



Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907
T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN) Board of Directors Meeting

Agenda*

(*includes materials furnished to Board Members)

Tuesday - September 26, 2023

Time: 5:15 p.m.

Place: Oasis Charter Public School Board Room

1135 Westridge Parkway

Salinas, CA 93907

or

via Zoom/hybrid Teleconference

Join Zoom Meeting

<https://zoom.us/j/95951088531?pwd=YitJbHdiVW9TSkd3ZDNCTINzTnJJZz09>

Meeting ID: 959 5108 8531

Passcode: AVXZ71

+16699009128,,95951088531#,,,,*440320# US (San Jose)

****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS** INFORMATION**

TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the Under Construction Educational Network (UCEN) Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. For virtual meetings, members of the public are welcome to make comments during the virtual meetings when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (3) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Natalie Zayas at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every

reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

***PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA ***

INFORMACIÓN PARA EL PÚBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entréguelo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomar acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dr Natalia Zayas al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable para satisfacer sus necesidades. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132))

1.0 REGULAR AGENDA

1.1 Call Meeting to Order: Jacqueline Vasquez, Board President

2.0 ROLL CALL OF GOVERNING BOARD

Jacqueline Vasquez, President: Yes ___ Absent ___

Margie Wiebusch, Vice President: Yes ___ Absent ___

Steve Duran, Treasurer: Yes ___ Absent ___

Maria Alvarez, Member: Yes ___ Absent ___

Jamie Stracuzzi, Member : Yes ___ Absent ___

3.0 ADOPTION OF THE AGENDA

That the Governing Board approve the agenda as presented.

4.0 APPROVAL OF THE MINUTES

That the Governing Board approve the minutes of the Special Board Meeting of September 7, 2023.

5.0 BOARD OF TRUSTEE COMMENTS

Board Members wishing to address agenda items and/or other items may do so at this time.

6.0 PUBLIC COMMENT

Individuals wishing to address agenda items and/or other items, may do so at this time or wait until the agenda item comes up. There will be a limit of 3 minutes per person on public comments (double that time for individuals utilizing an interpreter).

7.0 ACKNOWLEDGEMENTS

8.0 CONSENT CALENDAR

Board members may withdraw an item(s) for further discussion from the consent calendar after a motion and second has been made.

8.1 ACTION: Board Policy, Section II Community Relations, Article II: Uniform Complaint Procedures (UCP)

That the Governing Board approve the revised Policy to include the State of California requirements.

8.2 ACTION: Board Policy, Section V, Article XVI: Head Lice

That the Governing Board approve the revisions to the Head Lice policy to match the California Department of Public Health (CDPH) guidelines.

9.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

9.1 ACTION: Oasis Community Council (OCC) budget request: OCC Representative

That the Governing Board approve the OCC's request of \$2,700 for the months of September - December.

9.2 ACTION: Oasis Community Council: OCC Representative

The OCC requests that the board approve the addition of Cher Onitsuka, OCC member and Treasurer to the OCC bank account.

9.3 DISCUSSION: Enrollment Update - Office Manager, Grisela Macias

That the Governing Board receives the enrollment update.

9.4 DISCUSSION/ POSSIBLE ACTION: Board Member Roles & Responsibilities - Board President, Jacqueline Vasquez

That the Governing Board discuss and possibly take action on Board Member Roles as defined in the Bylaws.

9.5 DISCUSSION: Northwest Evaluation Association, (NWEA) beginning of the year assessment data - Executive Director, Dr. Natalie Zayas

That the Governing Board receive information on the beginning of year assessment data.

9.6 DISCUSSION: Harvest Feast 2023 - Executive Director, Dr. Natalie Zayas

That the Governing Board receive information on the Oasis 2023 Harvest Feast enrichment classes.

10.0 STAFF REPORTS

10.1 Receive Oral Report from Oasis Charter School Instructional Coordinator, Stephanie Curley, M.Ed.

An update on school-wide activities undertaken by the Instructional Coordinator.

10.2 Receive Oral Report from Oasis Charter School Executive Director, Dr. Natalie Zayas

An update on school-wide activities undertaken by the Executive Director.

11.0 FUTURE AGENDA ITEMS

12.0 NEXT MEETING DATE

12.1 Next Board Meeting: Tuesday, October, 24 2023

13.0 ADJOURNMENT



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Under Construction Education Network (UCEN) Board of Directors Meeting

Special Meeting Minutes*

(*includes materials furnished to Board Members)
(Rescheduled from August 29, 2023 - canceled due to lack of quorum)

September 7, 2023

Time: 5:15 p.m.

Place: Oasis Charter Public School Board Room

1135 Westridge Parkway

Salinas, CA 93907

or

via Zoom/hybrid Teleconference

Join Zoom Meeting

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424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

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1.0 REGULAR AGENDA

1.1 Meeting called to order at 5:23 p.m. by Board President, Jacqueline Vasquez.

2.0 ROLL CALL OF GOVERNING BOARD

Jacqueline Vasquez, President: Yes ☒ Absent ☐

Margie Wiebusch, Vice President: Yes ☒ Absent ☐

Steve Duran, Treasurer: Yes ☐ Absent ☒

Maria Alvarez, Member: Yes ☒ Absent ☐

Jamie Stracuzzi, Member : Yes ☐ Absent ☒

3.0 ADOPTION AGENDA

That the Governing Board approve the agenda as presented.

Motion to approve the agenda by Board Member, Maria Alvarez; Seconded by Board President, Jacqueline Vasquez.

Vote on Motion: 3 - 0

Motion: Approved

4.0 APPROVAL OF THE MINUTES

That the Governing Board approve the minutes of the Board Retreat Meeting of July 15, 2023.

Motion to approve the minutes by Board Vice President, Margie Wiebusch; Seconded by Board President, Jacqueline Vasquez.

Vote on Motion: 3 - 0 Motion: Approved

5.0 BOARD OF TRUSTEE COMMENTS

Board Members wishing to address agenda items and/or other items may do so at this time.

No comments.

6.0 PUBLIC COMMENT

Individuals wishing to address agenda items and/or other items, may do so at this time or wait until the agenda item comes up. There will be a limit of 3 minutes per person on public comments (double that time for individuals utilizing an interpreter).

No comments.

7.0 ACKNOWLEDGEMENTS

8.0 CONSENT CALENDAR

Board members may withdraw an item(s) for further discussion from the consent calendar after a motion and second has been made.

8.1 ACTION: Board Policy, Section II - Community Relations, Article VI - Volunteers
That the Governing Board approve Board Policy, Section II - Community Relations, Article VI - Volunteers, to meet the standards of the State of California.

