



Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN) Board of Directors Meeting

Special Meeting Agenda

**Tuesday, July 30, 2024
5:15 p.m.**

**Members of the public may join the meeting in-person or virtually.
Please read Information for the Public section below on public participation.**

**Oasis Charter Public School Board Room
1135 Westridge Parkway
Salinas, CA 93907
or
via Zoom/hybrid Teleconference**

Join Zoom Meeting

<https://zoom.us/j/95951088531?pwd=YitJbHdiVW9TSkd3ZDNCTINzTnJJZz09>

Meeting ID: 959 5108 8531

Passcode: AVXZ71

By Phone: (669) 900-9128

INFORMATION FOR THE PUBLIC

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network (UCEN) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.

- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).
- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

INFORMACIÓN PARA EL PÚBLICO

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network (UCEN). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
- II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto Oasis Public Charter School en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132)
- I. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto Oasis Public Charter School en el (831) 424-9003 dentro de 72 horas de una junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

1.0 REGULAR AGENDA

1.1 Call Meeting to Order

2.0 ROLL CALL OF GOVERNING BOARD

| | |
|----------------------------------|-----------------------|
| Jacqueline Vasquez, President | Present ___ Absent___ |
| Margie Wiebusch, Vice President | Present ___ Absent___ |
| Dr. Fernando Elizondo, Treasurer | Present ___ Absent___ |
| Maria Alvarez, Member | Present ___ Absent___ |
| Jamie Stracuzzi, Member | Present ___ Absent___ |

3.0 ADOPTION OF THE AGENDA

That the Governing Board approves the agenda as presented.

4.0 BOARD OF TRUSTEE REPORTS/COMMENTS/REQUEST FOR INFORMATION

5.0 PUBLIC COMMENT

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period, the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

6.0 ACKNOWLEDGMENTS

7.0 CONSENT CALENDAR

7.1 ACTION: Revision of the 2024-25 School Year (SY) Calendar

That the Governing Board approve the revision of the 2024-25 SY Calendar.

7.2 ACTION: Revision of the 2024-25 SY LCAP

That the Governing Board approve the revised 2024-25 SY LCAP (page 26).

7.3 ACTION: Over Contract Work

That the Governing Board approve over contract days worked during June, 2024.

8.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

8.1 ACTION: Approval of Three (3) Board Members based on the Governance Committee's recommendation approved by the Board on June 25, 2024

That the Governing Board approve the Governance Committee's recommendation to add Michele Belluz, Melissa Edwards and Julie Laughton to the Governing Board effective immediately.

8.2 ACTION: Annual Organization of the Board - Selection of President, Vice-President, Treasurer and Secretary

That the Governing Board nominate and approve officers for the 2024-25 SY (through June, 2025) as President, Vice-President, Treasurer and Secretary.

8.3. ACTION: Assignment of Terms for New Board Members

That the Governing Board assign terms of office for the new Board members which correspond to the terms of seats being filled.

8.4. ACTION: Signing Authority for UCEN Board President

That the Governing Board take action to update the UCEN Board President to the bank for the Oasis accounts effective July 31, 2024.

8.5 ACTION: Annual Update of Statement of Information for UCEN

That the Governing Board approve the preparation of the annual update of the Statement of Information with the California Secretary of State.

8.6 ACTION: Oasis Community Council (OCC) Request for Funds

That the Governing Board approve the OCC's request for funds to support activities for August 2024.

8.7 DISCUSSION: Planning for the Board Retreat on August 3, 2024

That the Governing Board review and provide input for the draft agenda for the Board retreat.

8.8 ACTION: Executive Compensation Comparability Study

That the Governing Board review and approve the Compensation Study for the position of Executive Director provided by the attorney, Anthony Serrano, of Young, Minney and Corr.

8.9 ACTION: Animals at School

That the Governing Board approve a new policy for Animals at School.

8.10 ACTION: Second Amendment to the June 13, 2014 Lease Agreement

That the Governing Board approve the revised lease for the parking lot and track area.

8.11 ACTION: PBS Contract for 2024-25 SY

That the Governing Board approve the contract with PBS for behavior support for the 2024-25 SY.

8.12 ACTION: Arts Council for Monterey County Contract for 2024-25 SY

That the Governing Board approve the contract with the Arts Council for Monterey County for the 2024-25 SY.

9.0 REPORTS

9.1 Report from Oasis Charter School Executive Director, Annie Millar

- School Report
 - Preparation for three Professional Development Days, First Day of School, August and the 2024-25 SY
 - Enrollment Projection
- Financial Report

10.0 FUTURE AGENDA ITEMS

- Summer Program Report (August)
- Unaudited Actuals (September)
- First Interim Budget Report (December)

11.0 NEXT MEETING DATE

11.1 Annual Board Retreat, Saturday, August 3, 2024

11.2 Regular Board Meeting, Tuesday, August 27, 2024

12.0 ADJOURNMENT

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.1 ACTION: Revision of the 2024-25 SY Calendar

BOARD MEETING DATE: 7/30/24

BOARD AGENDA ITEM INFORMATION:

Staff is submitting a revised calendar for 2024-25 SY in order to reach the correct number of days. In the revised calendar, Monday, April 21 will be a non-student, non-work day and Tuesday, April 22 will be a non-student, professional development day.

ATTACHMENTS: Revised 2024-25 SY Calendar

Administration Recommendation: Approve Information

Person submitting item: Annie Millar, Executive Director

Oasis Charter Public School. 180 School Days/187 Teacher Workdays

Revised 7/30/24 (Board approval pending)

2024 - 2025

| August 2024 | | | | | | | September 2024 | | | | | | | October 2024 | | | | | | |
|-----------------------|----|----|----|----|----|----|-----------------------|----|----|----|----|----|----|-----------------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
| 19 Instructional Days | | | | | | | 20 Instructional Days | | | | | | | 23 Instructional Days | | | | | | |
| November 2024 | | | | | | | December 2024 | | | | | | | January 2025 | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | 1 | 2 | 3 | 4 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | |
| 15 Instructional Days | | | | | | | 10 Instructional Days | | | | | | | 18 Instructional Days | | | | | | |
| February 2025 | | | | | | | March 2025 | | | | | | | April 2025 | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 23 | 24 | 25 | 26 | 27 | 28 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | |
| | | | | | | | 30 | 31 | | | | | | | | | | | | |
| 19 Instructional Days | | | | | | | 16 Instructional Days | | | | | | | 20 Instructional Days | | | | | | |
| May 2025 | | | | | | | June 2025 | | | | | | | July 2025 | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
| 20 Instructional Days | | | | | | | | | | | | | | | | | | | | |

