



Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Educational Network (UCEN) Board of Directors Meeting

Regular Meeting Agenda

**Tuesday, September 24, 2024
5:15 p.m.**

**Members of the public may join the meeting in-person or virtually.
Please read Information for the Public section below on public
participation.**

**Oasis Charter Public School Board Room
1135 Westridge Parkway
Salinas, CA 93907
or
via Zoom/hybrid Teleconference**

Join Zoom Meeting (new Zoom link as of 8/27/24)

<https://zoom.us/j/96959340303?pwd=pTP1QZ0cCNQqRb5DgpCK29DxJWYKnD.1>

Meeting ID: 969 5934 0303

Passcode: 127479

By Phone: (669) 900-9128

INFORMATION FOR THE PUBLIC

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network (UCEN) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.
- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).
- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

INFORMACIÓN PARA EL PÚBLICO

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network (UCEN). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
- II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto Oasis Public Charter School en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132)
- I. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto Oasis Public Charter School en el (831) 424-9003 dentro de 72 horas de una

junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

1.0 REGULAR AGENDA

1.1 Call Meeting to Order

2.0 ROLL CALL OF GOVERNING BOARD

Margie Wiebusch, President Present ___ Absent___

Melissa Edwards, Vice President Present ___ Absent___

Dr. Fernando Elizondo, Treasurer Present ___ Absent___

Julie Laughton, Secretary Present ___ Absent___

Michele Belluz, Member Present ___ Absent___

3.0 ADOPTION OF THE AGENDA

That the Governing Board approve the agenda as presented.

4.0 REPORTS

4.1 Board of Trustee Reports/Comments/Requests for Information

4.2 Oasis Community Council Report (OCC)

4.3 Report from Oasis Charter School Executive Director, Annie Millar

- School Report
- UCEN Report

5.0 PUBLIC COMMENT

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period, the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

6.0 ACKNOWLEDGMENTS

7.0 CONSENT AGENDA

That the Governing Board approve the Consent Agenda.

7.1 ACTION: Approval of Minutes

- June 25, 2024 Regular Board Meeting
- August 27, 2024 Regular Board Meeting

7.2 ACTION: August 2024 Warrants for UCEN

7.3 ACTION: Current Cash Flow

7.4 ACTION: Current Enrollment and Average Daily Attendance (ADA)

7.5 ACTION: Revision of the 2024-25 Board Meeting Calendar

7.6 ACTION: Read to Me Project Independent Contractor Agreement

8.0 DISCUSSION/ACTION:

8.1 ACTION: Nomination and approval of Board Officers: Treasurer

That the Board nominate and approve a Board member to serve as the UCEN Treasurer from 9/24/24 to 6/30/25.

8.2 ACTION: Review and approval of the 2023-24 Unaudited Actuals

That the Board approve the 2023-24 Unaudited Actuals

8.3 DISCUSSION: Preparation for the First Interim Budget Report

8.4 ACTION: 2nd Amendment to the June 13, 2014 Lease Agreement

That the Board approve the 2nd Amendment to the June 13, 2014 Lease Agreement

8.5 DISCUSSION: Governance Committee Process and Timeline for Addressing Upcoming Board Member Vacancy (to be filled by 12/1/24) Update

8.6 DISCUSSION: Executive Director Evaluation Process Update

8.7 DISCUSSION: Charter Update

8.8 PRESENTATION: 2024 Summer Program Report

8.9 ACTION: Revision to the Field Trip Policy

That the Board approve the revised Field Trip policy

8.10 ACTION: Adoption of new Transportation Policy

8.11 DISCUSSION: Draft of Facilities Use Form

8.12 DISCUSSION: OCC Financial Report

8.13 ACTION: Oasis Community Council (OCC) Request for Funds: August - December

That the Board approve the OCC Request for Funds for a total of \$3,225

8.14 DISCUSSION: OCC Bylaw Revision Process

9.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is reserved for any person to address the Board on Closed Session items. The public may address the Board on any Closed Session item or any item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

10.0 ADJOURNMENT TO CLOSED SESSION

9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

With respect to every item of business discussed in closed session pursuant to Government Code § 54957: Title: Executive Director

9.2 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

11.0 RECONVENE TO OPEN SESSION

12.0 FUTURE AGENDA ITEMS

- First Interim Budget Report (December)

13.0 NEXT MEETING DATE

11.1 Regular Board Meeting, Tuesday, October 22, 2024

14.0 ADJOURNMENT



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T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

Under Construction Education Network (UCEN)

Board of Directors Meeting

Annual Meeting Minutes

Tuesday - June 25, 2024

Time: 5:15 p.m.

Place: Oasis Charter Public School Board Room

1135 Westridge Parkway

Salinas, CA 93907

or

via Zoom/hybrid Teleconference

Join Zoom Meeting

<https://zoom.us/j/95951088531?pwd=YitJbHdiVW9TSkd3ZDNCTINzTnJJZz09>

Meeting ID: 959 5108 8531

Passcode: AVXZ71

+16699009128,,95951088531#,,,,*440320# US (San Jose)

****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS**** INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in the Under Construction Educational Network (UCEN) Board meetings. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees before the meeting and you will be called during the comment period. For virtual meetings, members of the public are welcome to make comments during the virtual meetings when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for oral comment, such comment will be limited to (3) minutes per law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns, and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Natalie Zayas at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

***PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA ***

INFORMACIÓN PARA EL PÚBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entréguelo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomar acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dr Natalia Zayas al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable para satisfacer sus necesidades. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132))

1.0 REGULAR AGENDA

1.1 Call Meeting to Order:

2.0 ROLL CALL OF GOVERNING BOARD

Jacqueline Vasquez, President: Yes Absent

Margie Wiebusch, Vice President: Yes Absent

Dr. Fernando Elizondo, Treasurer: Yes Absent

Maria Alvarez, Member: Yes Absent (via Zoom due to emergency)

Jamie Stracuzzi, Member: Yes Absent

3.0 ADOPTION OF THE AGENDA

That the Governing Board approves the agenda as presented.

Motion to approve the Agenda by Board Vice President, Margie Wiebusch; Seconded by Board President, Jacqueline Vasquez.

Vote on Motion: 3 - 0

Motion: Approved

4.0 APPROVAL OF THE MINUTES

That the Governing Board approves the Minutes of the May 28, 2024, Regular Board Meeting and the June 12, 2024, Governance Committee Special Meeting.

Motion to approve the Minutes by Board President, Jacqueline Vasquez; Seconded by Board Member, Jamie Stracuzzi.

Vote on Motion: 3 - 0

Motion: Approved

5.0 BOARD OF TRUSTEE COMMENTS

Board Members wishing to address agenda items and/or other items may do so at this time.
No comments at this time.

6.0 PUBLIC COMMENT

Individuals wishing to address agenda items and/or other items may do so at this time or wait until the agenda item comes up. Public comments will be limited to 3 minutes per person (double that time for individuals utilizing an interpreter).

Board Member Stracuzzi announced that Taylor Farms will continue to be our benefactor. Board President Jackie Vasquez stated we will bring that back to a future meeting to discuss in more detail.

