



Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907
T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN) Board of Directors Meeting

Board Retreat

(*includes materials furnished to Board Members)

Tuesday - July 15, 2023

Time: 9:00 am - 1:00 pm

**Location: Taylor Building
150 Main Street. Suite 400
Salinas, CA 93907**

or

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 254 592 316 347

Passcode: qBX5Bu

Or call in (audio only)

+1 213-204-8607,,963729392# United States, Los Angeles

Phone Conference ID: 963 729 392#

****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the Under Construction Educational Network (UCEN) Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. For virtual meetings, members of the public are welcome to make comments during the virtual meetings when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (3) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Natalie Zayas at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

***PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA ***

INFORMACIÓN PARA EL PÚBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entréguelo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomar acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dr Natalia Zayas al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable para satisfacer sus necesidades. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132))

1.0 REGULAR AGENDA

1.1 Call Meeting to Order: President

2.0 ROLL CALL OF GOVERNING BOARD

Jacqueline Vasquez-President: Yes ___ Absent ___

Margie Wiebusch-Vice President: Yes ___ Absent ___

Steve Duran - Treasurer: Yes ___ Absent ___

Maria Alvarez - Member: Yes ___ Absent ___

Jamie Stracuzzi- Member : Yes ___ Absent ___

3.0 ADOPTION AGENDA

That the Governing Board approve the agenda as presented.

4.0 APPROVAL OF THE MINUTES

That the Governing Board approve the minutes of the Regular Meeting of June 20, 2023

5.0 BOARD OF TRUSTEE COMMENTS

Board Members wishing to address agenda items and/or other items may do so at this time.

6.0 PUBLIC COMMENT

Individuals wishing to address agenda items and/or other items, may do so at this time or wait until the agenda item comes up. There will be a limit of 3 minutes per person on public comments (double that time for individuals utilizing an interpreter).

7.0 CLOSED SESSION

7.2 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case)

8.0 RECONVENE TO OPEN PUBLIC SESSION

9.0 ACKNOWLEDGEMENTS

10.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

10.1 ACTION: School Compliance Consultant Agreement

That the Governing Board approve the School Compliance Consultant Agreement for the 2023-2024 school year.

10.2 ACTION: Updated Calendar

That the Governing Board approve the School Academic Calendar for the 23/24 school year after changes were made based on Staff requests during the Staff Retreat.

10.3 ACTION: Computers

That the Governing Board approve the purchase of 125 Chromebooks for student use.

10.4 ACTION: Extra pay duties

That the Governing Board approve the extra duty pay list for staff for specific duties outside of their normal duties.

11.0 NON ACTION ITEMS

11.1 Board Training

Human Resources Investigation Training by Young, Minney, & Corr

11.2 Strategic goal setting for 2023/2024 school year

11.2 Board participation at school and events

11.3 Board Roles

13.0 STAFF REPORTS

13.1 Staff Report: Executive Director, Dr. Natalie Zayas

14.0 FUTURE AGENDA ITEMS

15.0 NEXT MEETING DATE

Next Regular Board Meeting: Tuesday, August 29, 2023

16.0 ADJOURNMENT



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Under Construction Education Network (UCEN) Board of Directors Meeting

Annual Meeting Minutes*

(*includes materials furnished to Board Members)

Tuesday - June 20, 2023

Time: 5:15 p.m.

**Place: Oasis Charter Public School Board Room
1135 Westridge Parkway
Salinas, CA 93907
or
via Zoom/hybrid Teleconference**

Join Zoom Meeting

<https://zoom.us/j/95951088531?pwd=YitJbHdiVW9TSkd3ZDNCTINzTnJJZz09>

Meeting ID: 959 5108 8531

Passcode: AVXZ71

+16699009128,,95951088531#,,,,*440320# US (San Jose)

****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS****

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LOS MIEMBROS DE LA MESA DIRECTIVA ***

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1.0 REGULAR AGENDA

1.1 Meeting called to order at 5:20 p.m. by Jacqueline Vasquez, Board President

2.0 ROLL CALL OF GOVERNING BOARD

Jacqueline Vasquez-President: Yes Absent _____

Margie Wiebusch-Vice President: Yes Absent _____

Steve Duran - Treasurer: Yes Absent _____

Maria Alvarez - Member: Yes _____ Absent _____

Jamie Stracuzzi- Member : Yes _____ Absent _____

President Vasquez noted that due to a contagious bout of bronchitis, Board Treasurer, Steve Duran must participate via zoom.