Important dates

- August 6th: First day of school
- October 28-Nov. 1: Fall Conferences- Minimum Day Week
- December 13th Winter Around the World 10:30am -12:15pm
- March 3rd-7th: Spring Conferences – Minimum Day Week
- May 23rd: Boxland 1:00pm-3:00pm
- May 29th: Last Day of School and Field Day

Minimum Days Yellow = Minimum Days. Dismissal All Grades 12:30 pm

Red = NO SCHOOL 9/2 Labor Day; 10/14; 11/11 Veteran's Day; 11/25-29 Fall Break; Dec. 16-Jan. 6 Winter Break; January 20 MLK; February 17 Presidents Day; March 24-28 Spring Break; April 21; May 26 Memorial Day

NO SCHOOL in ORANGE Teacher Workdays and Professional Development Days: Aug 1, 2,5; Oct 14; Jan 6; April 22; May 30

Summer Session 1: June 9-30 with the 19th off as a holiday & Session 2: July 7-25

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.2 ACTION: Revision of the 2024-25 SY LCAP

BOARD MEETING DATE: 7/30/24

BOARD AGENDA ITEM INFORMATION:

On the LCAP approved by the Board at the June 25, 2024 meeting , some information was accidentally omitted from the LCAP.

The missing information, 1. Projected LCFF Base Grant amount (top left-hand corner of each page), has been added to the revised pages.

Following Board approval, the LCAP will be re-posted with this correction.

This will correct the issue. There is no penalty associated with this that is known at this time.

ATTACHMENTS: Corrected page 26 of the Board-approved 2024-25 SY LCAP

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

024-25 Total Expenditures Table

| LCAP Year | 1. Projected LCFF Base Grant (Input Dollar Amount) | 2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount) | 3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1) | LCFF Carryover — Percentage (Input Percentage from Prior Year) | Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %) |
|-----------|--|--|---|--|---|
| Totals | 2,273,817.00 | \$237,673.00 | 10.453% | 0.000% | 10.453% |

| Totals | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Total Personnel | Total Non-personnel | Total Funds |
|--------|----------------|-------------------|-------------|---------------|----------------|-----------------|---------------------|--------------|
| Totals | \$1,006,919.00 | \$381,449.00 | \$46,841.00 | \$29,190.00 | \$1,464,399.00 | \$1,093,129.00 | \$371,270.00 | \$371,270.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Planned Percentage of Improved Services |
|--------|----------|--|--|---|--|--|-------------|------------|-----------------|---------------------|--------------|-------------------|-------------|---------------|--------------|---|
| 1 | 1.1 | HQT's | All | No | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$635,739.00 | \$0.00 | \$184,259.00 | \$375,449.00 | \$46,841.00 | \$29,190.00 | \$635,739.00 | |
| 1 | 1.2 | Intervention | English Learners Foster Youth Low Income | Yes | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$0.00 | \$120,779.00 | \$120,779.00 | | | | \$120,779.00 | |
| 1 | 1.3 | Paraprofessionals | English Learners Foster Youth Low Income | Yes | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$131,411.00 | \$0.00 | \$131,411.00 | | | | \$131,411.00 | |
| 1 | 1.4 | Academic Coach | All | No | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$65,000.00 | \$0.00 | \$65,000.00 | | | | \$65,000.00 | |
| 1 | 1.5 | Professional Development | All | No | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$0.00 | \$40,000.00 | \$40,000.00 | | | | \$40,000.00 | |
| 1 | 1.7 | Instructional Coordinator | All | No | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$107,401.00 | \$0.00 | \$107,401.00 | | | | \$107,401.00 | |
| 1 | 1.8 | ELD | English Learners Foster Youth Low Income | Yes | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$78,378.00 | \$0.00 | \$78,378.00 | | | | \$78,378.00 | |
| 1 | 1.9 | Curriculum and Instructional materials | All | No | Limited to Unduplicated Student Group(s) | English Learners Foster Youth Low Income | All Schools | Year Round | \$0.00 | \$79,000.00 | \$79,000.00 | | | | \$79,000.00 | |

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: ACTION: 7.3 Over Contract Work

BOARD MEETING DATE: 7/30/24

BOARD AGENDA ITEM INFORMATION:

At the May 28, 2024 Board meeting, the Board approved additional work time for essential staff.

This is an additional request for six days in June, 2024 for the office manager.

This extra time was needed to continue operations including payroll, accounts payable and other critical functions.

ATTACHMENTS: None

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.1 ACTION: Approval of three Board Members based on the Governance Committee's recommendation approved by the Board on June 25, 2024

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

At the June 25, 2024 meeting of the UCEN Board of Directors, the Board approved the nominations provided by the Governance Committee to fill three vacancies on the Board. The nomination of the following community members was approved:

1. Michele Belluz
2. Melissa Edwards
3. Julie Laughton

The Board is asked to approve these three Board members' appointment to the Board which will take effect immediately.

ATTACHMENTS: None

Administration Recommendation: Approve __✓__ **Information**_____

Person submitting item: Annie Millar, Executive Director

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.2 ACTION: Annual Organization of the Board

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The Fourth Amended Bylaws of Under Construction Educational Network, Inc. identify four (4) specific officer positions:

President

Vice-President

Secretary

Treasurer

The bylaws also state “Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Executive Director.”

The Board is requested to nominate and approve officers for the 2024-25 SY (through June 30, 2025) for these four (4) positions.

