attendance (ADA)**

**BOARD MEETING DATE: March 31, 2026**

**BOARD AGENDA ITEM INFORMATION:**

"As of" Date	Enrollment	Average Daily Attendance
09/26/25	169	91.77%
10/24/25	169	92.24%
11/18/25	167	92.32%
12/12/25	166	92.36%
01/23/26	168	92.59%
3/27/2026	169	92.56%

Administration Recommendation: Approve  Information

Person submitting item: Grisela Macias, Office Manager

## Enrollment Summary: Scheduling/Reporting Ethnicity as of 03/27/2026 (A)

**View:** Scheduling/Reporting Ethnicity     
 **Students:**  All Active Enrollments     
 **Date:** 03/27/2026  
 Current Selection

Grade Level	Total in Grade	Asian	African-American	Caucasian	Hispanic	American Indian	Other	Pacific Islander	Unclassified
K	24 M 12 / F 12	2 M 1 / F 1	0 M 0 / F 0	1 M 1 / F 0	21 M 10 / F 11	0 M 0 / F 0	0 M 0 / F 0	0 M 0 / F 0	0 M 0 / F 0
1	26 M 13 / F 13	2 M 0 / F 2	0 M 0 / F 0	3 M 0 / F 3	20 M 12 / F 8	0 M 0 / F 0	1 M 1 / F 0	0 M 0 / F 0	0 M 0 / F 0
2	24 M 8 / F 16	4 M 2 / F 2	2 M 1 / F 1	2 M 0 / F 2	13 M 4 / F 9	0 M 0 / F 0	1 M 1 / F 0	1 M 0 / F 1	1 M 0 / F 1
3	28 M 15 / F 13	0 M 0 / F 0	0 M 0 / F 0	1 M 0 / F 1	26 M 15 / F 11	0 M 0 / F 0	0 M 0 / F 0	1 M 0 / F 1	0 M 0 / F 0
4	26 M 13 / F 13	3 M 2 / F 1	1 M 0 / F 1	3 M 1 / F 2	17 M 8 / F 9	0 M 0 / F 0	0 M 0 / F 0	0 M 0 / F 0	2 M 2 / F 0
5	27 M 11 / F 16	0 M 0 / F 0	1 M 0 / F 1	2 M 0 / F 2	23 M 10 / F 13	0 M 0 / F 0	0 M 0 / F 0	1 M 1 / F 0	0 M 0 / F 0
6	14 M 9 / F 5	1 M 0 / F 1	0 M 0 / F 0	0 M 0 / F 0	12 M 9 / F 3	0 M 0 / F 0	0 M 0 / F 0	0 M 0 / F 0	1 M 0 / F 1
<b>Total</b>	169 M 81 / F 88	12 M 5 / F 7	4 M 1 / F 3	12 M 2 / F 10	132 M 68 / F 64	0 M 0 / F 0	2 M 2 / F 0	3 M 1 / F 2	4 M 2 / F 2

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

### Legend

Icons  - Date Entry

# Attendance Summary By Grade

## Oasis Charter Public School

08/06/2025 to 03/27/2026 = 142 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	1	27	0	4	24	3976	0	570	237.00	3169.00	22.32	93.04%
<b>Subtotal</b>	<b>1</b>	<b>27</b>	<b>0</b>	<b>4</b>	<b>24</b>	<b>3976</b>	<b>0</b>	<b>570</b>	<b>237.00</b>	<b>3169.00</b>	<b>22.32</b>	<b>93.04%</b>
1	2	28	0	4	26	4260	0	570	180.00	3368.00	23.72	91.27%
2	0	27	0	3	24	3834	0	441	130.00	3187.00	22.44	93.93%
3	0	29	0	1	28	4118	0	85	125.00	3573.00	25.16	88.59%
<b>Subtotal</b>	<b>2</b>	<b>84</b>	<b>0</b>	<b>8</b>	<b>78</b>	<b>12212</b>	<b>0</b>	<b>1096</b>	<b>435.00</b>	<b>10128.00</b>	<b>71.32</b>	<b>91.11%</b>
4	1	25	0	0	26	3692	0	64	228.00	3400.00	23.94	93.72%
5	1	29	0	3	27	4260	0	451	139.00	3629.00	25.56	95.27%
6	0	17	0	3	14	2414	0	425	148.00	1841.00	12.96	92.56%
<b>Subtotal</b>	<b>2</b>	<b>71</b>	<b>0</b>	<b>6</b>	<b>67</b>	<b>10366</b>	<b>0</b>	<b>940</b>	<b>515.00</b>	<b>8870.00</b>	<b>62.46</b>	<b>94.10%</b>
<b>Grand Total</b>	<b>5</b>	<b>182</b>	<b>0</b>	<b>18</b>	<b>169</b>	<b>26554</b>	<b>0</b>	<b>2606</b>	<b>1187.00</b>	<b>22167.00</b>	<b>156.10</b>	<b>92.56%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