8.2 ACTION: Board Policy, Section II - Community Relations, Article IX - Complaints Relating to Pupil Nutrition
That the Governing Board accept and approve the Board Policy, Section II - Community Relations, Article IX - Complaints Relating to Pupil Nutrition, to meet the standards of the State of California.

8.3 ACTION: Board Policy, Section III - Business, Article V - Campus Visitors
That the Governing Board approve Board Policy, Section III - Business, Article V - Campus Visitors, as revised to meet the State of California standard.

8.4 ACTION: Board Policy, Section III - Business, Article XXIII - Lease Capitalization
That the Governing Board approve Board Policy, Section III - Business, Article XXIII - Lease Capitalization to meet the State of California requirement.

8.5 ACTION: Board Policy, Section IV - Personnel Services, Article VI - Nondiscrimination in Employment AR and BP

That the Governing Board approve Board Policy, Section IV - Personnel Services, Article VI - Nondiscrimination in Employment, to meet the standards of the State of California.

8.6 ACTION: Board Policy, Section IV - Personnel Services, Article X - Leaves and Personal Time Off (PTO)

That the Governing Board approve Board Policy, Section IV - Personnel Services, Article X - Leaves and PTO as revised.

8.7 ACTION: Board Policy, Section V - Students, Article XIII - Nondiscrimination, Harassment, Intimidation, Bullying, as revised to meet new requirements.

That the Governing Board approve Board Policy, Section V - Students, Article XIII - Nondiscrimination, Harassment, Intimidation, Bullying as revised and approve removal on Nondiscrimination, Administration Regulation (AR), Section V, Article XIII as new and revised language is now within the AR a board policy is no longer needed.

Motion to approve Consent Calendar: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Vote on motion: 3 - 0 Motion: Approved

9.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

9.1 ACTION: Oasis Community Council (OCC) budget request - OCC Representative

That the Governing Board approved the OCC's request of \$1,540 for the months of August and September.

OCC President, Romina Zavala stated the group had voted to use funds for a picnic on the 17th. They are also providing coffee and snacks for the Wednesday Assemblies. President Vasquez recognized their good work and how well they budget.

Motion to approve OCC Budget Request: Board President, Jacqueline Vasquez. Seconded: Board Member, Maria Alvarez.

Vote on motion: 3 - 0 Motion: Approved

9.2 DISCUSSION: Enrollment Update - Office Manager, Grisela Macias

That the Governing Board receive the enrollment update.

Ms. Macias gave an update on the current enrollment numbers: 164 active enrollment. There are eight (8) families on the Kindergarten/First Grade waitlist as this is a possibility having a combination class. Group discussed keeping this on a high priority as waiting too long is not good for families or students.

No action necessary.

9.3 DISCUSSION/ POSSIBLE ACTION: Board Member Roles (see Bylaws) - Board President, Jacqueline Vasquez

That the Governing Board discuss and possibly take action on Board Member Roles as defined in the Bylaws.

Due to absent members, President Vasquez motioned to table this item until the next meeting.

Motion to table: Board President, Jacqueline Vasquez. Seconded: Board Member, Maria Alvarez.

Vote on motion: 3 - 0 Motion: Approved

9.4 DISCUSSION: Staffing Update, Executive Director, Dr. Natalie Zayas

That the Governing Board receive a staffing update for SY 2023-24

Dr. Zayas explained the school is fully staffed except for one in Life After School (LAS). She also updated the board on the status of the interns. She will still look at funding for adding additional teachers.

No action necessary.

9.5 ACTION: Consolidated Application and Reporting System (CARS) Report for SY 2023-24, Executive Director, Dr. Natalie Zayas

That the Governing Board approve the CARS Report for SY 2023-24 completed by the Chief Business Officer (CBO).

Dr. Zayas gave an overview of the application and report for the current school year.

Motion to approve CARS Report for SY2023-24: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Vote on motion: 3 - 0 Motion: Approved

9.6 DISCUSSION/ACTION: Extra Pay Options for Staff - Executive Director, Dr. Natalie Zayas

That the Governing Board discuss, with possible action, extra pay options for staff.

Dr. Zayas presented her findings after conducting a survey with other schools in the county. She also noted that the funds would be coming out of the Declining Fund. Member Alvarez asked about the length of time it would take to develop as she feels that teachers should receive more. The group decided to increase the amount to \$500 from \$3000.

Motion to approve Extra Pay Options for Staff: Board President, Jacqueline Vasquez. Seconded: Board Member, Maria Alvarez.

Vote on motion: 3 - 0 Motion: Approved

9.7 DISCUSSION/INFORMATIONAL: UCEN Board Schedule, DELAC Schedule, School Events Outline - Executive Director, Dr. Natalie Zayas

That the Governing Board accept documents for informational purposes.

Dr. Zayas provided the schedules for the entire year.

No action necessary.

9.8 ACTION: Security Cameras - Executive Director, Dr. Natalie Zayas

That the Governing Board approve the quote for security cameras.

Will be adding more cameras and replacing old ones. Natalie also explained the asthma attack and that we will also be adding a buzzer system. Jackie mentioned that she feels for that money it was well worth

Motion to approve the quote for security cameras: Board President, Jacqueline Vasquez. Seconded: Board Vice President, Margie Wiebusch.

Vote on motion: 3 - 0

Motion: Approved

9.9 ACTION: Unaudited Actuals (UA)

That the Governing Board approve the final SY 2022-23 UA Income Statement plus the final SY 2022-23 UA Balance Sheet.

Dr. Zayas advised these UA's need to go to the Monterey County Office of Education (MCOE) with Board approval. Group stated this will be more scrutinized when they approve the final budget.

Motion to approve the SY2022-23 UA Income Statement and Balance Sheet: Board Vice President, Margie Wiebusch. Seconded: Board President, Jacqueline Vasquez.

Vote on motion: 3 - 0

Motion: Approved

10.0 STAFF REPORTS

10.1 Receive Oral Report from Oasis Charter School Instructional Coordinator, Stephanie Curley

An update on school-wide activities undertaken by the Instructional Coordinator.
tabled

10.2 Receive Oral Report from Oasis Charter School Executive Director, Dr. Natalie Zayas

An update on school-wide activities undertaken by the Executive Director.