7.0 ACKNOWLEDGMENTS

No acknowledgements at this time.

8.0 CLOSED SESSION

**8.1 Conference with Labor Negotiators (§ 54957.6.) Agency Designated Representative: Jackie Vasquez
Unrepresented Employee: Executive Director**

Board President Jackie Vasquez resumed the regular business at 5:51p.m. She stated that there was nothing to report from the closed session.

9.0 CONSENT CALENDAR

10.0 DISCUSSION/RECOMMENDATION/ACTION: Governing Board

10.1 ACTION: Discuss, recommend, and approve the salary wage analysis for Annie Millar as Executive Director for the 2024-25 School Year (SY). Board President Jacqueline Vasquez

Motion to approve the salary wage analysis for Annie Millar by Board Treasurer, Dr. Fernando Elizondo; Seconded by Board Member, Jamie Stracuzzi.

Vote on Motion: 5 - 0

Motion: Approved

10.2 ACTION: Employment contract of Annie Millar as Executive Director for the 2024-25 SY, Board President Jacqueline Vasquez

That the Governing Board approve Annie Millar as the Executive Director for the 2024-25 SY. Pursuant to Government Code Section 54953, the following will be publicly reported that the Governing Board approves the proposed employment agreement, to Annie Millar as the Executive Director of Oasis Charter Public School and would be entitled to compensation in the amount of \$125,000 effective July 1, 2024, through June 30, 2025.

Motion to approve Annie Millar as the Executive Director for the 2024-25 SY by Board President, Jacqueline Vasquez; Seconded by Board Vice President, Margie Wiebusch.

Vote on Motion: 5 - 0

Motion: Approved

10.3 ACTION: UCEN Board Meeting Schedule, Board Clerk, Cathy Dozier

That the Governing Board approve the UCEN Board Meeting Schedule for the 2024-25 SY.

Motion to approve the UCEN Board Meeting Schedule for 2024-25 SY by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.4 ACTION: Governance Committee Nominations, Governance Committee Members

That the Governing Board approve the nominees for Board members.

The UCEN Board interviewed the three candidates for the Board. Motion to approve the Governance Committee Nominations by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.5 DISCUSSION/ACTION: Board Appointments, Board President, Jacqueline Vasquez

That the Governing Board discuss and approve Board Officer Appointments for the 2024-2025 school year.

Motion to table item for later date by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.6 ACTION: Declaration of Need, Office Manager/Human Resources, Grisela Macias

That the Governing Board approve the Declaration of Need for the 2024-25 school year.

Motion to approve the Declaration of Need for the 2024-25 SY by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.7 DISCUSSION/INFORMATION: Staffing for 2024-25 SY, Executive Director Dr. Natalie Zayas

That the Governing Board receive a report on staffing for the 2024-25 SY.

Informational only. Dr. Zayas reviewed the staffing for the 2024-25 school year and noted that 8 of the 9 teachers have clear credentials.

10.8 INFORMATIONAL: Enrollment 2024-25, Office Manager Grisela Macias

That the Governing Board receive a report on 2024-25 SY enrollment.

Informational only.

10.9 DISCUSSION: July Board Retreat, Board Clerk, Cathy Dozier

That the Governing Board select a July date for a Board Retreat and topics for training.

Motion to table item for later date by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.10 ACTION: Williams Report, Executive Director, Dr. Natalie Zayas

That the Governing Board approve the Fourth Quarter Williams Report.

Motion to approve the Fourth Quarter Williams Report by Board Treasurer, Dr. Fernando Elizondo; Seconded by Board President, Jacqueline Vasquez.

Vote on Motion: 5 - 0

Motion: Approved

10.11: ACTION: Proposition 28 Annual Report, Executive Director, Dr. Natalie Zayas

That the Governing Board approve the Proposition 28 Annual Report.

Motion to approve Proposition 28 Annual Report by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.12 ACTION LCAP

That the Governing Board adopt the Local Control Accountability Plan (LCAP)

Motion to adopt the LCAP by Board President, Jacqueline Vasquez; Seconded by Board Member, Jamie Stracuzzi.

Vote on Motion: 5 - 0

Motion: Approved

10.13 INFORMATIONAL: LCAP Local Indicators

That the Governing Board receive the LCAP Local Indicator Report.

Informational only.

10.14 ACTION 2024-25 Budget

That the Governing Board adopt the budget for the 2024-25 SY.

Motion to adopt the budget for the 2024-25 SY by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.15 ACTION: Administration Credit Card, Executive Director, Dr. Natalie Zayas
That the Governing Board approve Executive Director Millar with a district credit card effective July 1, 2024.

Motion to approve Executive Director Millar with district credit card by Board President, Jacqueline Vasquez; Seconded by Board Treasurer, Dr. Fernando Elizondo.

Vote on Motion: 5 - 0

Motion: Approved

10.16 ACTION: Administration Bank Account, Executive Director, Dr. Natalie Zayas
That the Governing Board take action to add Executive Director Millar to the Oasis bank accounts effective July 1, 2024.

Motion to add Executive Director Millar to the Oasis bank accounts effective July 1, 2024 by Board Treasurer, Dr. Fernando Elizondo; Seconded by Board President, Jacqueline Vasquez.

Vote on Motion: 5 - 0

Motion: Approved

10.17 ACTION: 12-month salary schedule for Office Manager, Executive Director, Dr. Natalie Zayas

That the Governing Board approve changing the Office Manager to a 12-month salary due to payroll and accounts payable/receivable needed in July.

Motion to approve changing the Office Manager to a 12-month salary schedule by Board President, Jacqueline Vasquez; Seconded by Board Vice President, Margie Wiebusch.

Vote on Motion: 5 - 0

Motion: Approved

11.0 Staff Reports

11.1 Receive Oral Report from Oasis Charter School Executive Director, Dr. Natalie Zayas

An update on school-wide activities undertaken by the Executive Director.

- **Forward Plan** - Dr. Zayas laid out the plan for bringing on the new Executive Director and beginning a new school year. Dr. Zayas will work with Annie Millar to transfer accounts and files and review history, where Oasis is and then Annie can begin to form her vision for the future.
- **Fitness Trail** - The Board was advised the old water tables (playground equipment) has finally been removed and the new Fitness Trail will be installed after summer school is finished.
- **Classroom Movement** - Dr. Zayas explained all the changes to the facility that have taken place. She also noted that one of the two cubicles in the Board Room have been reserved for the OCC/Board Members should they need a desk and computer.

13.0 FUTURE AGENDA ITEMS

- **Vote new Board Members onto Board**
- **Board Training**
- **2024-25 Goals and Priorities**
- **Taylor Farms Funding**

14.0 NEXT MEETING DATE

- August 27, 2024

15.0 ADJOURNMENT

Meeting adjourned at 7:06 p.m.



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Under Construction Educational Network (UCEN) Board of Directors Meeting

Regular Meeting Minutes

Tuesday, August 27, 2024

5:15 p.m.

Members of the public may join the meeting in-person or virtually.
Please read Information for the Public section below on public participation.