3.0 PLEDGE OF ALLEGIANCE

4.0 ADOPTION AGENDA

That the Governing Board approve the agenda as presented.

**Motion to approve the agenda by Board Vice President, Margie Wiebusch;
Seconded by Board President Jacqueline Vasquez.**

Vote on Motion: 3 - 0 Motion: Approved

5.0 APPROVAL OF THE MINUTES

That the Governing Board approve the minutes of the Regular Meeting of May 30, 2023.

**Motion to approve the minutes by Board President, Jacqueline Vasquez; Seconded
by Board Treasurer, Steve Duran.**

Vote on Motion: 3 - 0 Motion: Approved

6.0 BOARD OF TRUSTEE COMMENTS

Board Members wishing to address agenda items and/or other items may do so at this time.

No comments.

7.0 PUBLIC COMMENT

Individuals wishing to address agenda items and/or other items, may do so at this time or wait until the agenda item comes up. There will be a limit of 3 minutes per person on public comments (double that time for individuals utilizing an interpreter).

No comment.

8.0 CLOSED SESSION

8.1 NEGOTIATIONS WITH UNREPRESENTED POTENTIAL EMPLOYEE:

- District negotiators: Board President
- Position: Executive Director

“Pursuant to Government Code Section 54953, the following will be publicly reported that the Governing Board approves the proposed employment agreement with Dr. Natalie Zayas as the Executive Director of Oasis Charter Public School. Dr. Zayas will be entitled to fringe benefits and compensation in the amount of \$115,427.52 effective August 1, 2023 - June 30, 2025, with a salary increase based on the Board approved salary schedule for the 2024-2025 school year.”

8.2 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case)

9.0 RECONVENE TO OPEN PUBLIC SESSION

Board President, Jackie Vasquez, stated the following

“Pursuant to Government Code Section 54953, the following will be publicly reported that the Governing Board approves the proposed employment agreement with Dr. Natalie Zayas as the Executive Director of Oasis Charter Public School. Dr. Zayas will be entitled to fringe benefits and compensation in the amount of \$115,427.52 effective August 1, 2023 - June 30, 2025, with a salary increase based on the Board approved salary schedule for the 2024-2025 school year.”

10.0 ACKNOWLEDGEMENTS

No acknowledgments at this time.

11.0 CONSENT CALENDAR

Board members may withdraw an item(s) for further discussion from the consent calendar after a motion and second has been made.

11.1 ACTION: Updated Uniform Complaint Procedures

That the Governing Board accept and approve the revised Uniform Complaint Procedures

11.2 ACTION: Winter Consolidated Application and Reporting System (CARS) report 2022-2023 school year.

That the Governing Board approve the CARS report.

Motion to approve Consent Calendar: Board President, Jacqueline Vasquez.

Seconded: Board Vice President, Margie Wiebusch.

Vote on motion: 3 - 0

Motion: Approved

12.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

12.1 ACTION: Medical Stipends

That the Governing Board discuss and take action on the medical stipends for the 2023-2024 school year.

Group discussed the options available and decided to keep things as they are but will review each year.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Treasurer, Steve Duran.

Motion to approve: 3 - 0

Motion: Approved

12.2 DISCUSSION: Enrollment Update - Office Manager, Grisela Macias

That the Governing Board receive an enrollment update report.

Ms. Macias informed the group that a language survey was sent to parents to determine what language their enrollment form should be in. As soon as those are received back pre-enrollment forms are ready to be sent. Board President Vasquez inquired about

electronic forms for enrollment. Ms. Macias noted that she had plans to reach out to other school districts and PowerSchool to find out what programs can be used.

12.3 ACTION: Bylaws

That the Governing Board approve the updated Bylaws.

Dr. Zayas informed the group the attorney has reviewed and made the changes updating the Bylaws. Once this Board approves it will go before the Monterey County Office of Education (MCOE) for final approval.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Treasurer, Steve Duran.

Motion to approve: 3 - 0 Motion: Approved

12.4 ACTION: Articles of Incorporation

That the Governing Board approve the updated Articles of Incorporation

Dr. Zayas advised the group that anytime you update your Bylaws you must update your Articles of Incorporation which has now been done. Again, once this Board approves it will go before MCOE for final approval.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Weibusch.