$(( \text{Carry Fwd} + \text{Gain} - \text{Mult. Gain} ) \times \text{School Days} ) = \text{Actual Days}$

$\text{Actual Days} - ( \text{Off Track} + \text{Days N/E} + \text{Days Absent} ) = \text{Days Attd}$

$[ \text{Days Attd} / ( \text{Actual Days} - \text{Off Track} - \text{Days N/E} ) ] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

**Oasis Charter School**  
**Board Agenda Supplemental Information**

**TITLE OF AGENDA ITEM: 11.1 ACTION: 2026-2027 Academic Calendar**

**BOARD MEETING DATE: March 31, 2026**

**BOARD AGENDA ITEM INFORMATION:**

The proposed 2026–2027 academic calendar has been prepared by school administration and reflects compliance with applicable regulations and operational needs. The calendar outlines instructional days, breaks, holidays, and professional development schedules.

**BACKGROUND:**

Each year, Oasis Charter School develops an academic calendar to establish key dates for the school year, including the start and end of instruction, holidays, staff development days, and other important events. The calendar is designed to meet state instructional day requirements and support effective planning for students, families, and staff.

**RECOMMENDATION:**

It is recommended that the Board review and approve the proposed 2026–2027 academic calendar as presented.

**Administration Recommendation: Approve**  **Information** \_\_\_\_\_

**Person submitting item: Lauren Ricker, Executive Director**

# Oasis Charter Public School 180 School Days/185 Teacher Workdays

## 2026 - 2027

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
19 Instructional Days						
November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
15 Instructional Days						
February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
18 Instructional Days						
May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
19 Instructional Days						

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
21 Instructional Days						
December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
14 Instructional Days						
March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
20 Instructional Days						
June 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
22	21	22	23	24	25	26
27	28	29	30			
20 Instructional Days						

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
17 Instructional Days						
January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
17 Instructional Days						
April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
20 Instructional Days						
July 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
20 Instructional Days						

### Important dates

- August 5: First Day of School
- October 23: End of First Trimester
- October 26-30: Fall Conferences- Minimum Day Week
- February 10: End of Second Trimester
- March 8-12: Spring Conferences – Minimum Day Week
- May 28: Last Day of School – Full Day

**Yellow = Minimum Days: Dismissal for All Grades at 1:30pm**

**Blue = No School: 9/7 Labor Day; 10/12-16 Fall Break; 11/11 Veteran's Day; 11/23-27 Thanksgiving Break; 12/21-1/4 Winter Break; 1/18 MLK Jr. Day; 2/15 February Break; 3/22-26 Spring Break; 6/18 Juneteenth Day**

**Orange = No School, Teacher Workdays/ Professional Development:  
Aug 3, 4; Jan 5; Feb 22; May 29**

**Green = Summer School Session : June 2-30**

**Oasis Charter School**  
**Board Agenda Supplemental Information**

**TITLE OF AGENDA ITEM: 11.2 ACTION: Approval of Independent Auditors Christy White**

**BOARD MEETING DATE: March 31, 2026**

**BOARD AGENDA ITEM INFORMATION:**

The Board is asked to consider the selection of Christy White and Associates as the independent auditing firm for Oasis Charter School. The firm will be responsible for conducting the annual audit and preparing the required financial statements and reports for the applicable fiscal year.

**BACKGROUND:**

Oasis Charter School is required to engage an independent auditing firm to conduct the annual financial audit in accordance with applicable state regulations and reporting requirements. Christy White has experience providing auditing services to charter schools and public educational agencies and has demonstrated familiarity with relevant compliance standards. The selection supports the school's commitment to financial transparency, accountability, and adherence to regulatory obligations.