Oasis Charter Public School Board Room

1135 Westridge Parkway

Salinas, CA 93907

or

via Zoom/hybrid Teleconference

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<https://zoom.us/j/96959340303?pwd=pTP1QZ0cCNQqRb5DqpCK29DxJWYKnD.1>

Meeting ID: 969 5934 0303

Passcode: 127479

By Phone: (669) 900-9128

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1.0 REGULAR AGENDA

1.1 Meeting called to order at 5:16 p.m.

2.0 ROLL CALL OF GOVERNING BOARD

Margie Wiebusch, President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Melissa Edwards, Vice President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Dr. Fernando Elizondo, Treasurer	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Michele Belluz, Member	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Julie Laughton, Member	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

Ms. Belluz communicated the absence in advance of the meeting.

3.0 ADOPTION OF THE AGENDA

**Motion to approve the agenda by Board Vice President, Melissa Edwards;
Seconded by Board Member, Julie Laughton.**

Vote on Motion: 3 - 0

Motion: Approved

4.0 REPORTS

4.1 Board of Trustee Reports/Comments/Requests for Information

None at this time.

4.2 Oasis Community Council Report (OCC)

- **School Report - The group discussed upcoming events and will bring a funding request for consideration at the regular September meeting.**

4.3 Report from Oasis Charter School Executive Director, Annie Millar

- **School Report - Ms. Millar shared information regarding the enrollment and attendance for the first month of school (to date).**
- **UCEN Report - Ms. Millar informed the Board that the presentation to the Monterey County Office of Education (MCOE) was rescheduled to September 11, 2024.**

5.0 PUBLIC COMMENT

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period, the Board cannot consider

issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

The Second Grade teacher, Ian Cooper, welcomed the new Board members and thanked all Board members for their service. He also discussed Oasis' status on Great Schools, class sizes and test scores.

6.0 ACKNOWLEDGMENTS

6.1 PRESENTATION: Acknowledgement of Contributions of Outgoing UCEN Board Members: Jacqueline Vasquez, Maria Alvarez and Jaime Stracuzzi

The outgoing Board members were invited to attend the meeting. Executive Director, Annie Millar, thanked them for their service and dedication to the Board and the school throughout the years. Maria Alvarez was in attendance and spoke to her time on the Board and how touched she was by the gifts and letter of thanks she received. She also gave thanks to her fellow board members and all involved with helping to make Oasis a great school.

7.0 CONSENT AGENDA

7.1 ACTION: Approval of Minutes

- June 25, 2024 Regular Board Meeting

Minutes for the June 25, 2024 Regular Board Meeting will be brought back for approval to the September 24, 2024 Regular Board Meeting.

- July 30, 2024 Special Board Meeting

Motion to approve the Minutes for the July 30, 2024 Special Board Meeting by Board Vice President, Melissa Edwards; Seconded by Board Member, Julie Laughton.

Vote on Motion: 3 - 0

Motion: Approved

- August 3, 2024 Special Board Meeting

Motion to approve the Minutes for the August 3, 2024 Special Board Meeting by Board Member, Julie Laughton; Seconded by Board Vice President, Melissa Edwards.

Vote on Motion: 3 - 0

Motion: Approved

7.2 ACTION: July 2024 Warrants

Motion to approve the July 2024 Warrants by Board President, Margie Wiebusch; Seconded by Board Member, Julie Laughton.

Vote on Motion: 3 - 0

Motion: Approved

7.3 ACTION: Current Cash Flow

The document was corrected to say 24/25 in the header. Motion to approve the current cash flow by Board President, Margie Wiebusch; Seconded by Board Member, Julie Laughton.

Vote on Motion: 3 - 0

Motion: Approved

8.0 DISCUSSION/ACTION:

8.1 ACTION: Nomination and approval of Board Officers: Treasurer and Secretary

Board Vice President Melissa Edwards nominated Julie Laughton as the Board Secretary to which she accepted. The Treasurer position is yet to be determined and will be brought back to a future meeting.

Motion to approve Julie Laughton as Board Secretary by Board Vice President, Melissa Edwards; Seconded by Board President, Margie Wiebusch.

Vote on Motion: 3 - 0

Motion: Approved

8.2 DISCUSSION: Review of August 3 Board Training

Board Members briefly discussed the Brown Act Training they received on August 3, 2024.

8.3 DISCUSSION: Governance Committee Process and Timeline for Addressing Upcoming Board Member Vacancy (to be filled by 12/1/24)

Board Members discussed and agreed on creating a new Governance Committee. Vice President Edwards and Member Laughton agreed to be on said committee. One additional Board member is needed for this committee.

8.4 DISCUSSION: Proposal for Executive Director Evaluation Process

Board Members discussed and agreed to create a Board subcommittee for the Executive Director Evaluation. Vice President Edwards and Member Laughton agreed to be on said committee.

9.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is reserved for any person to address the Board on Closed Session items. The public may address the Board on any Closed Session item or any item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

No comments at this time.

10.0 ADJOURNMENT TO CLOSED SESSION

9.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

9.2 CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (§ 54956.8)

Property: Premises containing Parcel D – 10 Westridge Pkwy – AP 261-146-010-000
Agency Negotiators: Annie Millar and Melissa Edwards
Negotiating Party: Alan Sammut for Westridge Pkwy Self-Storage
Under Negotiation: Second Amendment to the June 13, 2014 Lease Agreement (in particular, instructions to agency negotiators regarding rent schedule)

11.0 RECONVENE TO OPEN SESSION

Report out from Closed Session: The Executive Director was directed to send the letter from the Board to MCOE in response to their letter of concern dated 6/11/24. The Executive Director was directed to continue lease negotiations with the landlord.

12.0 FUTURE AGENDA ITEMS

- Summer Program Report (Rescheduled for September)
- Unaudited Actuals (September)
- First Interim Budget Report (December)

13.0 NEXT MEETING DATE

11.1 Regular Board Meeting, Tuesday, September 24, 2024

14.0 ADJOURNMENT

Meeting adjourned at 6:59 p.m.