Motion to approve: 3 - 0 Motion: Approved

12.5 ACTION: Board Member Terms - Board President Jacqueline Vasquez

That the Governing Board approve the list of Board Members

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Motion to approve: 3 - 0 Motion: Approved

12.6: DISCUSSION: Playground Updates

That the Governing Board receive a report on playground updates.

Dr. Zayas shared that she has been meeting with staff to get ideas for an improved playground. Some of the ideas include, new tables, landscaping, a shed for Kindergarten, large games such as Connect Four. The Board thanked Dr. Zayas for considering students interaction in positive ways at recess time.

No Action necessary.

12.7: ACTION: LCAP

That the Governing Board adopt the Local Control Accountability Plan (LCAP)

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Motion to approve: 3 - 0 Motion: Approved

12.8: ACTION: Budget

That the Governing Board adopt the budget for the 2023-2024 school year.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Treasurer, Steve Duran.

Motion to approve: 3 - 0 Motion: Approved

12.9: DISCUSSION: Summer School Plan

That the Governing Board receives the final summer school plan.

Dr. Zayas updated the group on how things are going. She told the group that Cori Puente is doing a great job as the principal of summer school and has wonderful ideas she is incorporating into this year's education plan.

No action necessary.

12.10: DISCUSSION: Staffing for 2023-2024 School Year

That the Governing Board receive a report on staffing for the 23/24 SY.

Board received a report from Dr. Zayas.

No action necessary.

12.11: ACTION: Declaration of Need

That the Governing Board approve the Declaration of Need for the 23/24 SY.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Motion to approve: 3 - 0 Motion: Approved

12.12 2023-2024 DISCUSSION: Legal Fees for the 2022-2023 School Year

That the Governing Board receive a report on legal fees paid during the 22/23 SY Board Member request.

Dr. Zayas reviewed with the group the amount of legal fees spent thus far for SY 22/23 which came to \$48,635.32. This was further broken down into normal school business and public inquiries.

No action necessary.

12.13 ACTION Executive Director's Contract

That the Governing Board approve the Executive Director's Contract for the 2023-2024 school year.

Board President Vasquez re-read from the Closed Session the unanimously approved contract for the Executive Director.

“Pursuant to Government Code Section 54953, the following will be publicly reported that the Governing Board approves the proposed employment agreement with Dr. Natalie

Zayas as the Executive Director of Oasis Charter Public School. Dr. Zayas will be entitled to fringe benefits and compensation in the amount of \$115,427.52 effective August 1, 2023 - June 30, 2025, with a salary increase based on the Board approved salary schedule for the 2024-2025 school year.”

No action necessary.

12.14 ACTION: School Compliance Consultant Agreement

That the Governing Board approve the School Compliance Consultant Agreement for the 2023-2024 school year.

Dr. Zayas advised the group that his fees are remaining the same and that his services have been invaluable this current school year as we try to clean up and become compliant.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Treasurer, Steve Duran.

Motion to approve: 3 - 0 Motion: Approved

12.15 ACTION: Summer Office Work

That the Governing Board approve office summer work hours.

Group discussed extending contacts to 12 months as it is not only a school but a District Office as well. The group decided to approve at this point but to revisit for SY 24/25.

Motion to approve: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Motion to approve: 3 - 0 Motion: Approved

12.16 DISCUSSION/ACTION: July Board Retreat

That the Governing Board select a July date for a Board Retreat and topics for training.

Group tentatively decided on July 15, 2023 at 9 a.m. for a retreat.

13.0 STAFF REPORTS

13.1 Receive Oral Report from Oasis Charter School Instructional Coordinator, Katelyn Gaines

An update on school-wide activities undertaken by the Instructional Coordinator.

Ms. Gaines advised the group she will not be returning this next school year but will be spending time with her replacement to get them up to speed.

The Board thanked Ms. Gaines for all she has done for this school and all the students. They wished her well in her new endeavors.

No action necessary.

13.2 Receive Oral Report from Oasis Charter School Executive Director, Dr. Natalie Zayas

An update on school-wide activities undertaken by the Executive Director.

Dr. Zayas informed the group on the huge amount of reporting she and Ms. Macias have been doing. She also spoke to Mariana Amador's work with updating all the forms for the new school year. Dr. Zayas will be going to a Project Based Leadership and Coaching Training conference with Stephanie Curley and Scott Laxier. She will also be going with Cathy Dozier to a safety conference in July.

No action necessary.

14.0 FUTURE AGENDA ITEMS

President Vasques requested that a calendar of events be created to help keep track of Oasis traditions and new ideas and events.