ATTACHMENTS: None

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

Oasis Charter School

Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.3 ACTION: Assignment of Terms for New Board Members

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

As of 6/30/24, Board terms were as follows:

| | Name | Role | Term Ends | Background |
|---|-----------------------|----------------|------------------|--|
| 1 | Jacqueline Vasquez | President | 6/30/24 | Appointed 6/30/20; one year emergency extension to 6/30/24; currently remaining pending appointment of new board members |
| 2 | Margie Weibusch | Vice President | 12/1/24 | Appointed 12/1/20; one year emergency extension to 12/1/24 |
| 3 | Dr. Fernando Elizondo | Treasurer | 2/1/28 | Appointed 2/1/24 |
| 4 | Maria Alvarez | Board Member | 8/1/24 | Appointed 8/1/20; one year emergency extension to 8/1/24 |
| 5 | Jamie Stracuzzi | Board Member | 3/1/24 | Appointed 3/1/21; currently remaining pending appointment of new board members |

Staff recommends a random process to select which term the new board members are assigned to:

- A. Term ending 3/1/28 (previous term originated 3/1/24)
- B. Term ending 6/30/28 (previous term originated 6/30/24)
- C. Term ending 8/1/28 (previous term originates on 8/1/24)

ATTACHMENTS: Fourth Amended Bylaws of Under Construction Educational Network, Inc., A California Nonprofit Benefit Corporation (approved 10/24/23)

Administration Recommendation: Approve Information

Person submitting item: Annie Millar, Executive Director

UNDER CONSTRUCTION EDUCATION NETWORK, INC.,

a California Non-Profit Corporation
D.B.A. Oasis Public Charter School

FOURTH AMENDED BYLAWS OF

Under Construction Educational Network, Inc.,
A California Nonprofit Public Benefit Corporation

Article I - Name

The name of the Corporation is Under Construction Educational Network, Inc., referred to hereafter as UCEN.

Article II - Authority

UCEN, formerly named "All Children for Tomorrow" was formed by Barbara Blalock on July 26, 1998. Authority was passed to the Board of Directors on March 27, 2000. The Board of Directors officially changed the name of the Corporation on April 27, 2000.

Article III - Purpose

The purpose of the Corporation is to manage, operate, guide, direct and promote one or more California public charter schools. Also, in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Article IV - Offices

Section 1. Principal Office

The principal office of the Corporation for the transaction of its business is located at 1135 Westridge Parkway, Salinas, in Monterey County, California.

Section 2. Other Offices

The Corporation may also have offices at such other places, within or without the State of California, where it is qualified to do business, as its business may require and as the Board of Directors may, from time to time, designate.

Article V - Members

There are no members of this Corporation.

Article VI - Directors

Section 1. Number

The Board of Directors ("Board") shall be no less than three (3) and no more than five (5) members unless changed by amendments to these Bylaws. The Board of Directors should be a mix of community members and parents with no more than two (2) current parents on the Board at a given time. All directors shall have full voting rights, including any representative appointed by the chartering authority as consistent with Education Code Section 47604(c). If the chartering authority designates a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members.

Section 2. Powers

The Board of Directors shall have all the powers, duties and responsibilities as given by law, and all powers normally given to the members. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the Articles of Incorporation or Bylaws, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors.

Section 3. Terms

Each director shall hold office unless otherwise removed from office in accordance with these Bylaws for four (4) years and until a successor director has been designated and qualified.

Section 4. Appointment

All directors, except for the representative designated by the chartering authority, shall be appointed at the annual meeting in June by a majority vote of the seated directors. At the Board meeting prior to the Annual Meeting, the Governance Committee shall present the names of candidates for appointment to the Board.

Section 5. Vacancies

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director; (2) if the Board of Directors declares by resolution of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; (3) whenever the number of authorized directors is increased; and (4) the failure of a director to attend three (3) meetings in a fiscal year without approval of the President.

Any director may resign effective upon giving written notice to the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the Corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Attorney General.

The President shall propose Board candidates for Board appointed seats following consultation with the Governance Committee. All directors, except for the representative appointed by the chartering authority, shall be appointed by majority vote of the Board or, if the number of directors then in office is less than a quorum, by (1) the affirmative vote of a majority of the directors then in office at a regular or special meeting of the Board, or, or (2) a sole remaining director. A vacancy in the seat of the representative of the chartering authority shall be filled by the chartering authority.

A person appointed to fill a vacancy shall serve for the remainder of the unexpired term and until a successor director has been designated and qualified.

Section 6. Removal

Any director, except for the representative appointed by the chartering authority, may be removed, with or without cause, by an affirmative two-thirds (2/3) vote of the directors then in office at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). The representative designated by the chartering authority may be removed without cause by the chartering authority or with the written consent of the chartering authority.

Section 7. Compensation

Directors shall serve without compensation but may receive reasonable advancement or reimbursement of expenses incurred in the performance of regular duties in accordance with the provisions of adopted policies.

Section 8. Restriction Regarding Interested Directors

No persons serving on the Board may be interested persons. For purposes of this Section, "interested persons" means either:

- a. Any person who is currently being compensated by the Corporation for services rendered it within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable reimbursement paid to a director as director; or
- b. Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

Section 9. Place of Meetings

A. Meetings shall be held at the principal office of the Corporation unless otherwise provided by the Board. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of the county in which the charter school is located. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Brown Act. A two-way teleconference location shall be established at each schoolsite.

- B. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with¹:
- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the physical boundaries of the county in which that charter school or schools are located ;
 - b. All votes taken during a teleconference meeting shall be by roll call;
 - c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
 - d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public, shall be listed on the agenda; and members of the public shall be provided with an opportunity to address the Board of Directors directly at each teleconference location²;
 - e. Members of the public must be able to hear what is said during the meeting; and
 - f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call³.
- C. The Board shall adopt a regular Board meeting schedule at the annual Board meeting. The regular Board meeting schedule may be revised as necessary by the Board of Directors. The President shall have the authority to reschedule a regular meeting as necessary to establish a quorum of directors. Regular meetings of directors shall be held once each month with the May meeting designated as the Corporation's Annual Meeting.
- D. Special meetings of the Board of Directors may be called by the President or by a majority of the Board. If a President has not been elected then the Vice-President is authorized to call a special meeting in place of the President. The party calling a special meeting shall determine the place, date, and time thereof.
- E. Regular meetings of the board may be held with seventy-two (72) hours' notice in compliance with the Brown Act. The Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.
- F. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours' notice is given to the public through the posting of an agenda. Directors shall also receive at least twenty-four (24) hours notice of the special meeting, in the following manner:

¹ Pursuant to Government Code Section 54953, the Corporation may use teleconferencing without complying with the requirements of paragraphs (a), (c), and (d) if the Corporation complies with the requirements of Section 54953(e).