Oasis Charter Public School
Check Register
For the Period From Aug 1, 2024 to Aug 31, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
080124-1-EFT	8/1/24	EMPLOYMENT DEVELOPMENT DEPARTMEN	91120000000000	522.28
080124-2-EFT	8/1/24	LEAF	91120000000000	398.80
080124-3-EFT	8/1/24	LEAF	91120000000000	49.17
080124-4-EFT	8/1/24	VISION SERVICE PLAN- (CA)	91120000000000	133.07
080124-EFT	8/1/24	GRAYBAR FINANCIAL SERVICES, LLC	91120000000000	603.56
080624-EFT	8/6/24	CALIFORNIA WATER SERVICE COMPANY	91120000000000	109.51
080624-1-EFT	8/6/24	CALIFORNIA WATER SERVICE COMPANY	91120000000000	84.78
080624-2-EFT	8/6/24	CALIFORNIA WATER SERVICE COMPANY	91120000000000	84.78
080924-EFT	8/9/24	PAYCHEX	91120000000000	506.36
081424-EFT	8/14/24	CHARTERSAFE	91120000000000	4,387.00
081424-1-EFT	8/14/24	SAFE AND SOUND SECURITY, INC.	91120000000000	53.86
081524-EFT	8/15/24	EMPLOYMENT DEVELOPMENT DEPARTMEN	91120000000000	624.45
11321	8/16/24	AT&T	91120000000000	846.33
11322	8/16/24	AT&T MOBILITY	91120000000000	233.53
11323	8/16/24	MR. ANTHONY SAMMUT	91120000000000	22,990.00
11324	8/16/24	MONTEREY ONE WATER	91120000000000	230.28
11325	8/16/24	COMCAST	91120000000000	3,486.86
11326	8/16/24	FIRST ALARM	91120000000000	900.00
11327	8/16/24	PG COMPUTERS / ACC	91120000000000	1,126.09
11328	8/16/24	WESTRIDGE PKWY SELF-STORAGE, LLC	91120000000000	597.02
11329	8/16/24	REVOLUTION FOODS, INC.	91120000000000	2,428.36
11330	8/16/24	MARISSA BARTELT	91120000000000	131.73
11331	8/16/24	ARI SERVICE INC.	91120000000000	4,166.67
11332	8/16/24	JENSCO INC	91120000000000	222.98
11333	8/16/24	OSCAR RESENDEZ	91120000000000	4,375.76
081624-EFT	8/16/24	TERMINIX PROCESSING CENTER	91120000000000	78.00
081824-EFT	8/18/24	CALIFORNIA WATER SERVICE COMPANY	91120000000000	64.98
081924-EFT	8/19/24	PG&E	91120000000000	4,115.70
081924-1-EFT	8/19/24	CALIFORNIA WATER SERVICE COMPANY	91120000000000	86.64
082024-EFT	8/20/24	UNIFIED GLOBAL SOLUTIONS	91120000000000	77.72
082624-EFT	8/26/24	PAYCHEX	91120000000000	568.06
1346	8/26/24	ANGELA GIETZEN	91140000000000	571.33
082724-EFT	8/27/24	EMPLOYMENT DEVELOPMENT DEPARTMEN	91120000000000	733.58
11334	8/30/24	DATAFLOW BUSINESS SYSTEMS	91120000000000	138.94

**Oasis Charter Public School
Check Register
For the Period From Aug 1, 2024 to Aug 31, 2024**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
11335	8/30/24	ARTS COUNCIL FOR MONTEREY COUNTY	9112000000000	10,125.00
11336	8/30/24	LAW OFFICES OF YOUNG, MINNEY & CORR	9112000000000	4,502.50
11337	8/30/24	PG COMPUTERS / ACC	9112000000000	850.00
11338	8/30/24	THE POST BOX	9112000000000	186.00
11339	8/30/24	NATALIE ZAYAS, EdD	9112000000000	2,575.00
11340	8/30/24	CITY OF SALINAS	9112000000000	503.25
11341	8/30/24	MP EXPRESS	9112000000000	349.18
11342	8/30/24	REVOLUTION FOODS, INC.	9112000000000	3,648.50
11343	8/30/24	SALVADOR GUERRA	9112000000000	101.23
11344	8/30/24	CHRISTY WHITE, INC.	9112000000000	1,472.62
11345	8/30/24	CATHY DOZIER	9112000000000	99.88
11346	8/30/24	LAUREN RICKER	9112000000000	248.90
11347	8/30/24	Larry D. Sims Jr. & Theresa B. Sims	9112000000000	300.00
11348	8/31/24	AT&T	9112000000000	849.61
11349	8/31/24	DATAFLOW BUSINESS SYSTEMS	9112000000000	256.25
11350	8/31/24	PG COMPUTERS / ACC	9112000000000	2,195.00
11351	8/31/24	TASC	9112000000000	122.19
11352	8/31/24	HORHEI TECH LABS LLC	9112000000000	80.75
11353	8/31/24	MONTEREY COE	9112000000000	23,937.10
11354	8/31/24	PROVIDENT LIFE & ACCIDENT INS. CO.	9112000000000	90.20
Total				108,221.34

Oasis Charter Public School - Cash Flow Actuals through Aug 2024	YTD Actual	Budget Forecast	Projected												Total	Estimated Accruals	Budget Variance	
			Actuals	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May				Jun
Beginning Cash			909,801	738,167	653,727	735,892	726,855	726,855	726,399	730,298	793,902	884,159	1,106,433	1,052,476	947,648	909,801		
Revenues																		
LCFF Funding																		
State Aid	1,140,690	1,140,690	69,769	69,769	125,584	125,584	125,584	125,584	125,584	125,584	74,647	74,647	74,647	74,647	74,644	1,140,690	0	0
EPA Funding	601,820	601,820		58,504		58,504		58,504			265,096				219,717	601,820	0	0
In Lieu Tax Portion	531,307	531,307	27,761	27,761	37,015	37,015	37,015	37,015	37,015	37,015	37,015	87,649	43,825	43,825	43,825	487,483	43,824	0
Federal Revenues - IDEA 3310	30,169	30,169														30,169	0	0
Federal Revenues - Title I & II / Fed Nutrition	156,581	156,581		18,688	21,090	21,090	1,125	1,125	1,125	21,090	18,688	14,060	21,090			116,956	39,626	0
State Lottery	53,111	53,111								21,950		17,102				38,652	14,459	0
Other State Revenues (State Nutrition+Mand	61,852	61,852			6,187	2,888	9,980	7,449	7,449	6,131	18,689	10,630			3,241	57,746	4,106	0
Other State Revenues-LREBG+Edu Effect	74,488	74,488		0	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,449	74,488	0	0
Other State Revenues-AMIM	63,248	63,248			0										63,248	63,248	0	0
Other State Revenues-AMS	24,254	2,382	1,191	2,144	2,144	2,144	2,144	2,144	2,144	2,144	2,144	2,144	2,144	2,144	14,398	36,076	432	-12,254
Other State Revenues-ELO-P	257,821	32,598	16,299	29,339	29,339	29,339	29,339	29,339	29,339	29,339	15,705	15,705	15,705	15,705	15,708	257,821	0	0
Other State Revenues-SB740	206,910	0	206,910													155,183	51,728	0
Other State Revenues-STRS on behalf Contr	74,428	0	74,428													0	74,428	0
Other State Revenues-ERMHS II	12,250	1,280	640	640	1,151	1,151	1,151	1,151	1,151	1,151	1,043	1,043	1,043	1,043	12,250	0	0	
Other Local Rev-Interest/Donation/Other	27,500	100	100	100	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	27,500	0	0	
Other Local Revenue-Taylor Farms	200,000	0	200,000		0	0	0	0	0	200,000					200,000	0	0	
Other Local Revenue-Fundraising	7,000	0	7,000		7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	0	0	
Transfers of Appointments-SpEd	125,133	0	125,133		11,262	11,262	11,262	11,262	11,262	11,262	13,765	13,765	13,765	13,765	125,133	0	0	
Total Revenues	3,648,562	203,659	87,899	115,780	313,084	244,681	220,272	286,983	286,983	349,644	376,297	508,314	203,810	183,107	512,204	3,402,046	258,770	-12,254
Expenses																		
Certificated	976,936	17,972	17,972	81,644	87,732	87,732	87,732	87,732	87,732	87,732	87,732	87,732	87,732	87,732	87,732	976,936	0	0
Classified	518,834	10,775	10,775	45,064	46,300	46,300	46,300	46,300	46,300	46,300	46,300	46,300	46,300	46,300	46,300	518,834	0	0
Employee Benefits	415,852	13,716	13,716	29,495	37,264	37,264	37,264	37,264	37,264	37,264	37,264	37,264	37,264	37,264	37,264	415,852	0	0
Employee Benefits- STRS Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	74,428	-74,428	0
Books and Supplies	246,001	1,795	1,795	5,706	23,850	23,850	23,850	23,850	23,850	23,850	23,850	23,850	23,850	23,850	23,850	246,001	0	0
Services & Operational Expenses	1,029,722	45,371	45,371	69,553	85,795	85,795	92,111	86,427	93,059	93,059	87,374	94,954	94,954	94,954	94,954	1,029,722	0	0
Subagreements for Services-Prop 39	0	0	0	0	0	0	0	0	0	0	5,685				5,685	0	0	
Oversight Fees	22,738	0	22,738													22,738	0	0
SPED Encroachment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service Interest-Rabobank	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service Interest-PPP Loan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenses	3,210,083	89,629	231,462	286,625	287,257	287,257	287,257	287,257	287,257	288,204	288,204	288,204	290,099	290,099	295,784	3,210,083	74,428	-74,428
Net Increase/Decrease in Fund Balance	438,479		-1,730	-115,701	26,459	-42,586	-65,985	-265	-265	61,440	88,083	220,109	-86,290	-106,992	216,421	191,963		