Dr. Zayas discussed all the activity throughout the summer and the beginning of the SY2023-24:

Four members of the staff went to a math conference; Two went to an ecology workshop; Two attended a safety conference; Staff had a Professional Development week; Trauma training for all staff; Bringing in high school students to do their community service work one of which is painting a mural on the new Board Room door; SEL is up and running; Student Council very active and presenting at all assemblies; Math Intervention Teacher is running the yearbook and recruiting students to help; 4th/5th Grades attended the Symphony and the feedback was very positive, both from students and staff (kids were model students!); The 6th Grade Teacher announced that Oasis was accepted this year for the O'Neils Odyssey Catamaran excursion that will take place in October; MCOE will now begin Learning Walks; and Oasis has passed the Williams Evaluation.

11.0 FUTURE AGENDA ITEMS

- 1. Changing the Board Meeting date**
- 2. Alternate Board Members**
- 3. Project Based Learning Teacher Presentations**
- 4. Assessment Data Update**

12.0 NEXT MEETING DATE

12.1 Next Board Meeting: Tuesday, September 26, 2023

13.0 MEETING ADJOURNED 6:22 pm

**UCEN Board/Oasis Charter Public School
Salinas, California**

**Administrative Regulation Adopted: 5/31/2022
Revised Approval**

**Section II Community Relations
Article II Uniform Complaint Procedures (UCP)**

The UCEN Board and Oasis Charter Public School (OCPS) will comply with all applicable state and federal laws and regulations when responding to a Uniform Complaint (UCP. Attached is a copy of the Uniform Complaint Form that can be copied to file a complaint. A copy of the Uniform Complaint Form can also be obtained at the school office.

Compliance Officer(s)

The UCEN Board designates the individual(s) and position(s) identified below as responsible, identified below as responsible for coordinating response to complaints and for complying with state and federal civil rights laws. The individual(s) are responsible for nondiscrimination/harassment, intimidation, bullying against in protected group, sexual harassment complaints and other complaints regarding educational complaints identified in the Uniform Complaint Procedures board policy. The compliance officer(s) shall receive and coordinate the investigation of complaints and shall ensure OCPS's compliance with law.

Compliance and Title IX Coordinator:
Natalie Zayas, Executive Director
Oasis Charter Public School
1135 Westridge Parkway
Salinas, California 93907
(831) 424-9003

In the event there is more than one compliance officer, the compliance that receives the complaint may assign the other compliance officer the complaint.

Any complaint against a compliance officer shall be forwarded to the UCEN Board President or designee who will determine who shall investigate the complaint.

The UCEN Board shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaint that will be investigated. Compliance officer(s) may have access to legal counsel as determined by the UCEN Board President or designee.

Notifications

The UCP policy and regulation shall be posted in locations such as; school offices, staff lounges and other practicable locations. (Education Code 234.1)

The Executive Director or designee shall annually provide written notification of the Uniform Complaint Procedures to student's, employees, school advisory committees parents/guardians, the UCEN Board, appropriate private officials or representatives and other interested parties.

The Executive Director or designee shall ensure that all students and parents/guardians including students and parents/guardians with limited English proficiency have access to the relevant information provided in the school's policies and regulations, forms and notices concerning the UCP.

The notice shall;

1. Identify the individual(s), position(s) responsible for receiving complaints and their contact information
2. Advise the complainant of any civil law remedies that may be available to them under state or federal discrimination laws, if applicable
3. Advise the complainant of the appeal process pursuant to Education Code 262.3, including the complainant's rights to take the complaint directly to the California Department of Education (CDE) or to pursue remedies before civil court or other public agencies.
4. Include statement that;
 - a. The school is primarily responsible for compliance with state and federal laws and regulation
 - b. The complaint review shall be completed with sixty (60) calendar days from the date of receipt of the complaint unless complainant agrees in writing to an extension of the timeline
 - c. An unlawful discrimination complaint must be filed not later than six (6) months from the date of the alleged discrimination occurs, or six (6) months from the date the complainant first obtains knowledge of the facts of the alleged discrimination
 - d. The complainant has a right to appeal the schools decision to the CDE by filing a written appeal within fifteen (15) days of receiving the school's decision
 - e. The appeal to CDE must include a copy of the complaint filed with the school and a copy of the school's decision

Procedures

The following procedures will be used to address all complaints that allege that the school has violated federal or state laws or regulations governing educational programs. This policy and use of the UCP form is for all individuals and those of

protected statuses (actual or perceived ancestry, color, mental or physical disability, gender, gender identity, gender expression, immigration status, nationality, race, religion, sex, sexual orientation or association with a person or a group with one or more of these actual or perceived characteristics, and immigration status).

All school personnel take immediate steps to intervene when safe to do so if he or she witnesses an act of discrimination, harassment, intimidation or bullying.

Compliance Officer(s) shall retain and maintain a record of each complaint and subsequent related actions.

All parties involved in allegations shall be notified when a complaint is filed, when a complaints meeting or hearing is scheduled and when a decision or ruling is made.

Filing a Complaint

Any individual including employees, students, parents and other third parties public

Agency or organization may file a written complaint of alleged noncompliance.

A complaint alleging unlawful discrimination shall be initiated no later six (6) months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination.

A complaint may be filed by a person who alleges that they personally suffered unlawful discrimination or by a person who believes that an individual or any specific protected class of individuals has been subjected to unlawful discrimination.

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and date stamp

If a complainant is unable to put a complaint in writing due to conditions such as disability or illiteracy, the school staff shall assist them in the filing of the complaint.

Mediation

Within three (3) days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make arrangements for the process.

Before initiating the mediation of a discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with their investigation of the complaint.

The use of mediation shall not extend the school's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension.

Investigation of Complaint

Within ten (10) days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within three (3) days of receiving the complaint, the compliance officer shall provide the complainant and/or the complainant's representative with opportunity to present information contained in the complaint or any present evidence pertinent to the complaint. Such evidence or information may be presented any time during the complaint.

A complainant's refusal to provide compliance officers with documents or other evidence related to the allegations in the complaint, or their failure or refusal to cooperate in the investigation or their engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

The school's refusal to provide an investigator with access to records and/or other information related to the allegation in the complaint or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

Response

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the investigation and decision as described below within sixty (60) days of the receipt of the complaint.

Final Written Report Decision

The school's decision shall be in writing and sent to the complainant. The school's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The Decision shall include;

1. Findings of fact based on evidence gathered
2. Conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition
5. Corrective actions, if warranted

6. Notice of the complainant's right to appeal the decision with fifteen (15) days to the CDE and procedures to be followed for initiating such an appeal with CDE before pursuing civil law remedies
7. For discrimination complaint arising under state law, notice to the complainant must wait until sixty (60) days have elapsed from the filing of appeal to CDE before pursuing civil remedies
8. Discrimination complaints arising under federal law such complaint may be made at any time to the U.S. Department of Education, Office of Civil Rights
9. Assurances that steps will be taken to prevent the recurrence of any discrimination and to correct its effect, if applicable

If the findings determine that corrective actions need to be taken against an employee, the report shall only include that the employee was notified of the appropriate corrective action(s) and in the event disciplinary action is taken, the nature of the disciplinary action is considered confidential and shall not be disclosed in the report.