² This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

³ The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

The notice of special meeting shall state the time of the meeting, the place, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

- G. A quorum for the transaction of business shall consist of a majority of the director then in office. All acts or decisions of the Board of Directors, except as otherwise provided in these Bylaws, will be by majority vote of the directors in attendance, based upon the presence of a quorum. Should there be less than a majority of the directors present at the inception of any meeting, the meeting shall be adjourned. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.
- H. Meetings of the Board of Directors shall be presided over by the President. In his or her absence, the meeting shall be presided over by the Vice President or, in the absence of each of these persons, by a Chairperson chosen by a majority of the directors present at the meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, in his or her absence, the President shall appoint another person to act as Secretary of the Meeting. Meetings shall be governed by Robert's Rules of Order insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this Corporation, or with provisions of law.

Section 10. Non-Liability of Directors

The directors shall not be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 11. Indemnification By Corporation of Directors, Officers, Employees and Other Agents

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code

Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 12. Insurance for Corporate Agents

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation (including a director, officer, employee or other agent of the Corporation) against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such.

Article VII - Officers

Section 1. Officers

The officers of the Corporation shall be a President, a Vice-President, Secretary, Treasurer and an Executive Director. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Executive Director.

Section 2. Qualification, Election and Term of Office

Any board member in good standing may serve as an officer of this Corporation. A slate of Officers shall be presented for consideration by the Governance Committee at the Board meeting prior to the annual meeting. Officers shall be elected by the Board of Directors at the annual meeting in June and shall hold office for one year.

Section 3. Removal and Resignation

Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause an affirmative two-thirds (2/3rd) vote of the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4. Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Duties of the President caused by a vacancy shall be fulfilled by the Vice President until the next election cycle.

Section 5. Duties

The duties of each officer shall be those normally incident to such office and other duties as assigned or designated by the Board.

A. President

The President shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the

Corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors. The President shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

B. Vice President

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

C. Secretary

The Secretary shall:

- a. Certify and keep at the principal office of the Corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.
- b. Keep at the principal office of the Corporation or at such other place as the Board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; the names of the directors present at Board of Directors and committee meetings; and the vote or abstention of each Board member present for each action taken.
- c. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- d. Be custodian of the records and of the seal of the Corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the Corporation under its seal is authorized by law or these Bylaws.
- e. Exhibit at all reasonable times to any director of the Corporation, or to his or her agent or attorney, on request of the Articles of Incorporation, Bylaws and the minutes of the proceedings of the directors of the Corporation.
- f. Shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

D. Treasurer

The Treasurer shall:

- a. Oversee the preparation of and adherence to an annual budget. The fiscal year shall be July 1 to June 30.
- b. Serve on the Board Finance Committee and present quarterly reports to the Board.
- c. Keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions.
- d. Exhibit at all reasonable times the books of account and financial records to any director of the Corporation, or to his or her agent or attorney, on request therefore.

- e. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
- f. Deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate.
- g. Disburse the Corporation's funds as the Board of Directors may order.
- h. Render to the President, Chair, if any, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the Corporation; and
- i. Have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

E. Executive Director

The Executive Director shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The Executive Director shall have such other powers and duties as the Board of Directors or the Bylaws may require.

Article VIII - Committees

Section 1. Committee of the Board of Directors

The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the Board, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the directors then in office. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Fill vacancies on the Board of Directors or any committee of the Board;
- b. Amend or repeal bylaws or adopt new bylaws;
- c. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal; or
- d. Create any other committees of the Board of Directors or appoint the members of committees of the Board.

Section 2. Advisory Committees

The Board may also create one or more advisory committees composed of directors and non-directors. The Board shall be authorized to appoint such committees as it deems necessary.

- A. All Committee Chairs shall be appointed by the President with the advice and consent of the Board. They shall serve one-year terms and may serve up to three (3) terms.

- B. Committee members shall be appointed by the Committee Chair, with the advice of the Governance Committee.
- C. Committee members (except as designated below) do not need to be members of the Board, however, every committee shall have at least one (1) Board Member. Non-Board members may serve on only one (1) committee at a time.
- D. All committees may include, as non-voting members, experts in any given field of knowledge needed for the functions of that committee.
- E. Committees shall act in an advisory capacity only to the Board.

Section 3. Standing Committees

Governance

- A. The Governance Committee shall be composed of not less than three (3) Board Members and shall not include any non-Board members;
- B. The committee shall act as a recruitment and nominations committee and make nominations for Board Members and Officers and recommendations to fill vacancies.
- C. The committee shall also be responsible for the on-going training, mentoring and monitoring of the Members of the Board of Directors and ensuring their engagement and accountability. Additionally, the committee shall track Board terms.

Finance

- A. The Finance committee shall include at least two (2) Board Members, one being the Treasurer who shall not be the Chair of the committee.
- B. The committee shall meet monthly, and at other times as needed, to review the finances and provide budget oversight. They shall work with any and all accountants or outside counsel and deliver quarterly reports to the full Board.
- C. The committee shall be responsible for the Corporation's fiscal policies and practices.
- D. The committee shall recommend investment of funds as needed to safeguard and maximize the return on such funds.
- E. When appropriate, the Finance Committee will cooperate with the Audit Committee, including recommending auditing firms.

Section 4. Meetings and Action of Committees

Meetings and actions of committees of the Board of Directors and advisory committees shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as

long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Article IX - Execution of Instruments

Section 1. Execution of Instruments

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Article X - Contracts with Directors and Employees

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

The Corporation shall not enter into a contract or transaction in which an employee directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

Article XI - Maintenance of Corporate Records

The Corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of the Board and committees of the Board; and
- c. Such reports and records as required by law.

Article XII - Inspection Rights

Section 1. Directors Right to Inspect

Every director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary, as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law.

Section 2. Maintenance and Inspection of Articles of Incorporation and Bylaws

The Corporation shall keep at its principal California office the original or a copy of the Articles of Incorporation and Bylaws, as amended to the current date, which shall be open to inspection by the directors at all reasonable times during office hours.

Article XIII - Required Reports

Section 1. Annual Reports

The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the Corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The Corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The Corporation's expenses or disbursement for both general and restricted purposes;
- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 2. Annual Statement of Certain Transactions and Indemnifications

The Corporation will comply with Corporations Code section 6322.