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Estimated Accruals	Budget Variance
Actuals through Aug 2024															
Beginning Cash	909,801	738,167	653,727	735,692	726,855	728,399	730,298	793,902	884,159	1,106,433	1,052,476	947,648	909,801		
Adjustments and Prior Year															
Current Year Adjustments															
Payroll Liabilities	-75,180	9,822											-65,358		
Payroll Reserve for Summer Pay	9,613	9,613	9,613	9,613	9,613	9,613	9,613	9,613	9,613	9,613	9,613	9,613	105,742	-105,742	
Employee Receivable	-571	571											0		
Accounts Receivable													0		
Prepaid Expenses													0		
Accounts Payable													0		
Other Sources/Uses															
Investment Accounts													0		
All Other Financing Sources													0		
Capital Outlay													0		
Sites/Building Improvement													0		
Suspense Clearing 9910													0		
Deferred Revenues 9650- EEF & LREBG			-7,449	-7,449	-7,449	-7,449	-7,449	-7,449	-7,449	-7,449	-7,449	-7,449	-74,488		
Deferred Revenues 9650- AMS												-12,254	-12,254		
Deferred Revenues 9650- AMIM												-63,248	-63,248		
Deferred Revenues 9650													0		
Debt Service Principal Payments-Other													0		
Prior Year Transactions															
Accounts Receivable	52,618	17,359	202,130	31,594	66,365					30,169			218,319	0	0
Prepaid Expenses	44,672		32,558										32,558	12,114	0
Accounts Payable	-76,495	-4,960											-81,455	0	0
Loans/Lease Liability Payable													0	0	0
Payroll Liabilities	-70,848												-70,848	0	0
Total Adjustments and Prior Year	-169,905	31,262	55,506	33,758	68,529	2,164	2,164	2,164	2,164	32,333	2,164	-73,338	-11,033	12,114	0
Net Change and Ending Cash Balance	-171,635	-84,440	81,965	-8,838	1,544	1,900	63,604	90,257	222,273	-53,957	-104,828	143,083	909,801		
Net Change in Cash Position	738,167	653,727	735,692	726,855	728,399	730,298	793,902	884,159	1,106,433	1,052,476	947,648	1,090,731	1,090,731		

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Actuals through Aug 2024	Budget Forecast	YTD Actual	Budget Remain	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Estimated Accruals	Budget Variance
Beginning Cash				909,801	738,167	653,727	735,692	726,855	728,399	730,298	793,902	884,159	1,106,433	1,052,476	947,648	909,801		

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Current Enrollment and Average Daily Attendance (ADA)

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: This is a monthly report on Oasis' enrollment and average daily attendance.

"As of" Date	Enrollment	Average Daily Attendance
8/21/24	200	97.41%
9/16/24	195	94.23%

ATTACHMENTS: None

Administration Recommendation: Approve _____ Information X

Person submitting item: Grisela Macias, School Office Manager

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Revision of the 2024-25 Board Meeting Calendar

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: Some changes have been made to the 2024-25 Board Meeting Calendar to work around holidays.

ATTACHMENTS: Revised 2024-25 Board Meeting Calendar

Administration Recommendation: Approve X Information

Person submitting item: Annie Millar, Executive Director



1135 Westridge Parkway, Salinas, CA 93907 T: (831) 424-9003 F: (831) 424-9005 www.oasischarterschool.org

UCEN Board Meeting Schedule 2024-2025

**Meetings are held at Oasis Charter Public School, Boardroom Table
at 5:15 pm, unless otherwise announced**

- **August 27, 2024**
- **September 24, 2024**
- **October 22, 2024**
- **November 19, 2024**
- **December 10, 2024**
- **January 28, 2025**
- **February 25, 2025**
- **March 18, 2025**
- **April 22, 2025**
- **May 27, 2025**
- **June 24, 2025**
- **Board Retreat TBD**

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Read to Me Project Independent Contractor Agreement

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: Read to Me is a regional project to support students in grades 4-6 with reading at home. It is provided at no cost. Staff is working with the program to ensure that procedural safeguards regarding sharing data are in place.

ATTACHMENTS: Read to Me Project Independent Contractor Agreement

Administration Recommendation: Approve X Information

Person submitting item: Annie Millar, Executive Director

**The Read to Me Project:
Independent Contractor Agreement
OASIS CHARTER SCHOOL**

This Independent Contractor Services Agreement is made and entered into effective **August 1, 2024** by and between **Oasis Charter School** and the **Read to Me Project** (Contractor)

1. Contractor Services. Contractor agrees to provide the following services:
Read to Me Project will provide instructional services, materials and books to support 4th, 5th, and 6th grade students in reading to their young family members in the home as part of their ungraded homework. Students will read to their young family members, ages 6 months through 5 years, to support their early language acquisition, comprehension and vocabulary development. Books will be checked out weekly and taken home to be read aloud during the school year. Teachers will be given an orientation on successful program implementation and provided support throughout the school year. Students will be educated on the importance of reading to young children, learn approaches to engaging a younger child in reading activities, and receive coaching from Read to Me Project staff. Data will be collected, and an end of year report provided to participating schools and where possible, in collaboration with schools and districts, the benefits of this program will be measured in kindergarten student preparedness, and reader improvement.
2. Contractor Qualifications. Contractor represents that its principals, employees, or subcontractors assigned to provide services under this Agreement have or shall be trained on all program components (identified under Contractor Services) and will work collaboratively with teaching staff to implement the Project in participating classrooms.
3. Term. This Agreement shall begin on **August 1, 2024** and shall terminate upon completion of the scope of work, but no later than **June 30, 2025**. There will be no extension of the term of this Agreement without express written consent by the District and Contractor.
4. Termination. The District may terminate this Agreement at any time by giving written notice to the Contractor. Such written notice shall be sufficient to stop further performance of services by Contractor. The District will return all book bins, Read to Me books, and Read to Me Materials immediately.
5. Payment. **There will be no charge to Oasis Charter School for the 2024-2025 academic year for up to a total of four 4th, 5th and 6th grade classrooms enrolled in the Read to Me Project.** Payment for services are to be waived due to the generosity of Taylor Farms. Typically, the Contractor would be paid at a rate of \$850 per classroom, which constitutes approximately 25% of the cost to provide the Project in the District's classrooms. The rate shall not be increased by the Contractor over the course of this Agreement.
6. California Residency. Contractor is a resident of the State of California.