If the complaint involves a Limited-English-proficient student or parent/guardian and the school is fifteen (15) percent or more of the students speak a single primary language other than English, then the investigation report shall be written in English and also translated into the student and parents/guardians whose primary language is other than English pursuant to EC48985. In all other instances, the school will ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

Appeals to the California Department of Education

When appealing to CDE the complainant must specify the basis for the appeal and whether the facts are incorrect and/or the law has been misapplied.

Upon notification by the CDE that the complainant has appealed, compliance officer or designee shall forward the following documents, if requested

1. Copy of the original complaint
2. Copy of the decision
3. Summary of the nature and extent of the investigation conducted by a compliance officer or designated representative of the investigation if not covered by the decision
4. Copy of the investigation file, including but not limited to all notes, interviews and documents submitted by all parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the school's complaint procedures
7. Other relevant information requested by CDE

The CDE may directly intervene in the complaint without waiting for action by the school when one of the conditions listed in Title 5 California Code of Regulations

Section 4650 include cases in which the school has not taken action within sixty (60) days from the date the complaint was filed.

All UCP complaints shall be provided to Monterey County Office of Education in a timely manner as defined in the Memorandum of Understanding between the parties.



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UNIFORM COMPLAINT PROCEDURE FORM

Last Name: _____ First Name/MI: _____
Student Name (if applicable): _____ Grade: _____ Date of Birth: _____
Street Address/Apt. #: _____
City: _____ State: _____ Zip Code: _____
Home Phone: _____ Cell Phone: _____ Work Phone: _____
School/Office of Alleged Violation: _____

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- | | | |
|---|--|--|
| <input type="checkbox"/> Adult Education | <input type="checkbox"/> Consolidated Categorical Programs | <input type="checkbox"/> Nutrition Services |
| <input type="checkbox"/> Career/Technical Education | <input type="checkbox"/> Migrant and Indian Education | <input type="checkbox"/> Special Education |
| <input type="checkbox"/> Child Development Programs | <input type="checkbox"/> Pupil Fees | <input type="checkbox"/> Local Control Funding Formula |

For allegation(s) of unlawful discrimination/harassment, please check the basis of the unlawful discrimination/harassment described in your complaint, if applicable:

Age	Gender / Gender Expression / Gender Identity	Sex (Actual or Perceived)
Ancestry	National Origin	Sexual Orientation (Actual or Perceived)
Color	Race	Based on association with a person or group with one or more of these actual or perceived characteristics
Disability (Mental or Physical)	Religion	
Ethnic Group Identification		

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents.

☐ Yes

☐ No

Signature: _____ Date: _____

Mail complaint and any relevant documents to:

Attn: Administration
1135 Westridge Parkway
Salinas, CA 93907
(831) 424-9003

**UCEN Board/Oasis Charter Public School
Salinas, California**

Policy Adopted: 5/31/2022

Revised: 9/7/2023

Section V Students

Article XVI Head Lice

The UCEN Board and Oasis Charter Public School recognizes that health and safety of students and staff are critical to regular school attendance.

The school shall encourage early detection and required treatment of head lice, in a manner that does not impose a risk of transmitting the disease and minimizes the impact of the student's educational program and reduces student absences from school.

School employees shall report all suspected cases of head lice to the school nurse, if available, and/or a designee as soon as possible.

All staff shall maintain the privacy of students identified having head lice.

The Executive Director or designee may distribute information regarding routine screening, symptoms for parents to look for, such as, how to accurately diagnose, and provide appropriate treatment of head lice. Parents/guardians are encouraged to contact the local Head Lice Prevention and Control through the Monterey County Health Department or information provided by the California Department Public Health website.

If a student is found to have live adult lice, the student shall be allowed to remain in school until the end of the school day. The parent/guardian will be provided information about treatment and is encouraged to begin such treatment immediately and should check all members of the family. Parents/guardians shall be notified that the student shall return to school the next day and upon return will be checked by the school nurse or designee. If there is no active head lice the student will be allowed to remain in school. If it is determined by the school nurse or designee that the student is still infected the school nurse or designee shall contact the student's parents/guardians to discuss treatment. If needed the parent/guardian will be provided additional resources and/or a referral to the local health department or other agencies.

If it is determined that more than one student in a class is infected with head lice, the Executive Director or designee at their discretion may notify parents/guardians that students in the class have head lice and provide them information regarding treatment of head lice.

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 9.1: Oasis Community Council (OCC) budget request

BOARD MEETING DATE: September 26, 2023

BOARD AGENDA ITEM INFORMATION

- OCC request of \$2,700.00 for the months of September - December
- OCC Budget attached

Administration Recommendation: Approve___X___ **Information**_____

Person submitting item: OCC

2023-2024 OCC Accounting report

By Acting Treasurer, Cher Onitsuka

2023-2024 Balance		\$3,876.68				
June	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
		\$0.00	\$0.00	\$0.00		
	TOTAL	\$0.00	\$0.00	\$0.00		\$0.00
July	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
		\$0.00				
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
	All parent meeting - hot dogs chips dr	\$100		\$100	0	
	Assembly - coffee and treats	\$120		\$100	20	
	OCC meeting - dinner; 8/08 Pastabilt	\$100		\$0	\$100	
	TOTAL	\$320.00	\$200.00	\$120.00	\$0.00	\$0.00
Total for June to August		\$320.00	\$200.00	\$120.00	\$0.00	\$0.00
September	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
	9/17/2023 OCC Toro park family day	\$1,000.00	\$613.35	\$386.65		
	Assembly - Coffee	\$120.00	\$100.00	\$20.00		
	9/19/2023 OCC meeting - meeting	\$100.00	\$1.69	\$98.31		\$0.00
	9/13/2023 All parent meeting - hot dogs chips dr	\$100.00	\$7.40	\$92.60		
	9/20/2023 Avid night	\$100.00	\$100.00	\$0.00		
	TOTAL	\$1,420.00	\$715.04	\$504.96	\$0.00	\$0.00
October	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
	10/29/2023 Trunk or Treat / pop-up	\$500.00		\$0.00		
	Assembly - Coffee	\$100.00		\$0.00		
	OCC meeting dinner	\$125.00		\$0.00		
	TOTAL	\$725.00	\$0.00	\$0.00	\$0.00	\$0.00
November	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Donations in \$ amount
	11/15/2023 Harvest feast	\$500.00				
	Assembly - Coffee	\$100.00				
	TOTAL	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
December	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	12/10/2023 Breakfast with santa pop-up - present	\$1,000.00				
	12/13/2023 Winter sing along - assembly	\$50.00				
	Assembly - Coffee	\$100.00				
	OCC meeting dinn	\$125.00				
	TOTAL	\$1,275.00	\$0.00	\$0.00	\$0.00	\$0.00
Total for Sept to Dec		\$4,020.00	\$715.04	\$504.96	\$0.00	\$0.00
January	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	Detail	Budget	\$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount

\$20 Starbucks coffee 8/30

toro park reservation \$386.65,

\$3,876.68

\$3,756.68

\$3,251.72

TOTAL	\$	-	\$	-	\$	-	\$	-	\$0.00
Total from Jan to June	\$	-	\$	-	\$	-	\$	-	\$0.00

	Budget	Budgeted \$ Unused	Expense	Revenue and \$ Donation	Item Donations in \$ amount
Total overall:	\$ 504.96	\$ 915.04	\$ 504.96	\$ -	\$0.00

REVENUE to Date \$0.00
BALANCE LEFT to Date \$3876.68

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 9.2: Oasis Community Council (OCC) additional member added to the OCC Bank Account

BOARD MEETING DATE: September 26, 2023

BOARD AGENDA ITEM INFORMATION

- **OCC requests the Board Approval to add, OCC member and Treasurer, Cher Onitsuka to the OCC Bank Account.**

Administration Recommendation: Approve__X__ **Information**_____

Person submitting item: OCC

Oasis Charter School
Board Agenda Supplemental Information
To be submitted to the Executive Director

TITLE OF AGENDA ITEM: 9.4: Board Roles, see Bylaws

BOARD MEETING DATE: September 26, 2023

BOARD AGENDA ITEM INFORMATION

- Board President, Jackie Vasquez
- Board Roles and Bylaws
- Bylaws attached which define Board roles and responsibilities
- Tabled matter from two previous meetings

Administration Recommendation: Approve_____ Information__X_____

Person submitting item: Board President Jackie Vasquez

UNDER CONSTRUCTION EDUCATION NETWORK, INC.,

a California Non-Profit Corporation
D.B.A. Oasis Public Charter School

Board Approved 6/20/23

FOURTH AMENDED BYLAWS OF

Under Construction Educational Network, Inc.,
A California Nonprofit Public Benefit Corporation

Article I - Name

The name of the Corporation is Under Construction Educational Network, Inc., referred to hereafter as UCEN.

Article II - Authority

UCEN, formerly named "All Children for Tomorrow" was formed by Barbara Blalock on July 26, 1998. Authority was passed to the Board of Directors on March 27, 2000. The Board of Directors officially changed the name of the Corporation on April 27, 2000.

Article III - Purpose

The purpose of the Corporation is to manage, operate, guide, direct and promote one or more California public charter schools. Also in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Article IV - Offices

Section 1. Principal Office

The principal office of the Corporation for the transaction of its business is located at 1135 Westridge Parkway, Salinas, in Monterey County, California.

Section 2. Other Offices

The Corporation may also have offices at such other places, within or without the State of California, where it is qualified to do business, as its business may require and as the board of directors may, from time to time, designate.

Article V - Members

There are no members of this Corporation.

Article VI - Directors

Section 1. Number

The Board of Directors ("Board") shall be no less than three (3) and no more than five (5) members and no more than two alternate members at a given time unless changed by amendments to these Bylaws. The Board of Directors should be a mix of community members and parents with no more than two (2) current parents on the Board at a given time. All directors shall have full voting rights, including any representative appointed by the chartering authority as consistent with Education Code Section 47604(c). If the chartering authority designates a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members.

Section 2. Powers

The Board of Directors shall have all the powers, duties and responsibilities as given by law, and all powers normally given to the members. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the Articles of Incorporation or Bylaws, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors.

Section 3. Terms

Each director shall hold office unless otherwise removed from office in accordance with these Bylaws for four (4) years and until a successor director has been designated and qualified. In case of an emergency, the Board can appoint a director whose term is expiring to another term that is no longer than one year.

Section 4. Appointment

All directors, except for the representative designated by the chartering authority, shall be appointed at the annual meeting in June by a majority vote of the seated directors. At the Board meeting prior to the Annual Meeting, the Governance Committee shall present the names of candidates for appointment to the Board.

Section 5. Vacancies

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director; (2) if the Board of Directors declares by resolution of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; and (3) whenever the number of authorized directors is increased.

Any director may resign effective upon giving written notice to the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the Corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Attorney General.

The President shall propose Board candidates for Board appointed seats following consultation with the Governance Committee. All directors, except for the representative appointed by the chartering authority, shall be appointed by majority vote of the Board or, if the number of directors then in office is less than a quorum, by (1) the affirmative vote of a majority of the directors then in office at a regular or special meeting of the Board, or, or (2) a sole remaining director. A vacancy in the seat of the representative of the chartering authority shall be filled by the chartering authority.

A person appointed to fill a vacancy shall serve for the remainder of the unexpired term and until a successor director has been designated and qualified. If the remainder of the unexpired term is less than one (1) year, that portion shall not be included in the term limit.

Section 6. Removal

Any director, except for the representative appointed by the chartering authority, may be removed, with or without cause, by an affirmative two-thirds (2/3) vote of the directors then in office at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). The representative designated by the chartering authority may be removed without cause by the chartering authority or with the written consent of the chartering authority. Section

Section 7. Compensation

Directors shall serve without compensation but may receive reasonable advancement or reimbursement of expenses incurred in the performance of regular duties in accordance with the provisions of adopted policies.