**RECOMMENDATION:**

It is recommended that the Board approve Christy White and Associates as the independent auditors for Oasis Charter School and authorize school leadership to execute the necessary agreement to secure auditing services.

**ATTACHMENTS:**

- Christy White Contract

**Administration Recommendation: Approve \_\_\_X\_\_\_ Information\_\_\_\_\_**

**Person submitting item: Lauren Ricker, Executive Director**



Certified Public Accountants serving  
K-12 School Districts and Charter  
Schools throughout California

March 19, 2026

Governing Board and Management  
Under Construction Educational Network, Inc  
dba Oasis Charter Public School  
1135 Westridge Pkwy  
Salinas, CA 93907-2529

We are pleased to confirm our understanding of the services we are to provide for Under Construction Educational Network, Inc dba Oasis Charter Public School for the fiscal years ending June 30, 2026, 2027, and 2028.

#### **Audit Scope**

We will conduct an audit of the financial statements of Oasis Charter Public School, (the "Organization"), which comprise the statement of financial position as of June 30, 2026, 2027, and 2028, the related statements of activities, functional expenses and cash flows for the year then ended. Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. LEA Organization Structure
2. Schedule of Expenditures of Federal Awards (if Uniform Guidance applies\*)
3. Schedule of Average Daily Attendance
4. Schedule of Instructional Time
5. Reconciliation of Financial Reports –Annual Financial and Budget Report with Audited Financial Statements

*\*A Federal Single Audit under Uniform Guidance is applicable in any year that the Organization expends more than the Single Audit Threshold in Federal funds.*

#### **Audit Objectives**

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

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[christywhite.com](http://christywhite.com)

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), *Audits of States, Local Governments, and Non-Profit Organizations*, if applicable
- An opinion (or disclaimer of opinion) on compliance with the types of compliance requirements described in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810.

### **Auditor's Responsibilities**

We will conduct our audit in accordance with GAAS, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996, and the provisions of the Uniform Guidance, and the *Guide for Annual Audits of K-12 Local Education Agencies and the State Compliance Reporting* and will include test of accounting records, a determination of major program(s) in accordance with Uniform Guidance (if applicable), and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audit nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

#### **Audit Procedures-Internal Controls**

We will obtain an understanding of the Organization and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Organization's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

When applicable, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Guidance Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Organization's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Organization's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance. A Federal Single Audit under Uniform Guidance becomes applicable when the Organization expends more than the Single Audit Threshold in Federal funds in any given year.

### **Tax Preparation and Other Services**

We will prepare your annual informational returns for the IRS (Form 990 or 990-EZ, as appropriate) and Franchise Tax Board (Form 199) with supporting schedules, and perform related research as considered necessary for the fiscal years ending June 30, 2026, 2027, and 2028. We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the Organization in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. Our work in connection with the preparation of the tax returns does not include any procedures designed to discover defalcations or other irregularities, should any exist. The returns will be prepared solely from information provided to us without verification by us.

These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statements, schedule of expenditures of federal awards, related notes, and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the informational returns, but management must make all decisions with regard to those matters.

Certain communications involving tax advice are privileged and not subject to disclosure to the IRS. By disclosing the contents of those communications to anyone or by turning over information about those communications to the government, you, your employees, or agents, may be waiving this privilege. To protect this right to privileged communication, please consult with us or your attorney prior to disclosing any information about our tax advice. Should you decide that it is appropriate for us to disclose any potentially privileged communication; you agree to provide us with written advance authority to make that disclosure.

The IRS permits you to authorize us to discuss, on a limited basis, aspects of your return for one year after the due date of the return. Your consent to such a discussion is evidenced by checking a box on the return. Unless you tell us otherwise, we will check that box authorizing the IRS to discuss your return with us.

If, during our tax preparation, we discover information that affects your prior-year tax returns, we will make you aware of the facts. However, we cannot be responsible for identifying all items that may affect prior-year returns. If you become aware of such information during the year, please contact us for the best resolution of the issue.