Article XIV - Bylaws

Section 1. Adoption of Bylaws

These amended Bylaws shall become effective upon approval of the Board.

Section 2. Amendments to Bylaws

These Bylaws may be amended by an affirmative two-thirds ($2/3^{\text{rd}}$) vote of the seated Board at any meeting provided the amendments have been submitted to the members of the Board at the meeting prior to the voting meeting.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Under Construction Educational Network, Inc., a California nonprofit public benefit corporation; that these Bylaws, consisting of _____ pages, are the Bylaws of the Corporation as adopted by the Board of Directors on _____; and that these Bylaws have not been amended or modified since that date.

Executed on _____ at _____, California.

_____, Secretary

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.5 ACTION: Annual Update of Statement of Information for UCEN

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

Every year, the Statement of Information must be filed with the California Secretary of State

Attorney Kimberley Rodriguez of Young, Minney and Corr recommends that staff serve as officers of the corporation for this purpose.

Ms. Rodriguez filed the Statement of Information on behalf of UCEN in 2023. This year, staff can file the update as follows:

Annie Millar: Chief Executive Officer
Cathy Dozier: Secretary
Grisela Macias: Chief Financial Officer

The annual Statement of Information is due 10/31/24.

ATTACHMENTS: 12/15/23 Statement of Information

Administration Recommendation: Approve Information

Person submitting item: Annie Millar, Executive Director



BA20231895156



STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CA NONPROFIT CORPORATION

California Secretary of State
 1500 11th Street
 Sacramento, California 95814
 (916) 653-3516

For Office Use Only

-FILED-

File No.: BA20231895156

Date Filed: 12/15/2023

| | | | |
|--|--|-------------------------|-----------------|
| Entity Details | | | |
| Corporation Name | UNDER CONSTRUCTION EDUCATIONAL NETWORK, INC. | | |
| Entity No. | 2123532 | | |
| Formed In | CALIFORNIA | | |
| Street Address of California Principal Office of Corporation | | | |
| Street Address of California Office | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | | |
| Mailing Address of Corporation | | | |
| Mailing Address | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | | |
| Attention | NATALIE ZAYAS | | |
| Officers | | | |
| Officer Name | Officer Address | Position(s) | |
| <input checked="" type="checkbox"/> NATALIE ZAYAS | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | Chief Executive Officer | |
| <input checked="" type="checkbox"/> CATHY DOZIER | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | Secretary | |
| <input checked="" type="checkbox"/> GRISELA MACIAS | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | Chief Financial Officer | |
| Additional Officers | | | |
| Officer Name | Officer Address | Position | Stated Position |
| None Entered | | | |
| Agent for Service of Process | | | |
| Agent Name | NATALIE ZAYAS | | |
| Agent Address | 1135 WESTRIDGE PARKWAY SALINAS, CA 93907 | | |
| Email Notifications | | | |
| Opt-in Email Notifications | Yes, I opt-in to receive entity notifications via email. | | |
| Electronic Signature | | | |
| <input checked="" type="checkbox"/> By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign. | | | |
| <i>Kimberly Rodriguez</i> | 12/15/2023 | | |
| Signature | Date | | |

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.6 ACTION: OCC Request for Funds

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The OCC requests approval of the following use of funds:

\$500 08/06/2024

Welcome back/First day of school - to be used on decorations (banner, balloons, picture op with backdrop), snacks and drinks.

\$1500 08/17/2024

Oasis Family Picnic at Toro Park - to be used towards food & drinks, games, bounce house, and rental space in Toro Park

\$900 to cover August and September 2024 filtered water delivery to Oasis (estimated \$450 each month based on previous years water budget). Requesting to use funds to provide the school with purified water in the months of August and September while we research options for a dedicated filtration system to fill water bottles.

\$250 (\$50 per month for five months: August - December) for the Wednesday Assembly coffee budget for 2024 - to be used towards providing families with coffee (cream, sugar, cups, ground coffee) and drinks during the Wednesday assemblies. The coffee will be brewed on site.

\$625 (\$125 per month for five months: August - December) for the OCC meetings dinner budget. Requesting to continue to use \$125 per month towards providing dinner during the OCC regular monthly meeting.

Total: \$3775

This item is funded by OCC funds held by UCEN.

ATTACHMENTS: None

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.7 DISCUSSION: Planning for the Board Retreat on August 3, 2024

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The Board will have a retreat on Saturday, August 3, 2024 from 8:00am to 12:00pm at 150 Main Street, Salinas, CA, 93901.

This is an opportunity for the Board to provide input into developing the agenda for the retreat.

Lee Rosenberg, Attorney with Young, Minney and Corr has been scheduled to provide training for the Board and for Oasis Community Council officers and voting members from 9:00am to 11:00am.

It is suggested that the additional time be used to discuss:

- 2024-25 SY goals for Oasis, the Board and the Executive Director
- Preparation for Charter Renewal in 2026-27 SY

ATTACHMENTS: Draft Agenda for the Annual Board Retreat: 8/3/24

Administration Recommendation: Approve_____ Information_____

Person submitting item: Annie Millar, Executive Director

-+



Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN) Board of Directors Meeting

Special Meeting Agenda: Annual Board Retreat (draft)

**Saturday, August 3, 2024
8:00am**

**Members of the public may join the meeting in-person or virtually.
Please read Information for the Public section below on public participation.**

**150 Main Street
Salinas, CA 93901**

or

via Zoom/hybrid Teleconference

Join Zoom Meeting

<https://zoom.us/j/95951088531?pwd=YitJbHdiVW9TSkd3ZDNCTINzTnJJZz09>

Meeting ID: 959 5108 8531

Passcode: AVXZ71

By Phone: (669) 900-9128

INFORMATION FOR THE PUBLIC

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network (UCEN) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.
- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Annie Millar at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make

every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact Annie Millar at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

INFORMACIÓN PARA EL PÚBLICO

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network (UCEN). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
- II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto con Annie Millar en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132))
 - I. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto con Annie Millar al (831) 424-9003 dentro de 72 horas de una junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

1.0 REGULAR AGENDA

1.1 Call Meeting to Order

2.0 ROLL CALL OF GOVERNING BOARD

3.0 ADOPTION OF THE AGENDA

That the Governing Board approves the agenda as presented.