Section 8. Restriction Regarding Interested Directors

No persons serving on the Board may be interested persons. For purposes of this Section, "interested persons" means either:

- a. Any person who is currently being compensated by the Corporation for services rendered it within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable reimbursement paid to a director as director; or
- b. Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

Section 9. Place of Meetings

- A. Meetings shall be held at the principal office of the Corporation unless otherwise provided by the Board. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of the county in which the charter school is located. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Brown

Act. A two-way teleconference location shall be established at each school site. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with¹:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the physical boundaries of the county in which that charter school or schools are located;
 - b. All votes taken during a teleconference meeting shall be by roll call;
 - c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
 - d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public, shall be listed on the agenda; and members of the public shall be provided with an opportunity to address the Board of Directors directly at each teleconference location²;
 - e. Members of the public must be able to hear what is said during the meeting; and
 - f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call³.
- B. The Board shall adopt a regular Board meeting schedule at the annual Board meeting. The regular Board meeting schedule may be revised as necessary by the Board of Directors. The President shall have the authority to reschedule a regular meeting as necessary to establish a quorum of directors. Regular meetings of directors shall be held once each month with the May meeting designated as the Corporation's Annual Meeting.
- C. Special meetings of the Board of Directors may be called by the President or by a majority of the Board. If a President has not been elected then the Vice-President is authorized to call a special meeting in place of the President. The party calling a special meeting shall determine the place, date, and time thereof.
- D. Regular meetings of the board may be held with seventy-two (72) hours' notice in compliance with the Brown Act. the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.
- E. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours' notice is given to the public through the posting of an agenda. Directors shall also receive at least twenty-four (24) hour notice of the special meeting, in the following manner:

¹ Pursuant to Government Code Section 54953, the Corporation may use teleconferencing without complying with the requirements of paragraphs (a), (c), and (d) if the Corporation complies with the requirements of Section 54953(e).

² This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

³ The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

The notice of special meeting shall state the time of the meeting, the place, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

- F. A quorum for the transaction of business shall consist of a majority of the director then in office. All acts or decisions of the Board of Directors, except as otherwise provided in these Bylaws, will be by majority vote of the directors in attendance, based upon the presence of a quorum. Should there be less than a majority of the directors present at the inception of any meeting, the meeting shall be adjourned. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.
- G. Meetings of the Board of Directors shall be presided over by the President. In his or her absence, the meeting shall be presided over by the Vice President or, in the absence of each of these persons, by a Chairperson chosen by a majority of the directors present at the meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, in his or her absence, the President shall appoint another person to act as Secretary of the Meeting. Meetings shall be governed by commonly accepted parliamentary procedures insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this Corporation, or with provisions of law.

Section 10. Non-Liability of Directors

The directors shall not be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 11. Indemnification By Corporation of Directors, Officers, Employees and Other Agents

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code

Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 12. Insurance for Corporate Agents

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation (including a director, officer, employee or other agent of the Corporation) against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such.

Article VII - Officers

Section 1. Officers

The officers of the Corporation shall be a President, a Vice-President, Secretary, Treasurer and an Executive Director. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Executive Director.

Section 2. Qualification, Election and Term of Office

Any board member in good standing may serve as an officer of this Corporation. A slate of Officers shall be presented for consideration by the Governance Committee at the Board meeting prior to the annual meeting. Officers shall be elected by the Board of Directors at the annual meeting in June and shall hold office for one year.

Section 3. Removal and Resignation

Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause an affirmative two-thirds (2/3rd) vote of the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4. Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Duties of the President caused by a vacancy shall be fulfilled by the Vice President until the next election cycle.

Section 5. Duties

The duties of each officer shall be those normally incident to such office and other duties as assigned or designated by the Board.

A. President

The President shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the Corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors. The President shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

B. Vice President

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

C. Secretary

The Secretary shall:

- a. Certify and keep at the principal office of the Corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.
- b. Keep at the principal office of the Corporation or at such other place as the Board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; the names of the directors present at Board of Directors and committee meetings; and the vote or abstention of each Board member present for each action taken.
- c. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- d. Be custodian of the records and of the seal of the Corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the Corporation under its seal is authorized by law or these Bylaws.
- e. Exhibit at all reasonable times to any director of the Corporation, or to his or her agent or attorney, on request of the Articles of Incorporation, Bylaws and the minutes of the proceedings of the directors of the Corporation.
- f. Shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

D. Treasurer

The Treasurer shall:

- a. Oversee the preparation of and adherence to an annual budget. The fiscal year shall be July 1 to June 30.
- b. Serve on the Board Finance Committee and present quarterly reports to the Board.
- c. Keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions.

- d. Exhibit at all reasonable times the books of account and financial records to any director of the Corporation, or to his or her agent or attorney, on request therefore.
- e. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
- f. Deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate.
- g. Disburse the Corporation's funds as the Board of Directors may order.
- h. Render to the President, Chair, if any, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the Corporation; and
- i. Have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

E. Executive Director

The Executive Director shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The Executive Director shall have such other powers and duties as the Board of Directors or the Bylaws may require.

Article VIII - Committees

Section 1. Committee of the Board of Directors

The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the Board, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the directors then in office. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Fill vacancies on the Board of Directors or any committee of the Board;
- b. Amend or repeal bylaws or adopt new bylaws;
- c. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal; or
- d. Create any other committees of the Board of Directors or appoint the members of committees of the Board.

Section 2. Advisory Committees

The Board may also create one or more advisory committees composed of directors and non-directors. The Board shall be authorized to appoint such committees as it deems necessary.

- A. All Committee Chairs shall be appointed by the President with the advice and consent of the Board. They shall serve one-year terms and may serve up to three terms.
- B. Committee members shall be appointed by the Committee Chair, with the advice of the Governance Committee.
- C. Committee members (except as designated below) do not need to be members of the Board, however, every committee shall have at least one Board Member. Non-Board members may serve on only one committee at a time.
- D. All committees may include, as non-voting members, experts in any given field of knowledge needed for the functions of that committee.
- E. Committees shall act in an advisory capacity only to the Board.

Section 3. Standing Committees

Governance

- A. The Governance Committee shall be composed of not less than three (3) Board Members and shall not include any non-Board members;
- B. The committee shall act as a recruitment and nominations committee and make nominations for Board Members and Officers and recommendations to fill vacancies.
- C. The committee shall also be responsible for the on-going training, mentoring and monitoring of the Members of the Board of Directors and ensuring their engagement and accountability. Additionally, the committee shall track Board terms.

Finance

- A. The Finance committee shall include at least two (2) Board Members, one being the Treasurer who shall not be the Chair of the committee.
- B. The committee shall meet monthly, and at other times as needed, to review the finances and provide budget oversight. They shall work with any and all accountants or outside counsel and deliver quarterly reports to the full Board.
- C. The committee shall be responsible for the Corporation's fiscal policies and practices.
- D. The committee shall recommend investment of funds as needed to safeguard and maximize the return on such funds.
- E. When appropriate, the Finance Committee will cooperate with the Audit Committee, including recommending auditing firms.

Section 4. Meetings and Action of Committees

Meetings and actions of committees of the Board of Directors and advisory committees shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Article X - Execution of Instruments

Section 1. Execution of Instruments

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Article XI - Contracts with Directors and Employees

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

The Corporation shall not enter into a contract or transaction in which an employee directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

Article XII - Maintenance of Corporate Records

The Corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of the Board and committees of the Board; and
- c. Such reports and records as required by law.