### **Management Responsibilities**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, if applicable, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance (if applicable); (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance (if applicable); (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the organization's website, you understand that electronic sites are a means to distribute information, and therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

With regard to tax preparation, it is your responsibility to provide us with all the information required for preparing complete and accurate returns. You are responsible for the safeguarding of assets, the proper recording of transactions in the books of accounts, the substantial accuracy of the financial records, and the full and accurate disclosure of all relevant facts affecting the return(s) to us. You also have final responsibility for the tax return and, therefore, the appropriate officials should review the return carefully before an authorized officer signs and files it.

You agree to assume all management responsibilities for the tax services, financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Reporting**

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Oasis Charter Public School. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If issued, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide an electronic and up to ten copies of our reports to the Organization, however, management is responsible for distribution of the reports and the financial statements. We will file the report by the published deadline with the Office of the State Controller, California Department of Education, the authorizing agency(ies) of the Organization's charter school(s), and, if different, the applicable County Office of Education and/or Superintendent of Schools where each charter school operates. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

If a Federal Single Audit under Uniform Guidance is performed, we will complete the appropriate section of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through and/or granting entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the audit period.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The annual fee for professional services under the terms of this agreement shall not exceed the following agreed upon amounts:

	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>
Audit Services*	\$ 12,500	\$ 13,750	\$ 15,125
Tax Preparation:	2,000	2,000	2,000
Total Cost of Professional Services	<u>\$ 14,500</u>	<u>\$ 15,750</u>	<u>\$ 17,125</u>

*\*If a Federal Single Audit under OMB Uniform Guidance (UG) becomes applicable during any given year, an additional \$5,000 will be added to the annual audit fee. A Federal Single Audit under OMB UG is applicable in any given year that the Organization expends more than the Single Audit Threshold in Federal funds.*

The annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in audit requirements as stated in *Government Auditing Standards* or the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the Education Audit Appeals Panel, or (2) any changes in the number of charter schools or other programs operated by the Oasis Charter Public School during the period under this agreement, shall be in addition to the above fee. The ability to perform and complete the engagement consistent with the estimated fee included above depends upon the quality of the underlying accounting records and the timeliness of personnel in providing information and responding to requests. A failure to provide this information in an accurate and timely manner may result in an increase in fees and/or a delay in the completion of the engagement.

Optional tax preparation services will only be performed if noted as agreed upon by selection of "audit and tax preparation" in your response. Selection of "audit only" will exclude our responsibilities to perform the tax preparation services noted within this letter unless these services are outlined in a separate engagement letter. Our responsibilities do not include preparation of any other tax returns not previously mentioned that may be due to any taxing authority.

Our invoices for these fees will be rendered upon completion of fieldwork as follows: 25% of contract upon completion of site testing and/or planning, 25% of contract upon completion of interim testing and 50% of contract upon completion of year end fieldwork and are payable on presentation. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting provisions of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. For tax preparation services, each annual engagement will be complete upon the delivery of completed tax returns to you.

In the event that the nonprofit organization operating a single charter school experiences a school closure, a retainer in the full amount of the annual contract would be deemed necessary prior to beginning services for that year.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

**No Legal Services**

Oasis Charter Public School acknowledges and agrees that Christy White, Inc does not provide legal services or licensed accounting services, and such licensed professional services are not included within the services which Christy White, Inc may provide under this Agreement. Oasis Charter Public School agrees to consult a lawyer and/or licensed accountant if Oasis Charter Public School seeks legal or accounting advice, and shall not rely on Christy White, Inc for such advice, consultation or services.

**Indemnification**

Oasis Charter Public School shall indemnify Christy White, Inc and hold harmless its directors, officers, employees, and agents from and against any and all actions, claims, damages and losses, including attorney's fees that may arise out of or in any way result from the negligent or intentional acts, errors, or omissions of Oasis Charter Public School. To the extent that Oasis Charter Public School properly directs Christy White, Inc, and to the extent that Christy White, Inc fails to properly perform the Services, Christy White, Inc shall indemnify and hold Oasis Charter Public School and its officers and employees harmless from and shall defend at its own expense all claims, demands, or suits at law or equity arising in whole or in part, but only to the extent that they arise from Christy White, Inc's active negligence or express breach of its obligations under this Agreement. Nothing in this Agreement shall require Christy White, Inc to indemnify Oasis Charter Public School against claims, demands or suits based upon intentional or negligent acts of Oasis Charter Public School, its agents, officers or employees.