4.0 BOARD OF TRUSTEE REPORTS/COMMENTS/REQUEST FOR INFORMATION

5.0 PUBLIC COMMENT

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

6.0 ACKNOWLEDGMENTS

7.0 DISCUSSION

7.1 Goals for 24/25: Oasis Public Charter School, Board, Executive Director

7.2 Preparing for Charter Renewal in 26/27: Strategic Planning

8.0 PRESENTATION (9:00 - 11:00): Lee Rosenberg, Attorney, Young, Minney and Corr

8.1 On-boarding New Board Members

8.2 Brown Act

8.3 UCEN/OCC Relationship

8.4 Board/Executive Director Relationship

9.0 DISCUSSION CONTINUED

10.0 FUTURE AGENDA ITEMS

- Summer Program Report (August)
- Unaudited Actuals (September)
- First Interim Budget Report (December)

11.0 NEXT MEETING DATE

11.1 Regular Board Meeting, Tuesday, August 27, 2024

12.0 ADJOURNMENT

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.8 ACTION: Executive Compensation Comparability Study

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The California Nonprofit Integrity Act of 2004 mandates that the Board of Directors (“Board”) review comparable executive compensation packages for educational executives upon any of the following events: (1) initially upon hiring the educational executive; or (2) whenever the executive’s term of employment is renewed or extended; or (3) whenever the executive’s compensation is modified, unless the modification extends to substantially all employees in the organization (see Government Code §12586(g)).

In connection with the Board’s recent approval of the Oasis Charter School (“Oasis”) Executive Director’s employment agreement, the Board must meet this due diligence requirement by reviewing and adopting a comparability study.

This review is essential in order to protect Under Construction Education Network (as a corporation) and the Board from IRS sanctions for “excess benefit transactions” and to establish a rebuttable presumption that the educational executive’s compensation is reasonable.

This review must occur without the participation of any individuals who possess a conflict of interest. Under the IRS regulations, any employees under the supervision of the Executive Director are automatically conflicted and must recuse themselves from any participation whatsoever in any aspect of this process. Accordingly, outside counsel has produced a compensation comparability study (attached) for the Board’s review.

ATTACHMENTS: Oasis Executive Compensation Comparability Study July 2024

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

**Governing Board of Oasis Charter Public School
Summary of Compensation and Benefits Survey Data for
Executive Director**

July 2024

Consistent with IRS requirements, the Board must exercise due diligence (review of comparable compensation practices) to ensure compliance with restrictions on excess compensation for nonprofit executives, including a charter school Executive Director. The Board's review and approval of the executive compensation must occur: initially upon hiring the executive; whenever the term of employment, if any, is renewed or extended; and whenever the officer's compensation is modified.

In reviewing the reasonableness of compensation for nonprofit executives, the IRS considers "compensation" broadly and will look at the value of salary, as well as non-fixed compensation (incentive compensation/bonuses), and benefits. If the IRS determines compensation is not reasonable, severe consequences may result.

The following is a summary of findings following review and comparison of a sampling of total compensation levels received by educational leaders in Central California. Compensation figures are from the State Controller's Office or from the Internal Revenue Service (Form 990) for the 2022 calendar and fiscal year (the most recent available). Student enrollment figures are from the California School Dashboard for the 2023 calendar year. The Executive Director of Oasis Charter Public School oversees one charter school in Monterey County with a total population of approximately 162 students. Based on these facts, this study compared salary packages of similarly situated public school leaders. The three charter schools and two school districts surveyed in this summary have an average population of approximately 276 students.

Of the educational leaders sampled, the average total compensation package (base salary plus other compensation) is approximately \$158,290. The average base salary is approximately \$123,967. The range of base salary is \$111,324 to \$137,090. Salaries can range based on many factors such as experience, tenure at the school, student populations, staff size, and location of the charter school.

| | |
|---|---------------------|
| Monterey Bay Charter (Monterey County) | 474 Students |
| Director | |
| Total Compensation Package | \$128,165 |
| Base Salary | \$116,041 |
| Other Compensation (Benefits and Retirement) | \$12,124 |
| International School of Monterey (Monterey County) | 424 Students |
| Director | |
| Total Compensation Package | \$157,033 |
| Base Salary | \$131,676 |
| Other Compensation (Benefits and Retirement) | \$25,357 |
| Learning for Life Charter School (Monterey County) | 128 Students |
| Executive Director | |
| Total Compensation Package | \$153,302 |
| Base Salary | \$123,703 |
| Other Compensation (Benefits and Retirement) | \$29,599 |
| Chualar Union (Monterey County) | 278 Students |
| Superintendent/Principal | |
| Total Compensation Package | \$185,236 |
| Base Salary | \$137,090 |
| Other Compensation (Benefits and Retirement) | \$48,146 |
| Lagunita Elementary (Monterey County) | 76 Students |
| Superintendent/Principal | |
| Total Compensation Package | \$167,712 |
| Base Salary | \$111,324 |
| Other Compensation (Benefits and Retirement) | \$56,388 |

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: ACTION 8.9 Animals at School Policy

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

This policy would put in place guidelines for having animals at school. The draft policy is adopted from board policy and administrative regulation 6163.2 used by school districts.

It has been modified to add language for the Executive Director or designee to grant permission for an animal to be on campus and removes language covering the use of miniature horses as service animals.

ATTACHMENTS: Draft Animals at School Policy (Section VI, Article II)

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

**UCEN Board/Oasis Charter Public School
Salinas, Ca.**

Policy Adopted: draft for consideration at the 7/30/24 Board Meeting

**Section VI Facilities
Article II Animals at School**

The Board of Directors recognizes that animals can contribute to the school's instructional program by being effective teaching aides to students and by assisting individuals with disabilities to access school programs and resources. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

The Executive Director or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff and the animals are protected.

Under Construction Education Network dba Oasis Public Charter School assumes no liability for the safety of animals allowed on school property.

Use of Animals for Instructional Purposes

Prior to bringing an animal to school, permission must be obtained from the Executive Director or their designee.

All animals brought to school must be in good physical condition and must be appropriately immunized. The staff member shall ensure that the species of animal is appropriate for the instructional purpose and age and maturity of the students.

