

**UCEN Board/Oasis Charter Public School
Salinas, California**

Policy Adopted: 5/31/2022

**Section II Community Relations
Article VII Annual Parents/Guardians Rights Notification**

The UCEN Board and Oasis Charter Public School recognizes its responsibility to annually inform parents/guardians of their rights to know general information and directory guidelines with respect to information gathered for each registered child and how that information shall be managed.

General Information

The school must provide an annual notice to parents/guardians for the following;

- a. The school shall provide assurances that it will not release information to third parties for immigration enforcement purposes, except as required by law or court order.
- b. A description of the types of student records maintained for each registered student.
- c. A list of the circumstances or conditions that the school might need to release information to “outside people” or “entities.”
- d. Parents/guardians shall be notified and give consent prior to releasing a student’s personal identifiable information unless the information released is for educational purposes defined in Family Educational Rights and Privacy Act (FERPA) and/or California Education Code or School Directory Information.

Directory Information

If the school releases directory information, the school shall provide an annual notice to parents/guardians and “eligible students” in attendance directory information that includes;

- a. Categories of information that the school has classified as public directory information that may be disclosed without parental consent and would only include the information specifically identified in Education Code (EC 49061, subdivision (c)).
- b. A statement that directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin except where the school receives consent as required under law.
- c. The recipients of the directory information.

Annual Parents/Guardians Rights Notification (cont.)

- d. A description of the parent's/guardian's abilities to refuse release of the students directory information, and how to refuse release.
- e. The deadline in which the parent/guardian or student must notify the school in writing that he or she does not want the information designated as directory information.