No action necessary.

15.0 NEXT MEETING DATE

15.1 Board Retreat: Saturday, July 15, 2023; Next Regular Board Meeting: Tuesday, August 29 2023

16.0 ADJOURNMENT 6:43 p.m.

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 10.1 ACTION: School Compliance Consultant Agreement

BOARD MEETING DATE: July 15, 2023

BOARD AGENDA ITEM INFORMATION

- The contract previously approved had the incorrect pay rate
- This contract has the pay rate of \$105/hour

Administration Recommendation: Approve ___X___ Information_____

Person submitting item: Dr. Natalie Zayas

Consultant Agreement
Between
UCEN Board/Oasis Charter Public School (OCPS)
&
Robert Costa

This Consultant Agreement, ("Agreement") is entered into by and between the above "parties". The UCEN Board ("Board") Oasis Charter Public School ("OCPS") a California nonprofit public benefit corporation operating a school approved by Monterey County Office of Education ("MCOE").

The Board has the authority to hire consultants who will assist the Board in achieving its' goals of maintaining compliance with the commitments made in the OCPS Renewal Petition and the Memorandum of Understanding (MOU) with MCOE and ensure best practices for internal procedures of the OCPS.

Recitals

WHEREAS, OCPS is a charter school, organized and operating pursuant to the provisions of the "Charter" and applicable laws;

WHEREAS, UCEN/OCPS are authorized pursuant to the terms of its charter and policies to select and hire a consultant who is qualified to perform duties, such as; assist in developing policies, procedures or internal operations procedures or any other duties that may be assigned by the Executive Director or Board.

WHEREAS, UCEN/OCPS proposes to formalize the services to be rendered by Robert Costa, Consultant, by way of the terms and conditions set forth in this "Agreement", the "parties" hereby agree as follows:

AGREEMENT

Terms and Conditions

1. **Duties:** The consultant shall perform the outlined duties as described above at the direction of the Executive Director and/or UCEN Board.
2. **Compensation:** Consultant will receive \$105 for each completed hour of work. The total compensation shall not exceed \$25,000 for the term of the contract. In the event it is determined by the Executive Director that any work needing to be completed or performed that may exceed the amount above, the Executive Director may request to exceed the amount above with the approval of the UCEN Board.
3. **Term of Agreement:** UCEN/OCPS hereby employs the services of Robert Costa, Consultant to serve a term commencing August 1, 2023 and ending June 30, 2024.
4. **Expense Reimbursement:** OCPS shall reimburse the consultant for all documented actual and necessary expenses personally incurred within the scope of services rendered in accordance with applicable policies, laws and authorization as preapproved by the Executive Director.

Termination of Contract

This "Agreement" may be terminated by any of the following:

- a. **Termination For Cause:** The consultant may be terminated for cause, by the Board or by the Executive Director at any time.

- b. **Termination Without Cause:** The Board may unilaterally and without cause or advance notice terminate this "Agreement". In consideration of the Board's right to terminate this "Agreement" without cause or notice, the Board shall pay to the consultant for all hours or expenses incurred prior to the termination notice.
 - c. **Revocation /Nonrenewal:** In the event that OCPS charter is either revoked or non-renewed, this Agreement shall terminate immediately upon the effective date of revocation/non-renewal of the charter. Under these conditions a, and b above would not be required to end this agreement.
 - d. **Death or Incapacitation:** The death shall terminate this "Agreement". In the event of incapacitation and in the judgment of the UCEN Board the consultant no longer can perform the essential functions of the prescribed services and with or without reasonable accommodation the "Agreement" may be terminated.
5. **Entire Agreement:** This "Agreement" supersedes any and all other Agreements, either oral or in writing, between the parties. No other Agreement, statement or promise related to the any of the terms and conditions of this "Agreement" shall be valid or binding.
6. **Jurisdiction:** The parties understand and agree that this Agreement was negotiated and executed in the State of California and shall be governed by and construed under the laws of California.
7. **Amendments:** Any amendments or modifications to the provisions of this "Agreement" shall not be applied to this "Agreement" unless all parties have such amendments or

modifications authorized by the Board, Executive Director and in writing.

8. **Severability:** If any term, provision or condition of this “Agreement” be held invalid or unenforceable, the remainder of the “Agreement” shall not be affected and each term, provision or condition of this “Agreement” shall be valid and enforceable to the fullest extent of the law.