**Informal Dispute Resolution and Mediation**

If any dispute arises among the parties, they agree to first try in good faith to settle the dispute within 7 business days following written notice thereof by communications between themselves. If the parties are unable to successfully resolve the dispute through such informal communications, then they shall attempt to do so within 45 days thereafter by mediation in San Diego County, California, either in person or by Zoom, under Rules for Professional Accounting and Related Services Disputes before resorting to binding arbitration. Any mediator chosen by the parties must have an accounting background unless they mutually agree in writing after the dispute has arisen to the selection of a mediator that does not have such an accounting background.

**Binding Arbitration**

The parties agree that any claim or controversy that is not resolved through the informal dispute resolution and mediation procedures described above, but which arises out of or relates to this agreement, or accountant's performance or non-performance of services including, without limitation, fees charged by accountant, professional negligence, malpractice, breach of fiduciary duty, and the like will be determined by binding arbitration before the Judicial Arbitration and Mediation Services (JAMS) office in San Diego, California, whether in person or by Zoom. The parties' consent to such jurisdiction and venue, unless they mutually select another venue in writing. Unless expressly set forth to the contrary herein, while the arbitration is pending, the parties shall share the costs of arbitration and arbitrator fees equally. Nevertheless, the arbitrator shall be empowered to reallocate such costs and fees to one side or the other as part of his or her final award. The arbitration will also utilize the then-prevailing comprehensive arbitration rules of JAMS, except that discovery may be taken in that arbitration pursuant to the California Code of Civil Procedure.

The arbitrator to be chosen by the parties shall have an accounting background unless they mutually agree in writing to the selection of an arbitrator that does not have an accounting background. If the parties are unable to agree on the selection of an arbitrator within 14 days after the commencement of the arbitration, then the arbitrator shall be chosen in accordance with the JAMS' rules for arbitrator selection. JAMS shall use its best efforts to include one or more arbitration candidates for the parties to choose from that have an accounting background.

Judgment may be entered upon the arbitrator's award by the San Diego Superior Court. Should Oasis Charter Public School refuse or neglect to appear or participate in the binding arbitration proceeding or pay for its share of the arbitration fees and costs, the arbitrator is empowered to decide the claim or controversy in accordance with the evidence presented.

Oasis Charter Public School should realize that by accepting arbitration, IT WILL WAIVE ITS RIGHT TO A JURY TRIAL AND THE RIGHT, EXCEPT UNDER LIMITED CIRCUMSTANCES, TO APPEAL THE ARBITRATOR'S DECISION.

**Cooperation**

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

**Audit Periods and Extensions**

The first period to be audited shall be for the fiscal year ending June 30, 2026, and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the Organization. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2028 may be secured on a year-by-year basis, subject to the agreement of the Organization and the auditor.

**Independence**

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensure owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Marcy Kearney, CPA  
Partner  
Christy White, Inc.

**RESPONSE:**

This letter correctly sets forth the understanding of Oasis Charter Public School.

Please check your selection:

\_\_\_\_\_ Audit Only

\_\_\_\_\_ Audit and Tax Preparation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Oasis Charter School**  
**Board Agenda Supplemental Information**

**TITLE OF AGENDA ITEM: 11.3 INFORMATION/DISCUSSION: Open Forum – Board Member Participation in Agenda Development**

**BOARD MEETING DATE: March 31, 2026**

**BOARD AGENDA ITEM INFORMATION:**

The Board will engage in an open discussion regarding how Board Members can propose items for future meeting agendas. This may include identifying preferred methods for submission, timelines, criteria for consideration, and coordination with Board leadership and administration.

**BACKGROUND:**

Active participation from Board Members in shaping meeting agendas supports effective governance, diverse perspectives, and alignment with Board priorities. Establishing a clear and consistent process for submitting agenda items can encourage greater engagement and ensure topics of importance are addressed in a timely manner.

**RECOMMENDATION:**

It is recommended that the Board discuss and provide direction on a standardized process for Board Members to submit agenda items, with the goal of increasing involvement and improving agenda planning.

**Administration Recommendation: Approve \_\_\_\_\_ Information \_\_\_X\_\_\_**

**Person submitting item: Melissa Edwards, Board President**