7. Indemnity. The Contractor shall defend, indemnify, and hold harmless the District and its agents, employees, Board of Trustees, and members of the Board of Trustees, from and against claims, damages, losses, and expenses (including, but not limited to attorney's fees and costs including fees of consultants) arising out of or resulting from performance of this Agreement including, but not limited to, the Contractor's use of the site; the Contractor's completion of its duties under this Agreement; injury to or death of persons or damage to property or delay or damage to the District, its agents, employees, Board of Trustees, members of the Board of Trustees, for any act, omission, negligence, or willful misconduct of the Contractor or its respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.
8. Insurance. Without limiting Contractor's indemnification set forth in section 7 hereof, Contractor shall secure and maintain in force during the term of this Agreement a comprehensive general liability policy and automobile policy using an occurrence policy form, with combined single limits of \$2,000,000.00, or \$1,000,000.00 per person and \$1,000,000.00 per accident, with no aggregate limit. Property damage limits shall be \$1,000,000.00 per loss.
9. Independent Contractor Status. While engaged in carrying out the terms and conditions of this Agreement, the Contractor is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.
10. Taxes. Contractor agrees that Contractor has no entitlement to any future work from the District or to any employment or fringe benefits from the District. Payments to the Contractor pursuant to this Agreement will be reported to Federal and State taxing authorities as required. District will not withhold any money from compensation payable to Contractor. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions, state or federal income tax or disability insurance. Contractor agrees to defend, indemnify and hold District harmless from all State and Federal tax consequences and any related consequences stemming from or related to this Agreement. Contractor is independently responsible for the payment of all applicable taxes.
11. Identification. District agrees that Contractor may identify school on Contractor's website and other materials as a participating Read to Me Project school in the academic year of this agreement, unless the agreement is terminated by either party.
12. Assignment. The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of the District.
13. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Contractor and the District and their respective successors and assigns.
14. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

15. Amendments. The terms of the Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
16. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California and venue shall be in the appropriate court for Monterey County, California.
17. Written Notice. Regular communications regarding the Contract and Program Implementation and Management may be conducted electronically and by phone. To Terminate the Contract, written notice is required and shall be deemed to have been duly served if delivered in person to the Contractor, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.

District:
Oasis Charter School
1135 Westridge Pkwy
Salinas CA 93907


Contractor:
Read to Me Project
P.O. Box 6434
Salinas, CA 93912

18. Compliance with Law. Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this agreement and that failure to do so shall constitute material breach.
19. Arbitration. Any dispute, controversy or claim arising out of or relating to this contract, or breach thereof, shall be determined by the appointment of a single arbitrator to be agreed upon between the parties identified in this contract.
20. Entire Agreement. This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
21. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.
22. Execution in Counterparts. This Agreement may be executed in counterparts such that the Signatures may appear on separate signature pages. A copy, facsimile, or an original, with all

signatures appended together, shall be deemed a fully executed agreement.

23. Board Approval/Ratification. The effectiveness of this Agreement is contingent upon approval or ratification by the District's Governing Board.

SCHOOL DISTRICT
Oasis Charter School

By: 

Name: Annie Millar

Title: Executive Director

Date: 8/7/24

CONTRACTOR
Read to Me Project

By: 

Name: Amanda Evans

Title: Interim Executive Director

Date: 7/15/2024

Oasis Charter School

Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Nomination and approval of Board Officers: Treasurer

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: The UCEN Board bylaws call for a Treasurer. Here are related excerpts from the Fourth Amended Bylaw of Under Construction Educational Network, Inc.

From Article VII - Officers

Section 1. Officers

...Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Executive Director.”

Section 5. Duties D. Treasurer

The Treasurer shall:

- a. Oversee the preparation of and adherence to an annual budget. The fiscal year shall be July 1 to June 30.
- b. Serve on the Board Finance Committee and present quarterly reports to the Board.
- c. Keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation’s properties and transactions.
- d. Exhibit at all reasonable times the books of account and financial records to any director of the Corporation, or to his or her agent or attorney, on request therefore.
- e. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
- f. Deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate.
- g. Disburse the Corporation’s funds as the Board of Directors may order.
- h. Render to the President, Chair, if any, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the Corporation; and
- i. Have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

ATTACHMENTS:

Administration Recommendation: Approve X Information_____

Person submitting item: Annie Millar, Executive Director

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Review and approval of the 2023-24 Unaudited Actuals

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: The Unaudited Actuals have been submitted to the authorizer, Monterey County of Education, per the September 15th deadline.

This is one budget report which does not require Board approval, however, it is a “best practice” to ensure that the Board is fully aware of Oasis financial well-being.

Between now and December, Oasis’ auditor will work on reviewing it to ensure that it is correct.

In the 2023-24 school year, Oasis deficit spent approximately \$780,000. For 2024-25, Oasis presented a balanced budget. It is clear that this is due to the extraordinary work accomplished by the previous Executive Director, the Board and the financial services provider, Casee Weber of ARI Services Charter School Service Providers. Work is currently underway and will be ongoing to fine-tune the 2024-25 budget to monitor for accuracy.

There may be some changes to the Unaudited Actuals as Oasis moves through the audit process (to be completed in December, 2024 for the prior year).