Signatures: The undersigned hereby acknowledges that my signature reflects that I have read and understand the terms and conditions of this Agreement.

Consultant

Date

Executive Director

Date

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 10.2 ACTION: Updated Calendar

BOARD MEETING DATE: July 15, 2023

BOARD AGENDA ITEM INFORMATION

- At the staff retreat on June 5, 2023, staff requested that the trimesters be more even than in the past for progress and report grade purposes.
- This 23/24 SY calendar incorporates this change, moving spring conferences to February.

Administration Recommendation: Approve___X___ **Information**_____

Person submitting item: Dr. Natalie Zayas

Oasis Charter Public School 2023-2024 School Calendar

July Julio						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August Agosto						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September Septiembre						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October Octubre						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November Noviembre						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December Diciembre						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Kindergarten 8:30am-2:45pm
1st – 6th grade 8:30am-3:00pm

July 1 Day
7/31 Staff Development

August 17 Days
8/1 -8/4 Staff Development
8/7-8/8 Teacher Workday
***School Begins Aug. 9th**
8/23 All Family Meeting & Back to School Night 5:30pm

September 20 Days
9/4 Labor Day

October 21 Days
10/9 Indigenous People's Day
10/20: end of first trimester - minimum day/1/2 Teacher workday
10/20 NO LAS
10/23-10/27 min days for conferences

November 16 Days
11/10 Veteran's Day
11/20-11/24 Thanksgiving Break

December 11 Days
12/18-1/5 Winter Break

January 16 Days
1/8 Teacher Professional Day
1/15 Martin Luther King Jr. Day

February 20 Days
2/14 End of 2nd Trimester
2/19 President's Day
2/23 Minimum Day ½ Teacher workday
2/23 NO LAS
2/26-3/1 Conferences

March 21 Days
3/1 Conferences

April 17 Days
4/1-4/8 Spring Break

May 22 Days
May 30 & 31 minimum days
5/27 Memorial Day
5/30 Kinder am & 6th grade pm promotion
3/31 Field Day
5/30 & 5/31 NO LAS
School Ends May 31st

June 5 Days
6/10-6/14 Teacher Workday
Min. day 8:30-12:30 K-6

Teacher Workdays No students

Holiday & Vacation No School

January Enero						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February Febrero						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March Marzo						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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Office 831-424-9003

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 10.3 ACTION: Computers

BOARD MEETING DATE: July 15, 2023

BOARD AGENDA ITEM INFORMATION

- PG Computers, our IT, went through all of our student computers
- We are in need of 125 new Chromebooks
- We are gathering quotes
- The Executive Director sent back one quote for revisions to be more cost-effective
- The Executive Director is also working with Best Buy Education for quotes
- The Executive Director has asked those giving quotes to keep as close as possible to \$50,000.
- Quotes will not be in until after this meeting
- This is a request to approve up to \$65,000 for 125 Chromebooks, that will be education durable quality (helps when dropped).
- Budget: Declining Enrollment Fund:
 - After Chromebooks this fund will still have \$281,485.08
 - This fund has been used for playground updates, library carts for push=in libraries to classrooms, the internet wiring project and website redesign project.

Administration Recommendation: Approve **Information**

Person submitting item: Dr. Natalie Zayas

Oasis Charter School

Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 10.4 ACTION: Extra pay duties

BOARD MEETING DATE: July 15, 2023

BOARD AGENDA ITEM INFORMATION

- Many schools offer extra pay for above and beyond duties that occur **outside of contract time.**
- The list below also includes **incentives** for classroom teachers to develop more **Project-Based units.**
- PBL Works is coming to train our staff during our PD week.
- We are asking classroom teachers to develop one PBL unit for this school year, next year we will add another, etc. Slow roll-outs are more successful than overloading our teaching staff.
- **Some duties at school require time after a teachers contract hours.**
- We are completing our Western Association of Schools and Colleges (WASC) review this year and we may need some staff to assist after work hours.
- These options can help retain staff by providing a means to earn more financially.
- These options directly impact students in a positive manner.
- Teachers would apply for most of these options.
- **Consideration:** limiting how many teachers can sign up to ensure teachers are still focused on teaching activities if they so choose.
 - **PBL Incentive:** \$300.00 to develop up to 2 units with an additional \$300.00 when the unit is taught and a reflection with revisions is turned into the Instructional Coordinator. The additional \$300 may carry over into the 24/25 SY due to time to teach, reflect, and revise.
 - We have 8 teachers therefore the potential cost could be \$9,600.00 if all 8 developed 2 units. (Classroom teachers)
 - **Coaching sports teams:** \$1000/sport coached, up to 2 (Certificated or Classified staff)
 - **OCC teacher representative:** \$500.00/year (Certificated Staff)
 - **Western Association of Schools & Colleges (WASC) Committee,** up to 3 staff members for work after contracted hours: \$500.00 (Certificated and possibly Classified)
 - **Yearbook:** \$1000.00/year (Certificated or Classified)

