



# Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003 F: (831) 424-9005 [www.oasischarterschool.org](http://www.oasischarterschool.org)

**Under Construction Educational Network (UCEN)  
Board of Directors Meeting**

## **Regular Meeting Agenda**

**Tuesday, October 22, 2024  
5:15 p.m.**

**Members of the public may join the meeting in-person or virtually.  
Please read Information for the Public section below on public  
participation.**

**Oasis Charter Public School Board Room  
1135 Westridge Parkway  
Salinas, CA 93907  
or  
via Zoom/hybrid Teleconference**

**Join Zoom Meeting (new Zoom link as of 8/27/24)**

<https://zoom.us/j/96959340303?pwd=pTP1QZ0cCNQgRb5DgpCK29DxJWYKnD.1>

**Meeting ID: 969 5934 0303**

**Passcode: 127479**

**By Phone: (669) 900-9128**

## **INFORMATION FOR THE PUBLIC**

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network ( UCEN ) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.
- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).
- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

## **INFORMACIÓN PARA EL PÚBLICO**

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network ( UCEN ). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
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- I. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en contacto Oasis Public Charter School en el (831) 424-9003 dentro de 72 horas de una

junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

## **1.0 REGULAR AGENDA**

### **1.1 Call Meeting to Order**

## **2.0 ROLL CALL OF GOVERNING BOARD**

Margie Wiebusch, President Present \_\_\_ Absent\_\_\_

Melissa Edwards, Vice President Present \_\_\_ Absent\_\_\_

Dr. Fernando Elizondo, Treasurer Present \_\_\_ Absent\_\_\_

Julie Laughton, Secretary Present \_\_\_ Absent\_\_\_

Michele Belluz, Member Present \_\_\_ Absent\_\_\_

## **3.0 ADOPTION OF THE AGENDA**

That the Governing Board approve the agenda as presented.

## **4.0 REPORTS**

### **4.1 Board of Trustee Reports/Comments/Requests for Information**

### **4.2 Oasis Community Council Report (OCC)**

### **4.3 Report from Oasis Charter School Executive Director, Annie Millar**

- School Report
- UCEN Report

## **5.0 PUBLIC COMMENT**

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## **6.0 ACKNOWLEDGMENTS**

## **7.0 CONSENT AGENDA**

That the Governing Board approve the Consent Agenda.

**7.1 ACTION: Approval of Minutes**

- September 24, 2024 Regular Board Meeting
- October 9, 2024 Special Board Meeting: Governance Committee
- October 10, 2024 Special Board Meeting: Executive Director Evaluation Committee

**7.2 ACTION: September 2024 Warrants for UCEN**

**7.3 ACTION: Current Cash Flow as of 9/30/24**

**7.4 ACTION: Current Enrollment and Average Daily Attendance (ADA)**

**7.5 ACTION: Approval of the Facilities Use Form**

**8.0 DISCUSSION/ACTION:**

**8.1 DISCUSSION: Board Priorities**

**8.2 DISCUSSION: Preparation for the First Interim Budget Report**

**8.3 DISCUSSION: Report on the Governance Committee Process and Timeline for Addressing Upcoming Board Member Vacancy (to be filled by 12/1/24)**

**8.4 DISCUSSION: Report on the Executive Director Evaluation Process**

**8.5 ACTION: Rescind Administrative Regulation Section V Students Article IV Guidance Plan dated 4/26/22**

**8.6 ACTION: Approval of the Section V Students Article IV Suspension and Expulsion Policy and Procedures**

**8.7 ACTION: Approval of Replacement Policy for Section V Article IX Independent Study**

**8.8 ACTION: Approval of Replacement Policy for Section V Article XV Title IX**

**8.9 ACTION: Contract with Presence Learning for Case Management for Special Education**

**8.10 ACTION: Contract with Presence Learning for Speech Services**

**8.11 DISCUSSION: OCC Financial Report**

**8.12 ACTION: Oasis Community Council (OCC) Request for Funds: August - December**

**9.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

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**10.0 ADJOURNMENT TO CLOSED SESSION**

**10.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

**11.0 RECONVENE TO OPEN SESSION**

**12.0 FUTURE AGENDA ITEMS**

- First Interim Budget Report (December)

**13.0 NEXT MEETING DATE**

- 13.1 Special Board Meeting - Governance Committee, Thursday, November 14, 2024
- 13.2 Regular Board Meeting, Tuesday, November 19, 2024

**14.0 ADJOURNMENT**

Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.1 Action: Approval of Minutes

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

Minutes from the three most recent meetings are included for review and approval:

