Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907
T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN)
Board of Directors Meeting

Regular Board Meeting Agenda

Tuesday, September 29, 2026
5:30 p.m.

Join Zoom Meeting
https://zoom.us/j/92337170487?pwd=Yy09dMjjjTJ9D9dvfYQqgxJaBBm6Lw.1

Meeting ID: 923 3717 0487
Passcode: 127479
By Phone: (669) 900-9128

Members of the public may join the meeting in person at the address listed below. Please read the Information for the Public section below on public participation.

Oasis Charter Public School Boardroom
1135 Westridge Parkway
Salinas, CA 93907

INFORMATION FOR THE PUBLIC

I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate in the UCEN Board meetings. In person and virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.

II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School (OPCS) at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).

III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at OPCS at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

INFORMACIÓN PARA EL PÚBLICO

I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de UCEN. Si asisten en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.

II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto Oasis Public Charter School (OCPS) en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132)

III. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto OPCS en el (831) 424-9003 dentro de 72 horas de una junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

1.0 CALL MEETING TO ORDER

1.1 ROLL CALL OF GOVERNING BOARD

Melissa Edwards, President	Present ___ Absent____
Tamara Mitchell, Treasurer	Present ___ Absent____
Minc Brooker, Member	Present ___ Absent____
Steve Duran, Member	Present ___ Absent____
Vacant, Member	Present ___ Absent____

1.2 Pledge of Allegiance

1.3 Adoption of the Agenda

2.0 ACKNOWLEDGMENTS/ANNOUNCEMENTS/PRESENTATIONS

2.1 Land Acknowledgement

*Oasis Charter Public School acknowledges that we gather, learn, and grow on the traditional lands of the **Amah Mutsun** and **Esselen peoples**, who have lived, cared for, and cultivated the Salinas Valley and Monterey Bay region for countless generations.*

We honor their enduring connection to this land, their rich cultural traditions, and their ongoing contributions to our community. We express our deepest gratitude and respect to the Amah Mutsun and Esselen peoples and commit to fostering learning and stewardship that honors their legacy.

2.2 Other Acknowledgements

2.3 Announcements

2.4 Presentations

3.0 BOARD OF TRUSTEES REPORTS/COMMENTS/REQUESTS FOR INFORMATION

3.1 REPORT: Board Members

3.2 REPORT: Executive Director

4.0 PUBLIC COMMENT

The public may comment on each listed agenda item before or during the Board's consideration of that item, in addition to commenting on unlisted matters within the Board's jurisdiction during general public comment.

5.0 CONSENT AGENDA

That the Governing Board approve the Consent Agenda.

5.1 ACTION: Current Enrollment/Average Daily Attendance (ADA) Reports for 2026-27 SY

5.3 ACTION: Personnel Report for August and September

5.4 ACTION: Warrants and Cash Flow for August

6.0 DISCUSSION/RECOMMENDATION/ACTION

BOARD GOVERNANCE AND ORGANIZATION

6.1 DISCUSSION/ACTION: Accept Resignation of Board Secretary Francisco Mata

Accept the written resignation effective as stated in the written notice and recognize the resulting vacancy on the UCEN Board of Directors.

6.2 DISCUSSION/ACTION: Election of Officers

Receive nominations and elect Board officers to fill the positions of Vice President and Secretary in accordance with UCEN Bylaws.

6.3 DISCUSSION/ACTION: Appointment of Governance Committee

Consider appointment of Board members to the Governance Committee and confirmation of its responsibilities for recruitment and nominations, Board development, training, mentoring, monitoring, accountability, and Board term tracking.

6.4 DISCUSSION/ACTION: Establish Board Policy Committee and Appoint Board Members

Consider establishment or confirmation of a Board Policy Committee and the appointment of members to review existing and proposed Board policies, identify policies requiring revision or development, and make recommendations to the full Board.

6.5 DISCUSSION/ACTION: Board Vacancy Recruitment Process and Direction to Governance Committee

Review and confirm the recruitment and vacancy-filling process following the resignation of a Board member. Under the UCEN Bylaws, the Governance Committee acts as the recruitment and nominations committee and makes recommendations to fill vacancies; the Board President proposes candidates after consultation with the Governance Committee; and the full Board makes the final appointment.

6.7 DISCUSSION/ACTION: Form 700 and Conflict of Interest Compliance Review

Review UCEN's Form 700 and conflict of interest compliance process for Board members and other designated positions, including filing responsibilities, deadlines, recordkeeping, and annual compliance monitoring.

6.8 DISCUSSION/ACTION: Distributions of Current Brown Act Materials to All Board Members
Provide each UCEN Board member with a current copy of the Ralph M. Brown Act and current Brown Act Guidance for use as Board governance reference materials.

6.9 DISCUSSION/ACTION: Review and Approve Professional Boundaries - Staff/Student Interaction Policy
Review the current Professional Boundaries - Staff/Student Interaction policy and confirm its adoption status, effective date, current version, staff distribution, training, and acknowledgement process. Prior Board materials identified this policy for follow-up, and the September website audit recommends confirming the current adoption date and staff acknowledgement process.

6.10 DISCUSSION/ACTION: Governance Committee Meeting Schedule
Discuss and establish the regular Governance Committee meeting schedule through June 2027. Proposed meetings are the first Monday or Wednesday of the month at 5:30 p.m. starting in October 2026, or other dates/times approved by the Board.