All animals brought to school shall be adequately fed, effectively controlled, humanely treated, and property housed in cages and containers suitable for the species. The staff member shall ensure that cages and containers are cleaned regularly and that waste materials are removed and disposed of in an appropriate manner.

The staff member shall ensure that students receive instructions regarding the proper handling of and personal hygiene around animals.

Except for service animals, as defined below, all animals are prohibited on school transportation services.

Use of Service Animals by Individuals with Disabilities

For an individual with a disability, service animal means any dog that is individually trained to do work or perform tasks directly related to the individual's disability, including a physical, sensory,

psychiatric, intellectual, or other mental disability, and for his/her benefit. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. (28 CFR 35.104)

Individuals with disabilities may be accompanied on school premises and on school transportation by service animals, including specially trained guide dogs, signal dogs, or service dogs.

The Executive Director or designee may ask any individual with a disability to remove his/her service animal from school premises or transportation if the animal is out of control and the individual does not take effective action to control it or the animal is not housebroken.

When an individual's service animal is excluded, he/she shall be given an opportunity to participate in the service, program , or activity without having the service animal present.

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.10 ACTION: Second Amendment to the June 13, 2014 Lease Agreement

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The Under Construction Education Network leases the parking lot and track area from Westridge Pkwy Self-Storage. The Second Amendment to the lease increases the rent from \$597.92 per month to \$4,905.33 per month beginning September, 2024. This increase includes \$605.33 monthly to cover the property taxes.

The Second Amendment also includes a schedule which outlines annual rent increases over the term of the lease.

ATTACHMENTS: Second Amendment to the June 13, 2014 Lease Agreement originated by Alan Sammut, Manager on behalf of Westridge Pkwy Self-Storage, Landlord

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

SECOND AMENDMENT TO THE JUNE 13, 2014 LEASE AGREEMENT

THIS SECOND AMENDMENT TO LEASE is entered into this _____ day of July 2024, by and between WESTRIDGE PKWY SELF-STORAGE LLC, a California Limited Liability Company ("Landlord"), and UNDER CONSTRUCTION EDUCATION NETWORK, INC., a Non-Profit Public Benefit Corporation ("Tenant").

WHEREAS, Tenant is tenant and the 1992 Alfred and Alice Sammut Revocable Trust UTD February 14, 1992 was Landlord under a certain Lease, dated June 13, 2014 (the "Lease"), respecting the Premises containing Parcel D – 10 Westridge Pkwy – AP 261-146-010-000; and

WHEREAS, the LEASE was amended with the FIRST AMENDMENT TO THE JUNE 13, 2014 LEASE AGREEMENT on May 19, 2015; and

WHEREAS, a NOTICE OF CHANGE OF OWNERSHIP was delivered from landlord to Tenant changing the Landlord to WESTRIDGE PKWY SELF-STORAGE LLC as of January 1, 2018; and

WHEREAS, on July 1, 2019, the Term of the Lease expired and the Lease term commenced on a month to month basis; and

WHEREAS, a notice was given changing the address of Landlord for Notices and payment of rent to 1149 Westridge Pkwy, Salinas, CA 93907; and

WHEREAS, Tenant and Landlord now agree to amend the Lease as more particularly set forth herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Article 1, Section 1.01, of the Lease shall be amended to add the following:
The Term of the Lease shall be extended as of the date listed in the first Paragraph of this Second Amendment through June 30, 2026. In addition, Tenant shall have one option to extend the Term an additional five (5) year period, from July 1, 2026, through June 30, 2031, by giving Landlord a minimum of 180 days advance written notice, by January 2, 2026, of its election to exercise its option to extend the Term so long as Tenant is not in Default of the provisions of the Lease beyond any allowed cure period either at the time Tenant notifies Landlord of its election to extend the Term or upon the Term extension commencement date.
2. Article 2 of the Lease shall be amended by adding the following:
Section 2.03. The basic rent provided in Section 2.01 and 2.02 above shall be adjusted to Four Thousand Nine Hundred Five Dollars and Thirty Three cents (\$4,905.33) per month beginning September 1, 2024, and for each year thereafter

on September 1 thereof, the basic rent will increase at a rate of Three percent (3%) for the remainder of the Term and any exercised option period.

| | |
|----------------------------|---------------|
| Rental Dates: | Monthly Rent: |
| 09-01-2024 thru 08-31-2025 | \$4,905.33 |
| 09-01-2025 thru 06-30-2026 | \$5,052.49 |

| | |
|----------------------------|------------|
| Option Period: | |
| 07-01-2026 thru 08-31-2026 | \$5,052.49 |
| 09-01-2026 thru 08-31-2027 | \$5,204.06 |
| 09-01-2027 thru 08-31-2028 | \$5,360.18 |
| 09-01-2028 thru 08-31-2029 | \$5,520.99 |
| 09-01-2029 thru 08-31-2030 | \$5,686.62 |
| 09-01-2030 thru 06-30-2031 | \$5,857.22 |

3. All other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the Landlord and Tenant have caused this First Amendment to Lease to be duly executed as of the date first written above.

LANDLORD:

Westridge Pkwy Self-Storage
a California Limited Liability Company

Date executed: _____

By: _____

Alan Sammut
Title: Manager

By: _____

Name: _____

Title: _____

Date executed: _____

Date executed: _____

TENANT:

Under Construction Education Network,
Inc.
a California Non-Profit Public Benefit
Corporation

By: _____

Name: _____

Title: _____

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.11 ACTION: PBS Contract for 2024-25 SY

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

UCEN contracts with Positive Behavior Supports Corporation to provide behavioral support per students' IEP's. This is an annual contract for this service.

This contract will be funded through special education and LCFF funds.

ATTACHMENTS: Positive Behavior Supports Corp Agreement: Organization Contract for 2024-25 SY.

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director



POSITIVE BEHAVIOR SUPPORTS CORP.

• EST 2007 •

Agreement: Organization Contract

This contract represents an agreement between Oasis Charter School (Agency) for comprehensive, student behavioral support through Positive Behavior Supports Corporation (PBS Corp.). PBS Corp. will support individual client and school needs requested and defined by Oasis Charter School (Entity).