Article XIII - Inspection Rights

Section 1. Directors Right to Inspect.

Every director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary, as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law.

Article XIV - Required Reports

Section 1. Annual Reports

The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the Corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The Corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The Corporation's expenses or disbursement for both general and restricted purposes;
- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 2. Annual Statement of Certain Transactions and Indemnifications

The Corporation will comply with Corporations Code section 6322.

Article XV - Bylaws

Section 1. Adoption of Bylaws

These amended Bylaws shall become effective upon approval of the Board.

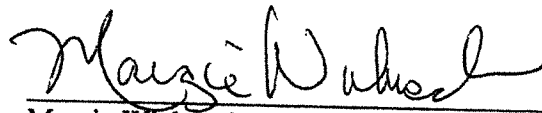
Section 2. Amendments to Bylaws

These Bylaws may be amended by an affirmative two-thirds (2/3rd) vote of the seated Board at any meeting provided the amendments have been submitted to the members of the Board at the meeting prior to the voting meeting.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Under Construction Educational Network, Inc., a California nonprofit public benefit corporation; that these Bylaws, consisting of 11 pages, are the Bylaws of the Corporation as adopted by the Board of Directors on June 20, 2023; and that these Bylaws have not been amended or modified since that date.

Executed on June 20, 2023, at Salinas, California.

A handwritten signature in cursive script, reading "Margie Wiebusch", written over a horizontal line.

Margie Wiebusch, Secretary

[MAP Growth Reports](#) > Oasis Charter Public School

▼ Select School

Single-Term Achievement

Growth And Achievement

Term Rostered

Fall 2023-2024 ▼

Term Tested

Fall 2023-2024 ▼

Course

Math K-12 ▼

↻ Update

Math
23/24
BOY DATA

Filters (0)

▼ Apply Filters

Oasis Charter Public School

Achievement - All Students

Oasis Charter Public School | Math K-12

Grade	Achievement Fall 2023-2024 Median and Distribution	Number of Students
All Grades	<div><div>27th</div><div>39%</div><div>36%</div><div>19%</div><div>5%</div></div>	132

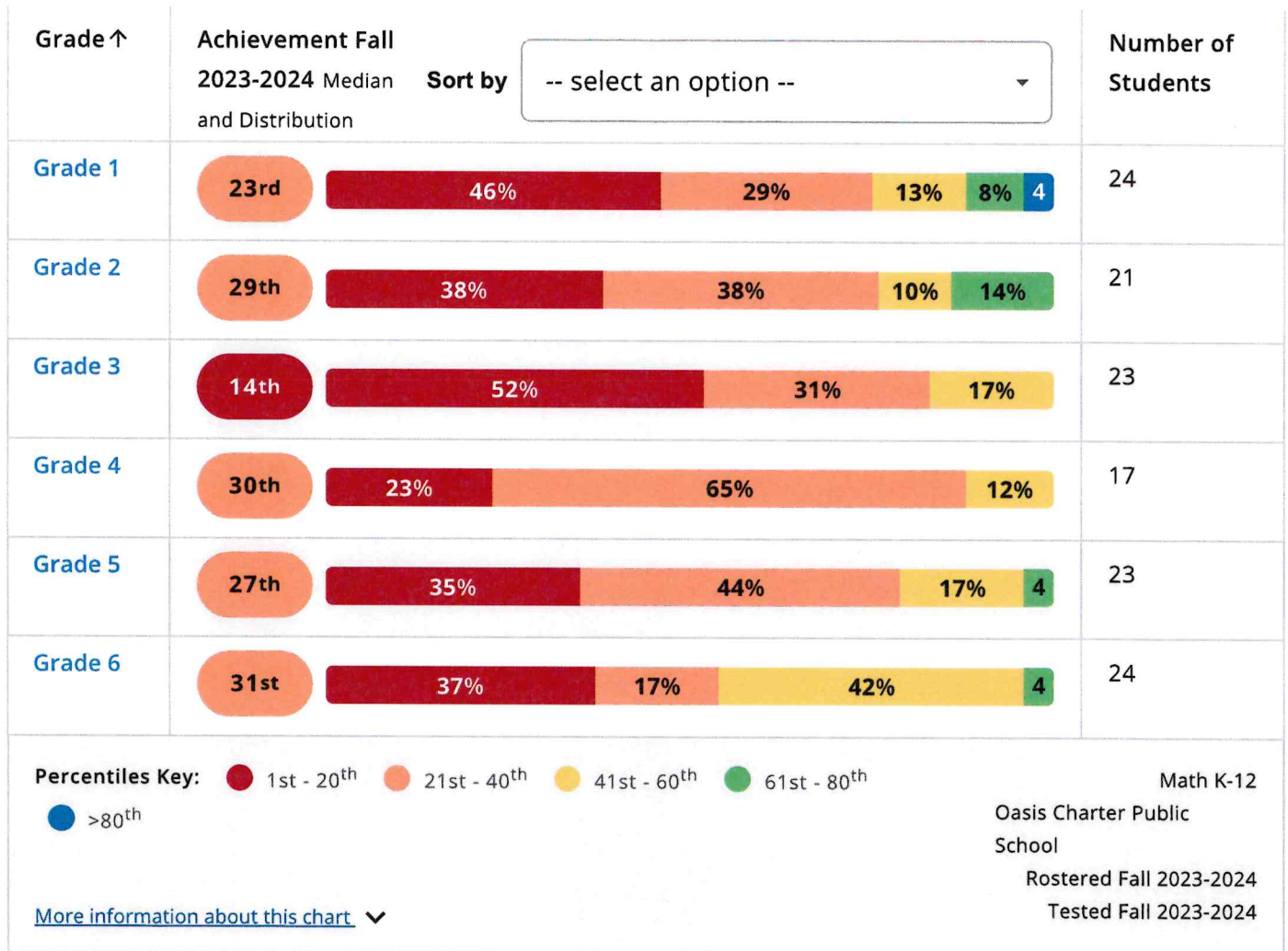
Percentiles Key: ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

[More information about this chart](#) ▼

Math K-12
Oasis Charter Public School
Rostered Fall 2023-2024
Tested Fall 2023-2024

Achievement by Grade

Oasis Charter Public School | Math K-12



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Session ID: 692667ab3b

3rd grade

4 students with 1:1 aides

Last year enrollment cap was too high for the behaviors. Near the end of the year we split the class. No teachers were available so we waited for the last 60 days so we could use a long-term sub.