6.11 DISCUSSION/ACTION: Governance Committee Teleconference Authorization
Consider whether the Governance Committee qualifies for applicable Government Code Section 54953.8.6 Teleconference Procedures and consider authorization if legally eligible.

6.12 DISCUSSION/ACTION: Temporary Charter Renewal Support Ad Hoc Committee
Consider establishment of a temporary ad hoc committee solely to support UCEN's charter renewal preparation, coordination, document review, and recommendations to the full Board.

FINANCIAL OVERSIGHT AND INTERNAL CONTROLS
6.13 DISCUSSION/ACTION: Fundraising Accountability and Internal Controls
Review UCEN's fundraising accountability procedures, including fundraising/event logs, authorization, cash/check handling, two-person verification, electronic receipts, deposits, reconciliation, donor restrictions, segregation of duties, record retention, and Board reporting.

6.14 DISCUSSION/ACTION: Acceptance of Current Warrants
Receive and review current warrant registers, including payee/vendor, amount, payment method, purpose, account/resource coding, and material or unusual transactions requiring explanation.

6.15 DISCUSSION/ACTION: Standing Monthly Current Budget, Cash, Reserves, and Financial Position Report
Receive a standing monthly financial report showing current month and year-to-date budget-to-actual performance; revenues and expenditures; cash and investments;

accounts payable and obligations; enrollment/ADA assumptions; restricted and unrestricted fund balance/reserves; reserve percentage; material variances; and material forecast changes.

6.16 DISCUSSION/ACTION: Proposed UCEN Board Unrestricted Funds Budget
Discuss establishment of an annual Board/governance budget from legally available unrestricted funds, with a proposed range of $30,000 - $50,000 for legal counsel, governance support, Board development and training, conference and official travel, Board administration/public access, and other lawful Board expenses.

6.17 DISCUSSION/ACTION: Executive Director Spending and Contracting Authority
Review existing limits governing Executive Director expenditures, purchases, contracts, amendments, and other commitments of UCEN funds that do not require prior Board approval.

6.18 DISCUSSION/ACTION: Regular Finance Committee Meeting Schedule
Discuss and establish a recurring Finance Committee meeting schedule on the first or second Monday or Tuesday of every month at 12:00 p.m. in the UCEN Board Room as the regular Finance Committee meeting schedule until further notice, with holiday or other changes handled under applicable notice requirements.

CHARTER RENEWAL, COMPLIANCE AND ACCOUNTABILITY

6.19 DISCUSSION/ACTION: Executive Director Standing Reports on Monterey County Office of Education (MCOE) and Charter Renewal
Establish ongoing reporting requirements regarding meetings, communications, correspondence, requests, submissions, deadlines, feedback, commitments, risks, and other material developments involving MCOE and UCEN's charter Renewal.

6.20 DISCUSSION/ACTION: Harmony at Home Memorandum of Understanding (MOU) and Bullying Prevention Information and Implementation Plan
At Board Member Steve Duran's request, review the current Harmony at Home MOU and receive a report on OCPS's bullying prevention services and implementation plan, including contract status, funding, services delivered, staff/family training, student supports, referral/escalation procedures, policy alignment, and expected outcomes.

BOARD PLANNING AND STRATEGIC DIRECTION

6.21 DISCUSSION/ACTION: Annual Board Governance and Compliance Calendar
Review and consider adoption of an annual governance and compliance calendar identifying regular board meetings, committee meetings, fiscal oversight, monthly financial reporting, audits, policy reviews, Executive Director evaluation activities, officer elections, recruitment, website/compliance reviews, MCOE/renewal milestones, strategic planning, Board training, and other recurring responsibilities.

6.22 DISCUSSION/ACTION: Proposed May 15, 2027 Annual Board Retreat
Consider designating Saturday, May 15, 2027, from 8:00 a.m. to 4:0 p.m. for UCEN's annual governance meeting and Board retreat, including strategic planning and Board development and training, annual governance goals, committee work plans, Executive Director goal/evaluation planning, fiscal priorities, renewal follow-up, and other properly agendized Board business.

6.23 DISCUSSION/ACTION: Receive Feedback on Strategic Plan, Mission and Vision Statements
Receive presentation of staff feedback on the proposed strategic plan and staff/administration feedback on the proposed Mission and Vision Statements; discuss proposed revisions, strategic priorities, and organizational direction; and consider adoption.

BOARD DEVELOPMENT AND EXTERNAL SUPPORT

6.24 DISCUSSION/ACTION: 2026 Charter Schools Development Center (CSDC) Conference Attendance
Consider UCEN's participation in the 2026 CSDC Conference, November 16-18, 2026, in Sacramento, with a delegation of no fewer than two (2) and no more than four (4) UCEN representatives, including at least one Board member.

6.25 DISCUSSION/ACTION: Change November 2026 Regular Board Meeting Date
Consider rescheduling the November 17, 2026 Regular
Board Meeting because the CSDC Conference is being held November 16-18, 2026.

6.26 DISCUSSION/ACTION: Requests for Proposals (RFP) - Executive and Governance Support Services.
Consider authorization to issue one or more RFP's for professional executive and governance support, including Board operations, governance systems, policy development, organizational support, compliance, strategic planning, and charter renewal support.

7.0 FUTURE AGENDA ITEMS

8.0 NEXT MEETING DATE

8.1 October 27, 2026

9.0 ADJOURNMENT