Budgeting: Total Potential Cost: \$14,600.00

Fund: Declining Enrollment: Leaving \$361,085.08 (for assemblies, curriculum, tutoring, playground work)

Administration Recommendation: Approve **Information**

Person submitting item: Dr. Natalie Zayas

UNDER CONSTRUCTION EDUCATION NETWORK, INC.,
a California Non-Profit Corporation
D.B.A. Oasis Public Charter School

Board Approved 6/20/23

FOURTH AMENDED BYLAWS Of
Under Construction Educational Network, Inc.,
A California Nonprofit Public Benefit Corporation

Article I - Name

The name of the Corporation is Under Construction Educational Network, Inc., referred to hereafter as UCEN.

Article II - Authority

UCEN, formerly named "All Children for Tomorrow" was formed by Barbara Blalock on July 26, 1998. Authority was passed to the Board of Directors on March 27, 2000. The Board of Directors officially changed the name of the Corporation on April 27, 2000.

Article III - Purpose

The purpose of the Corporation is to manage, operate, guide, direct and promote one or more California public charter schools. Also in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Article IV - Offices

Section 1. Principal Office

The principal office of the Corporation for the transaction of its business is located at 1135 Westridge Parkway, Salinas, in Monterey County, California.

Section 2. Other Offices

The Corporation may also have offices at such other places, within or without the State of California, where it is qualified to do business, as its business may require and as the board of directors may, from time to time, designate.

Article V - Members

There are no members of this Corporation.

Article VI - Directors

Section 1. Number

The Board of Directors ("Board") shall be no less than three (3) and no more than five (5) members and no more than two alternate members at a given time unless changed by amendments to these Bylaws. The Board of Directors should be a mix of community members and parents with no more than two (2) current parents on the Board at a given time. All directors shall have full voting rights, including any representative appointed by the chartering authority as consistent with Education Code Section 47604(c). If the chartering authority designates a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members.

Section 2. Powers

The Board of Directors shall have all the powers, duties and responsibilities as given by law, and all powers normally given to the members. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the Articles of Incorporation or Bylaws, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors.

Section 3. Terms

Each director shall hold office unless otherwise removed from office in accordance with these Bylaws for four (4) years and until a successor director has been designated and qualified. In case of an emergency, the Board can appoint a director whose term is expiring to another term that is no longer than one year.

Section 4. Appointment

All directors, except for the representative designated by the chartering authority, shall be appointed at the annual meeting in June by a majority vote of the seated directors. At the Board meeting prior to the Annual Meeting, the Governance Committee shall present the names of candidates for appointment to the Board.

Section 5. Vacancies

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director; (2) if the Board of Directors declares by resolution of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; and (3) whenever the number of authorized directors is increased.

Any director may resign effective upon giving written notice to the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the Corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Attorney General.

The President shall propose Board candidates for Board appointed seats following consultation with the Governance Committee. All directors, except for the representative appointed by the chartering authority, shall be appointed by majority vote of the Board or, if the number of directors then in office is less than a quorum, by (1) the affirmative vote of a majority of the directors then in office at a regular or special meeting of the Board, or, or (2) a sole remaining director. A vacancy in the seat of the representative of the chartering authority shall be filled by the chartering authority.

A person appointed to fill a vacancy shall serve for the remainder of the unexpired term and until a successor director has been designated and qualified. If the remainder of the unexpired term is less than one (1) year, that portion shall not be included in the term limit.

Section 6. Removal

Any director, except for the representative appointed by the chartering authority, may be removed, with or without cause, by an affirmative two-thirds (2/3) vote of the directors then in office at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). The representative designated by the chartering authority may be removed without cause by the chartering authority or with the written consent of the chartering authority. Section

Section 7. Compensation

Directors shall serve without compensation but may receive reasonable advancement or reimbursement of expenses incurred in the performance of regular duties in accordance with the provisions of adopted policies.