EL's ~ 70 students

[MAP Growth Reports](#) > Oasis Charter Public School

▼ Select School

Single-Term Achievement

Growth And Achievement

Term Rostered

Fall 2023-2024 ▼

Term Tested

Fall 2023-2024 ▼

Course

Reading ▼

↻ Update

Reading
23/24
BOY DATA

Filters (0)

▼ Apply Filters

Oasis Charter Public School

Achievement - All Students

Oasis Charter Public School | Reading

Grade	Achievement Fall 2023-2024 Median and Distribution	Number of Students
All Grades	<div><div>25th</div><div>46%</div><div>25%</div><div>17%</div><div>8%</div><div>4</div></div>	134

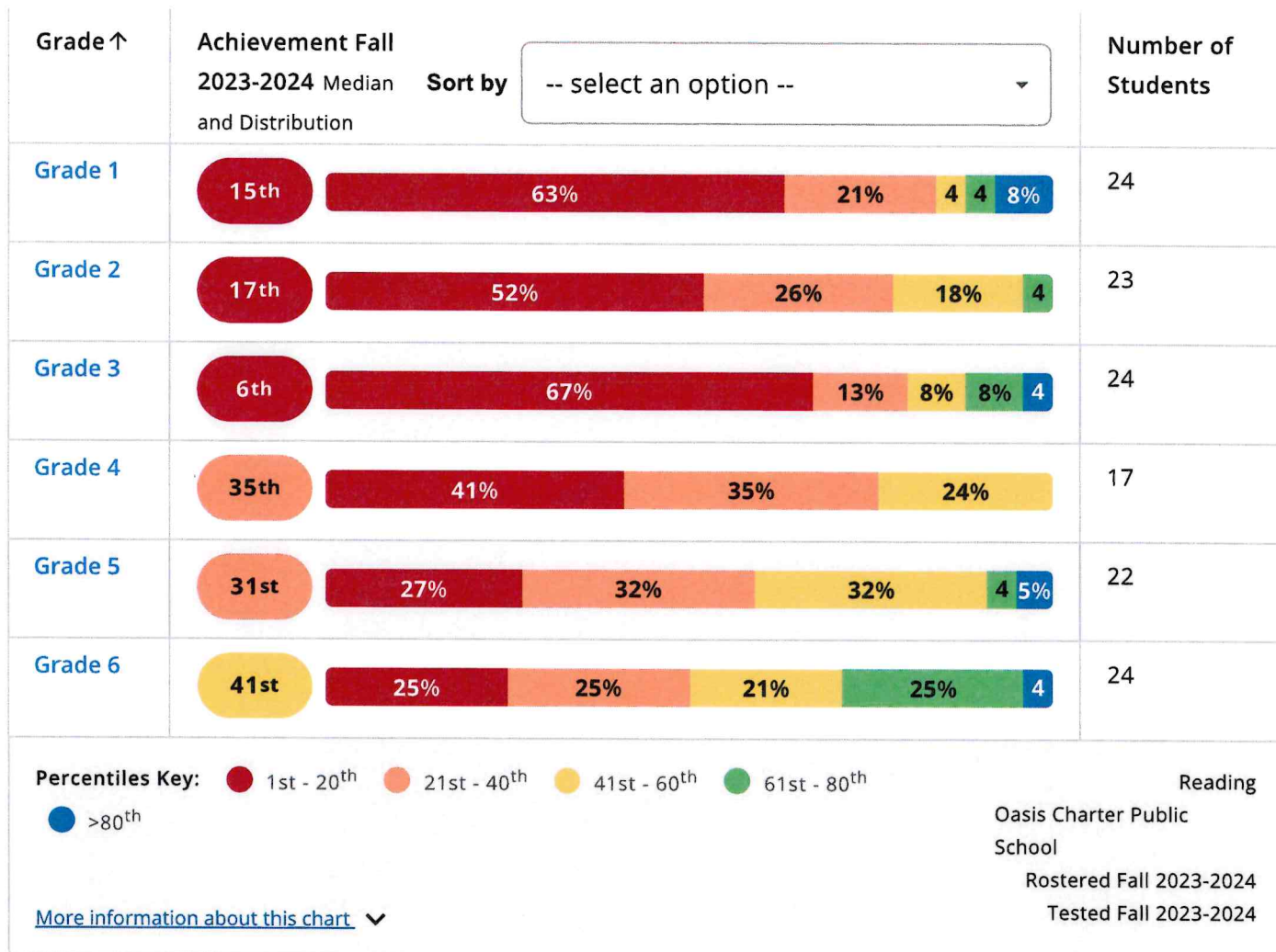
Percentiles Key: ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

[More information about this chart](#) ▼

Reading
Oasis Charter Public
School
Rostered Fall 2023-2024
Tested Fall 2023-2024

Achievement by Grade

Oasis Charter Public School | Reading



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Session ID: 692667ab3b

Oasis Charter School

Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 9.6 Harvest Feast

BOARD MEETING DATE: September 26, 2023

BOARD AGENDA ITEM INFORMATION

- Harvest Feast Classes are held on Wednesdays 11am -12pm
- Dates for the 23/24 school year Harvest Feast: September 27th-Nov. 15th
- Classes offered this year:

Grade Band	Class Title	Class Description
k-2	Sewing	Students will learn the basics of sewing.
k-2	Elements of Art	Students will learn the basic elements of art such as; Line, Shape/form, Space, Color, Value, Texture, and Pattern by creating their own artworks for each element.
k-2	Building Techniques	Students will learn how different building Techniques are used from different areas and practice with building projects.
Upper Grade	Cooking made Easy	Cooking with everyday house food items, making easy and delicious recipes.
Upper	Different styles of art	Students investigate a wide range of media and techniques, from both an historical and contemporary perspective, as they engage in the art-making processes of creating two-dimensional works, which may include drawing, painting, printmaking, and/or collage.
Upper Grade	Home Ec.	Students will be learning important life skills like sewing, cooking, cooking safety, nutrition, cleaning and money handling skills.
upper grade	Pottery	students will be creating air dry sculptures.
k-2	Gardening	Learn all about growing plants and animals that help plants grow
k-2	Choir & Theater Games	Learn the basics of singing, music, and performance.
3-6	Paper Roller Coasters	Students will learn the physics of building a roller coaster.
3-6	Volleyball	Learn Volleyball Skills! Work in small groups, practice different drills, and play Volleyball games.

Administration Recommendation: Approve_____ Information_X_____

Person submitting item: Dr. Natalie Zayas, Executive Director