Individual Client Needs

PBS Corp. specializes in providing individual supports to clients with special needs. We take a team approach to identify problematic behaviors, evaluate functions of behaviors, and develop strategies that are a good contextual fit.

The process begins with our Behavior Analyst completing a records review of the client, conducting staff and caregiver interviews, observation, as part of a Functional Behavior Assessment. In this process we hypothesize why behaviors are occurring and which behavior analytic strategies would benefit the client for behavior reduction. In conjunction, we identify appropriate and functional replacement behaviors and skills to teach. Based on this assessment a comprehensive plan is written.

Once the behavior plan is developed, it is recommended to have a meeting to review plan development with all stakeholders (management support specialists, and caregivers). We provide a variety of different services, and our assigned staff and regional team will work collaboratively with you to identify our services that are the best match for your program.

Risks and Benefits

Participating in any treatment has numerous benefits, but also certain inherent risks. For example, individuals receiving services from PBS Corp. may experience disruptions in daily schedules and routines (e.g., due to professionals entering the setting or suggesting changes to routines), stress associated with identifying problematic patterns or learning to respond differently to the individual's behavior, or frustration at delays in progress or the necessity to modify approaches periodically. These are, of course, in addition to risks to privacy and confidentiality that occur when sharing information. PBS Corp. will make every effort to minimize these risks and make services optimally beneficial and enjoyable.

Cost Description

The following is a proposed summary of cost per service provided at an hourly rate. PBS Corp. provides an extensive list of services in addition to the standard daily supports within the school. These rates are derived based on what other state and private funding sources are currently reimbursing. Please note that trainings can be offered in half or full day increments.

| Service Type | Rate | Not To Exceed |
|--|----------|---------------|
| Board Certified Behavior Analyst Services (BCBA) – including 5% oversight of staff for RBT (as needed) | \$100/hr | |
| Board Certified Assistant Behavior Analyst Services (BCaBA) | \$75/hr | |
| Registered Behavior Technician (RBT) | \$50/hr | |
| Behavior Technician (BT) | \$40/hr | |
| | | |
| | | |



POSITIVE BEHAVIOR SUPPORTS CORP.

• EST 2007 •

Witnesses

For and in consideration of the mutual covenants contained herein, the parties to this Agreement agree as follows:

PBS Corp. shall:

- a. Provide behavioral services with comprehensive report of recommendations and training services to properly classified exceptional individuals and staff as identified by school personnel.
- b. Present a monthly summary of services rendered as applicable.
- c. Furnish copies of evaluation/reviews.
- d. Maintain record keeping practices. Data collection will be reviewed, and ongoing feedback/inquiry given.
- e. Conduct training as requested and modify existing contract to meet any requested ongoing service needs as authorized.
- f. Comply with all Federal, State and Local Statues prohibiting discrimination, abuse, and neglect while maintaining confidentiality.
- g. Follow ethical guidelines set forth by the Behavior Analyst Certification Board.
- h. Complete background check requirements as identified by the agency.
- i. Maintain adequate liability insurance coverage on a comprehensive basis to hold such liability insurance at all times during the term of the contract. PBS Corp. accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for PBS. Corp. and the consumers to be served under this contract. Upon the execution of the contract, PBS Corp. shall furnish the The Agency written verification supporting both the determination and existence of such coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the operating state. At a minimum the following types of insurance will be maintained by PBS Corp. during the term of this contract:

| Type | Amount |
|--|---|
| Comprehensive General Liability (to include professional liability) with a minimum limit of: | \$1,000,000/ occurrence \$2,000,000/ aggregate |
| Worker's Compensation | Statutory limit, as required |

2. Oasis Charter School shall:

- a. Pay the sum of fee schedule above per hour for services rendered and as agreed upon by the The Agency and PBS Corp.
- b. Pay all outstanding invoices within 60 days of receiving to:
Attn: Accounts Payable
7108 S Kanner Hwy
Stuart, Fl 34997
- c. Render payment within 60 days of invoice.
- d. Obtain client consent.
- e. Be responsible for encouraging/overseeing revolving staff to ensure that behavioral management procedures learned during training are utilized and ethical guidelines are followed.
- f. Provide 15-day notice prior to any requested trainings.
- g. Understand any invoicing change needed will be considered, but not guaranteed during the authorized annual contract period.
- h. Communicate changes or requests within a timely manner. A two week notice is required before discontinuing a service line or staff position.

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.12 ACTION: Arts Council for Monterey County Contract for 2024-25 SY

BOARD MEETING DATE: July 30, 2024

BOARD AGENDA ITEM INFORMATION:

The Arts Council for Monterey County provides arts instruction and experiences for Oasis students. The focus areas for this year will be:

- Visual Arts
- Music
- Dance

This program is funded by Proposition 28.

ATTACHMENTS: Arts Council of Monterey County Professional Artists in the Schools Program

Administration Recommendation: Approve __✓__ **Information** _____

Person submitting item: Annie Millar, Executive Director



ARTS COUNCIL for Monterey County

24600 Silver Cloud Ct, Ste 202, Monterey, CA 939340 / phone (831) 622-9060 ext. 102 / fax (831) 622-9061

PROFESSIONAL ARTISTS IN THE SCHOOLS PROGRAM

This contract is made by the Arts Council for Monterey County, hereinafter called Arts4MC and Oasis Charter School

- A. **PROJECT:** Oasis Charter School: Visual Arts, Music, Dance Professional Arts (PAS) Programs
- B. **LOCATION:** Oasis Charter School - 1135 Westridge Pkwy, Salinas, CA 93907
- C. **CONTACTS:** Annie Millar, Executive Director
t: (831) 424-9003; e: anniemillar@oasischarterschool.org
- D. **SCHEDULE:** 2024/2025 School Year
Six week rotation of visual arts, music and dance instruction
for nine classrooms at one hour per class.
- E. **PROGRAM COSTS:** \$20,250 (instructional hours, planning fee, administrative fees & supplies)
- F. **PAYMENT SCHEDULE:** 50% due upon signing of contract (\$10,125);
Balance due January 15, 2025 (\$10,125)

Program Manager:

Annie Millar, Executive Director

Date

Organization Name & Address

Oasis Charter School, 1135 Westridge Pkwy, Salinas, CA 93907

Arts Council Representative:

JM Atchison

07/18/2024

Jacquie Atchison, Executive Director

Date