Section 8. Restriction Regarding Interested Directors

No persons serving on the Board may be interested persons. For purposes of this Section, "interested persons" means either:

- a. Any person who is currently being compensated by the Corporation for services rendered it within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable reimbursement paid to a director as director; or
- b. Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

Section 9. Place of Meetings

A. Meetings shall be held at the principal office of the Corporation unless otherwise provided by the Board. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of the county in which the charter school is located. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Brown

Act. A two-way teleconference location shall be established at each school site. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with¹:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the physical boundaries of the county in which that charter school or schools are located;
 - b. All votes taken during a teleconference meeting shall be by roll call;
 - c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
 - d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public, shall be listed on the agenda; and members of the public shall be provided with an opportunity to address the Board of Directors directly at each teleconference location²;
 - e. Members of the public must be able to hear what is said during the meeting; and
 - f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call³.
- B. The Board shall adopt a regular Board meeting schedule at the annual Board meeting. The regular Board meeting schedule may be revised as necessary by the Board of Directors. The President shall have the authority to reschedule a regular meeting as necessary to establish a quorum of directors. Regular meetings of directors shall be held once each month with the May meeting designated as the Corporation's Annual Meeting.
- C. Special meetings of the Board of Directors may be called by the President or by a majority of the Board. If a President has not been elected then the Vice-President is authorized to call a special meeting in place of the President. The party calling a special meeting shall determine the place, date, and time thereof.
- D. Regular meetings of the board may be held with seventy-two (72) hours' notice in compliance with the Brown Act. the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.
- E. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours' notice is given to the public through the posting of an agenda. Directors shall also receive at least twenty-four (24) hour notice of the special meeting, in the following manner:

¹ Pursuant to Government Code Section 54953, the Corporation may use teleconferencing without complying with the requirements of paragraphs (a), (c), and (d) if the Corporation complies with the requirements of Section 54953(e).

² This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

³ The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

The notice of special meeting shall state the time of the meeting, the place, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

- F. A quorum for the transaction of business shall consist of a majority of the director then in office. All acts or decisions of the Board of Directors, except as otherwise provided in these Bylaws, will be by majority vote of the directors in attendance, based upon the presence of a quorum. Should there be less than a majority of the directors present at the inception of any meeting, the meeting shall be adjourned. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.
- G. Meetings of the Board of Directors shall be presided over by the President. In his or her absence, the meeting shall be presided over by the Vice President or, in the absence of each of these persons, by a Chairperson chosen by a majority of the directors present at the meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, in his or her absence, the President shall appoint another person to act as Secretary of the Meeting. Meetings shall be governed by commonly accepted parliamentary procedures insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this Corporation, or with provisions of law.

Section 10. Non-Liability of Directors

The directors shall not be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 11. Indemnification By Corporation of Directors, Officers, Employees and Other Agents

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code

Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 12. Insurance for Corporate Agents

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation (including a director, officer, employee or other agent of the Corporation) against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such.

Article VII - Officers

Section 1. Officers

The officers of the Corporation shall be a President, a Vice-President, Secretary, Treasurer and an Executive Director. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Executive Director.

Section 2. Qualification, Election and Term of Office

Any board member in good standing may serve as an officer of this Corporation. A slate of Officers shall be presented for consideration by the Governance Committee at the Board meeting prior to the annual meeting. Officers shall be elected by the Board of Directors at the annual meeting in June and shall hold office for one year.

Section 3. Removal and Resignation

Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause an affirmative two-thirds (2/3rd) vote of the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4. Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Duties of the President caused by a vacancy shall be fulfilled by the Vice President until the next election cycle.

Section 5. Duties

The duties of each officer shall be those normally incident to such office and other duties as assigned or designated by the Board.

A. President

The President shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the Corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors. The President shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

B. Vice President

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

C. Secretary

The Secretary shall:

- a. Certify and keep at the principal office of the Corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.
- b. Keep at the principal office of the Corporation or at such other place as the Board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; the names of the directors present at Board of Directors and committee meetings; and the vote or abstention of each Board member present for each action taken.
- c. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- d. Be custodian of the records and of the seal of the Corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the Corporation under its seal is authorized by law or these Bylaws.
- e. Exhibit at all reasonable times to any director of the Corporation, or to his or her agent or attorney, on request of the Articles of Incorporation, Bylaws and the minutes of the proceedings of the directors of the Corporation.
- f. Shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

D. Treasurer

The Treasurer shall:

- a. Oversee the preparation of and adherence to an annual budget. The fiscal year shall be July 1 to June 30.
- b. Serve on the Board Finance Committee and present quarterly reports to the Board.
- c. Keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions.