ATTACHMENTS: 2023-24 Unaudited Actuals for Oasis Charter Public School

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT – ALTERNATIVE FORM
July 1, 2023 to June 30, 2024

CHARTER SCHOOL CERTIFICATION

Charter School Name: Oasis Charter Public
CDS #: 27-10272-6119663
Charter Approving Entity: Monterey County Office of Education
County: Monterey
Charter #: 0412


NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Bijana Tatomirovic	Colleen Stanley	Annie Millar
Name	Name	Name
Financial Analyst	Chief Business Official	Executive Director/Principal
Title	Title	Title
831-755-6401	831-755-0308	831-424-9003
Telephone	Telephone	Telephone
batomirovic@montereycoe.org	cstanley@montereycoe.org	anniemillar@oasischarterschool.org
Email address	Email address	Email address

To the entity that approved the charter school:

X 2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT – ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: 
Charter School Official
(Original signature required)
Date: 9/10/2024
Printed Name: Annie Millar
Title: Executive Director/Principal

To the County Superintendent of Schools:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT – ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: _____
Authorized Representative of Charter Approving Entity
(Original signature required)
Date: _____
Printed Name: Colleen Stanley
Title: Chief Business Official

To the Superintendent of Public Instruction:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT – ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____
County Superintendent/Designee
(Original signature required)
Date: _____

CHARTER SCHOOL UNAUDITED ACTUALS
 FINANCIAL REPORT – ALTERNATIVE FORM
 July 1, 2023 to June 30, 2024

Charter School Name: Oasis Charter Public
 CDS #: 27-10272-6119663
 Charter Approving Entity: Monterey County Office of Education
 County: Monterey
 Charter #: 0412

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)
 Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	1,425,850.00		1,425,850.00
Education Protection Account State Aid - Current Year	8012	234,014.00		234,014.00
State Aid - Prior Years	8019	(31,260.00)		(31,260.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	462,689.00		462,689.00
Other LCFF Transfers	8091, 8097	31,260.00		31,260.00
Total, LCFF Sources		2,122,563.00	0.00	2,122,563.00
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290		395,770.00	395,770.00
Special Education - Federal	8181, 8182		30,169.00	30,169.00
Child Nutrition - Federal	8220		49,795.00	49,795.00
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	475,734.00	475,734.00
3. Other State Revenues				
Special Education - State	StateRev SE		12,335.00	12,335.00
All Other State Revenues	StateRev AO	37,031.00	664,669.00	701,700.00
Total, Other State Revenues		37,031.00	677,004.00	714,035.00
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	248,231.00	149,527.00	397,758.00
Total, Local Revenues		248,231.00	149,527.00	397,758.00
5. TOTAL REVENUES				
		2,407,815.00	1,302,265.00	3,710,080.00
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	600,205.00	197,308.00	797,513.00
Certificated Pupil Support Salaries	1200	22,253.00	0.00	22,253.00
Certificated Supervisors' and Administrators' Salaries	1300	248,490.00	0.00	248,490.00
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		870,948.00	197,308.00	1,068,256.00
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	262,238.00	206,826.00	469,064.00
Noncertificated Support Salaries	2200	78,927.00	43,094.00	122,021.00
Noncertificated Supervisors' and Administrators' Salaries	2300	57,957.00	6,942.00	64,899.00
Clerical, Technical and Office Salaries	2400	50,028.00	0.00	50,028.00
Other Noncertificated Salaries	2900	0.00	110,632.00	110,632.00
Total, Noncertificated Salaries		449,150.00	367,494.00	816,644.00
3. Employee Benefits				
STRS	3101-3102	174,957.00	10,826.00	185,783.00
PERS	3201-3202	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	57,078.00	18,281.00	75,359.00

Health and Welfare Benefits	3401-3402	307,044.00	31,124.00	338,168.00
Unemployment Insurance	3501-3502	801.00	143.00	944.00
Workers' Compensation Insurance	3601-3602	16,137.00	3,032.00	19,169.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00
Total, Employee Benefits		556,017.00	63,408.00	619,423.00
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	26,588.00	2,301.00	28,889.00
Books and Other Reference Materials	4200	168.00	0.00	168.00
Materials and Supplies	4300	45,534.00	29,855.00	75,389.00
Noncapitalized Equipment	4400	31,996.00	59,528.00	91,524.00
Food	4700	0.00	116,430.00	116,430.00
Total, Books and Supplies		104,286.00	208,114.00	312,400.00
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	0.00	0.00	0.00
Travel and Conferences	5200	15,030.00	966.00	15,996.00
Dues and Memberships	5300	21,430.00	11,740.00	33,170.00
Insurance	5400	37,392.00	0.00	37,392.00
Operations and Housekeeping Services	5500	75,511.00	0.00	75,511.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	94,248.00	292,800.00	387,048.00
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	366,830.00	623,101.00	989,931.00
Communications	5900	27,632.00	0.00	27,632.00
Total, Services and Other Operating Expenditures		638,073.00	928,607.00	1,566,680.00
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	97,541.00	9,004.00	106,545.00
Amortization Expense - Lease Assets	6910			0.00
Amortization Expense - Subscription Assets	6920			0.00
Total, Capital Outlay		97,541.00	9,004.00	106,545.00
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
8. TOTAL EXPENDITURES		2,716,015.00	1,773,933.00	4,489,948.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(308,200.00)	(471,668.00)	(779,868.00)
D. OTHER FINANCING SOURCES / USES				

1. Other Sources	8930-8979			0.00	
Less:					
2. Other Uses	7630-7699			0.00	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(436,603.13)	436,603.13	0.00	
4. TOTAL OTHER FINANCING SOURCES / USES		(436,603.13)	436,603.13	0.00	
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		(744,803.13)	(35,064.87)	(779,868.00)	
F. FUND BALANCE / NET POSITION					
1. Beginning Fund Balance/Net Position					
a. As of July 1	9791	1,734,719.12	575,830.61	2,310,549.73	
b. Adjustments/Restatements	9793, 9795	0.00	(421,782.04)	(421,782.04)	
c. Adjusted Beginning Fund Balance /Net Position		1,734,719.12	154,048.57	1,888,767.69	
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		989,915.99	118,963.70	1,108,879.69	
Components of Ending Fund Balance (Modified Accrual Basis only)					
a. Nonspendable					
1. Revolving Cash (equals Object 9130)	9711			0.00	
2. Stores (equals Object 9320)	9712			0.00	
3. Prepaid Expenditures (equals Object 9330)	9713			0.00	
4. All Others	9719			0.00	
b. Restricted	9740			0.00	
c. Committed					
1. Stabilization Arrangements	9750			0.00	
2. Other Commitments	9760			0.00	
d. Assigned	9780			0.00	
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncertainties	9789			0.00	
2. Unassigned/Unappropriated Amount	9790M			0.00	
3. Components of Ending Net Position (Accrual Basis only)					
a. Net Investment in Capital Assets	9796	446,276.67	90,100.82	536,377.59	
b. Restricted Net Position	9797		28,882.78	28,882.78	
c. Unrestricted Net Position	9790A	543,639.32	0.00	543,639.32	
	Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS					
1. Cash					
In County Treasury	9110	447,047.87		447,047.87	
Fair Value Adjustment to Cash in County Treasury	9111			0.00	
In Banks	9120	161,613.42	301,140.18	462,753.60	
In Revolving Fund	9130			0.00	
With Fiscal Agent/Trustee	9135			0.00	
Collections Awaiting Deposit	9140			0.00	
2. Investments	9150			0.00	
3. Accounts Receivable	9200			0.00	
4. Due from Grantor Governments	9290	56,691.06	161,627.79	218,318.85	
5. Stores	9320			0.00	
6. Prepaid Expenditures (Expenses)	9330	44,671.89	0.00	44,671.89	
7. Other Current Assets	9340	535,076.34		535,076.34	
8. Lease Receivable	9380			0.00	
9. Capital Assets (accrual basis only)	9400-9489	446,276.67	90,100.89	536,377.56	
10. TOTAL ASSETS		1,691,377.25	552,868.86	2,244,246.11	
H. DEFERRED OUTFLOWS OF RESOURCES					
1. Deferred Outflows of Resources	9490			0.00	
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00	
I. LIABILITIES					
1. Accounts Payable	9500	166,566.36	62,030.03	228,596.39	
2. Due to Grantor Governments	9590	0.00	53,247.00	53,247.00	
3. Current Loans	9640	254,658.05	0.00	254,658.05	