- d. Exhibit at all reasonable times the books of account and financial records to any director of the Corporation, or to his or her agent or attorney, on request therefore.
- e. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
- f. Deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate.
- g. Disburse the Corporation's funds as the Board of Directors may order.
- h. Render to the President, Chair, if any, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the Corporation; and
- i. Have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

E. Executive Director

The Executive Director shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The Executive Director shall have such other powers and duties as the Board of Directors or the Bylaws may require.

Article VIII - Committees

Section 1. Committee of the Board of Directors

The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the Board, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the directors then in office. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Fill vacancies on the Board of Directors or any committee of the Board;
- b. Amend or repeal bylaws or adopt new bylaws;
- c. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal; or
- d. Create any other committees of the Board of Directors or appoint the members of committees of the Board.

Section 2. Advisory Committees

The Board may also create one or more advisory committees composed of directors and non-directors. The Board shall be authorized to appoint such committees as it deems necessary.

- A. All Committee Chairs shall be appointed by the President with the advice and consent of the Board. They shall serve one-year terms and may serve up to three terms.
- B. Committee members shall be appointed by the Committee Chair, with the advice of the Governance Committee.
- C. Committee members (except as designated below) do not need to be members of the Board, however, every committee shall have at least one Board Member. Non-Board members may serve on only one committee at a time.
- D. All committees may include, as non-voting members, experts in any given field of knowledge needed for the functions of that committee.
- E. Committees shall act in an advisory capacity only to the Board.

Section 3. Standing Committees

Governance

- A. The Governance Committee shall be composed of not less than three (3) Board Members and shall not include any non-Board members;
- B. The committee shall act as a recruitment and nominations committee and make nominations for Board Members and Officers and recommendations to fill vacancies.
- C. The committee shall also be responsible for the on-going training, mentoring and monitoring of the Members of the Board of Directors and ensuring their engagement and accountability. Additionally, the committee shall track Board terms.

Finance

- A. The Finance committee shall include at least two (2) Board Members, one being the Treasurer who shall not be the Chair of the committee.
- B. The committee shall meet monthly, and at other times as needed, to review the finances and provide budget oversight. They shall work with any and all accountants or outside counsel and deliver quarterly reports to the full Board.
- C. The committee shall be responsible for the Corporation's fiscal policies and practices.
- D. The committee shall recommend investment of funds as needed to safeguard and maximize the return on such funds.
- E. When appropriate, the Finance Committee will cooperate with the Audit Committee, including recommending auditing firms.

Section 4. Meetings and Action of Committees

Meetings and actions of committees of the Board of Directors and advisory committees shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Article X - Execution of Instruments

Section 1. Execution of Instruments

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Article XI - Contracts with Directors and Employees

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

The Corporation shall not enter into a contract or transaction in which an employee directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

Article XII - Maintenance of Corporate Records

The Corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of the Board and committees of the Board; and
- c. Such reports and records as required by law.

Article XIII - Inspection Rights

Section 1. Directors Right to Inspect.

Every director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary, as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law.

Article XIV - Required Reports

Section 1. Annual Reports

The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the Corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The Corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The Corporation's expenses or disbursement for both general and restricted purposes;
- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 2. Annual Statement of Certain Transactions and Indemnifications

The Corporation will comply with Corporations Code section 6322.

Article XV - Bylaws

Section 1. Adoption of Bylaws

These amended Bylaws shall become effective upon approval of the Board.

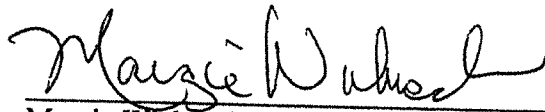
Section 2. Amendments to Bylaws

These Bylaws may be amended by an affirmative two-thirds (2/3rd) vote of the seated Board at any meeting provided the amendments have been submitted to the members of the Board at the meeting prior to the voting meeting.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Under Construction Educational Network, Inc., a California nonprofit public benefit corporation; that these Bylaws, consisting of 11 pages, are the Bylaws of the Corporation as adopted by the Board of Directors on June 20, 2023; and that these Bylaws have not been amended or modified since that date.

Executed on June 20, 2023, at Salinas, California.



Margie Wiebusch, Secretary

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