4. Unearned Revenue	9650	0.00	318,608.13	318,608.13
5. Long-Term Liabilities (accrual basis only)	9660-9669	280,233.72	0.00	280,233.72
6. TOTAL LIABILITIES		701,458.13	433,885.16	1,135,343.29
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
(must agree with Line F2)				
		989,919.12	118,983.70	1,108,902.82

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$		0.00
b. NONE			0.00
c. NONE			0.00
d. NONE			0.00
e. NONE			0.00
f. NONE			0.00
g. NONE			0.00
h. NONE			0.00
i. NONE			0.00
j. NONE			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	None	
b. _____		
c. _____		
d. _____		
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2022-23 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2025-26.

a. Total Expenditures (B8)	4,489,948.00
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	475,734.00
c. Subtotal of State & Local Expenditures [a minus b]	4,014,214.00
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	106,545.00
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 3,907,669.00

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 2nd Amendment to the June 13, 2014 Lease Agreement

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: This lease covers the field and area across from the main building at Oasis. The first version of the 2nd Amendment to the Lease was brought to the Board on July 30, 2024. At that time, the Executive Director and Board Vice President, Melissa Edwards, were directed to work with the landlord to explore the possibility of more favorable terms to Oasis. This work was completed in August.

The revised 2nd Amendment provides a two year “bridge” to the full amount of rent. It also adds in the loss to years four through seven.

Oasis is exploring the possibility of rent reimbursement through SB 740 from the State of California. Oasis currently participates in the SB 740 program which assists with charter school rent.

ATTACHMENTS: Second Amendment to the June 13, 2014 Lease Agreement

Administration Recommendation: Approve **Information**

Person submitting item: Annie Millar, Executive Director

SECOND AMENDMENT TO THE JUNE 13, 2014 LEASE AGREEMENT

THIS SECOND AMENDMENT TO LEASE is entered into this _____ day of September 2024, by and between WESTRIDGE PKWY SELF-STORAGE LLC, a California Limited Liability Company ("Landlord"), and UNDER CONSTRUCTION EDUCATION NETWORK, INC., a Non-Profit Public Benefit Corporation ("Tenant").

WHEREAS, Tenant is tenant and the 1992 Alfred and Alice Sammut Revocable Trust UTD February 14, 1992 was Landlord under a certain Lease, dated June 13, 2014 (the "Lease"), respecting the Premises containing Parcel D – 10 Westridge Pkwy – AP 261-146-010-000; and

WHEREAS, the LEASE was amended with the FIRST AMENDMENT TO THE JUNE 13, 2014 LEASE AGREEMENT on May 19, 2015; and

WHEREAS, a NOTICE OF CHANGE OF OWNERSHIP was delivered from landlord to Tenant changing the Landlord to WESTRIDGE PKWY SELF-STORAGE LLC as of January 1, 2018; and

WHEREAS, on July 1, 2019, the Term of the Lease expired and the Lease term commenced on a month to month basis; and

WHEREAS, a notice was given changing the address of Landlord for Notices and payment of rent to 1149 Westridge Pkwy, Salinas, CA 93907; and

WHEREAS, Tenant and Landlord now agree to amend the Lease as more particularly set forth herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Article 1, Section 1.01 of the Lease shall be amended to add the following:
The Term of the Lease shall be extended from September 1, 2024, through June 30, 2026. In addition, Tenant shall have one option to extend the Term an additional five (5) year period, from July 1, 2026, through June 30, 2031, by giving Landlord a minimum of 180 days advance written notice, by January 2, 2026, of its election to exercise its option to extend the Term so long as Tenant is not in Default of the provisions of the Lease beyond any allowed cure period either at the time Tenant notifies Landlord of its election to extend the Term or upon the Term extension commencement date.
2. Article 2 of the Lease shall be amended by adding the following:
Section 2.03. The basic rent provided in Section 2.01 and 2.02 above shall be adjusted to the following negotiated rent schedule which includes a discount in rent for the first two years of the Term that is made up in years four through seven.

Rental Dates:	Monthly Rent:
09-01-2024 thru 06-30-2025	\$2,901.21
07-01-2025 thru 06-30-2026	\$4,053.85

Option Period:	
07-01-2026 thru 06-30-2027	\$5,204.06
07-01-2027 thru 06-30-2028	\$6,110.87
07-01-2028 thru 06-30-2029	\$6,271.68
07-01-2029 thru 06-30-2030	\$6,437.31
07-01-2030 thru 06-30-2031	\$6,607.91

3. All other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the Landlord and Tenant have caused this First Amendment to Lease to be duly executed as of the date first written above.

LANDLORD:
Westridge Pkwy Self-Storage
a California Limited Liability Company

By: _____

Name: _____

Title: _____

By: _____
Alan Sammut
Title: Manager

Date executed: _____

Date executed: _____

TENANT:
Under Construction Education Network,
Inc.
a California Non-Profit Public Benefit
Corporation

By: _____

Name: _____

Title: _____

Date executed: _____

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Governance Committee Process and Timeline for Addressing Upcoming Board Member Vacancy (to be filled by 12/1/24) Update

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: At the August 27, 2024 Regular Board meeting, Vice President Melissa Edwards and Board Member Julie Loughton volunteered to serve on the Governance Committee. An additional Board member is needed to complete this committee per Board bylaws.

Revised timeline for filling the Board member vacancy coming up on 12/1/24:

September: add an additional Board member to the Governance Committee; schedule a Governance Committee meeting to direct school staff to outreach for potential Board member candidates and to review the process for addressing a vacancy

October (prior to 10/22/24): Governance Committee meets to interview potential Board member candidates and make recommendations to the Board

October 22, 2024: UCEN Board considers accepting nominations from Governance Committee

November 19, 2024: UCEN Board approves new Board Member.

ATTACHMENTS: None

Administration Recommendation: Approve _____ Information X

Person submitting item: Annie Millar, Executive Director

Oasis Charter School
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: Executive Director Evaluation Process Update

BOARD MEETING DATE: September 24, 2024

BOARD AGENDA ITEM INFORMATION: At the August 27, 2024 Regular Board meeting, Board President Margie Wiebusch, Board Vice-President Melissa Edwards and Board Secretary, Julie Laughton formed a Board subcommittee to coordinate the evaluation process of the Executive Director.

They are currently working on scheduling a meeting to meet with the Executive Director to create goals and actionable objectives for the 2024-25 school year. They will report out on progress at subsequent Board meetings.

ATTACHMENTS: None

Administration Recommendation: Approve _____ Information X

Person submitting item: Annie Millar, Executive Director