September 24, 2024      Regular Board Meeting

October 9, 2024      Special Board Meeting: Governance Committee

October 10, 2024      Special Board Meeting: Executive Director Evaluation  
Committee

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director



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**Under Construction Educational Network (UCEN)  
Board of Directors Meeting**

## **Regular Meeting Minutes**

**Tuesday, September 24, 2024  
5:15 p.m.**

**Members of the public may join the meeting in-person or virtually.  
Please read Information for the Public section below on public  
participation.**

**Oasis Charter Public School Board Room  
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junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

## **1.0 REGULAR AGENDA**

### **1.1 Call Meeting to Order 5:15pm**

## **2.0 ROLL CALL OF GOVERNING BOARD**

Margie Wiebusch, President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Melissa Edwards, Vice President	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Dr. Fernando Elizondo, Treasurer	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Julie Laughton, Secretary	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> (via Zoom)
Michele Belluz, Member	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

**Board Secretary Laughton communicated virtual participation in advance of the meeting under AB 2449 (authorizes a defined number of instances of virtual participation “for cause or emergency condition”).**

## **3.0 ADOPTION OF THE AGENDA**

That the Governing Board approve the agenda as presented.

**Motion to approve the agenda by Board Secretary Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5 - 0**

**Motion: Approved**

## **4.0 REPORTS**

### **4.1 Board of Trustee Reports/Comments/Requests for Information**

**None at this time**

### **4.2 Oasis Community Council Report (OCC)**

**Amy Frederick, OCC Vice President informed the UCEN Board that the full financial report be presented at the next meeting. The OCC has produced several successful fundraisers (Movie Night and Back to School Night). A suggestion was made that a board member be added to the OCC.**

### **4.3 Report from Oasis Charter School Executive Director, Annie Millar**

- School Report - The second month of school is coming to a close. The first series of Enrichment classes is about to begin. An All school family meeting has been scheduled to review school procedures. Test scores (CAASPP) will be released soon which will help with understanding how Oasis students are performing academically.
- UCEN Report - There is still a gap in staffing with Special Education. We are waiting for the William report. We are discussing a reading initiative with a representative of Bruce Taylor.

Money continues to be a high priority. There is less money this year due to the COVID money going away. The initial 24/25 budget had a surplus of \$337,000 on paper when the budget was approved in June, 2024, but with budget adjustments, the surplus is down to \$14,000. The topic of finances will be agendized monthly.

## **5.0 PUBLIC COMMENT**

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**Amy Frederick (OCC Vice President and Oasis parent) spoke to speeding in the parking lot. She also spoke to getting clarification on the Blue Zone.**

**Romina Zavala (Oasis parent) asked that the Board consider going back to parents picking up students in the playground.**

## **6.0 ACKNOWLEDGMENTS**

**Vice President Edwards expressed appreciation to the Executive Director and to the entire Oasis staff for their dedication and hard work.**

## **7.0 CONSENT AGENDA**

That the Governing Board approve the Consent Agenda.

### **7.1 ACTION: Approval of Minutes**

- June 25, 2024 Regular Board Meeting
- August 27, 2024 Regular Board Meeting

### **7.2 ACTION: August 2024 Warrants for UCEN**

### **7.3 ACTION: Current Cash Flow**

### **7.4 ACTION: Current Enrollment and Average Daily Attendance (ADA)**

**7.5 ACTION: Revision of the 2024-25 Board Meeting Calendar**

**7.6 ACTION: Read to Me Project Independent Contractor Agreement**

**Motion to approve the Consent Agenda by Board Secretary, Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5 - 0                      Motion: Approved**

**8.0 DISCUSSION/ACTION:**

**8.1 ACTION: Nomination and approval of Board Officers: Treasurer**

That the Board nominate and approve a Board member to serve as the UCEN Treasurer from 9/24/24 to 6/30/25.

**Board Member, Michelle Belluz nominated Dr. Fernando Elizondo for the position of UCEN Board Treasurer.**

**Motion to approve the agenda by Board Secretary, Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 4 - 0                      Motion: Approved**

**8.2 ACTION: Review and approve of the 2023-24 Unaudited Actuals**

That the Board approve the 2023-24 Unaudited Actuals

**The Unaudited Actuals have already been submitted to the authorizer, Monterey County Office of Education according to the 9/15/24 deadline. They do not require Board approval, however, it is a sound Board practice to have them approved. This helps to ensure that all stakeholders are informed and have an opportunity to review the financial status of the organization.**

**Motion to approve the 2023-24 Unaudited Actuals by Board Treasurer, Dr. Fernando Elizondo; Seconded by Board Member, Michele Belluz.**

**Vote on Motion: 5 - 0                      Motion: Approved**

**8.3 DISCUSSION: Preparation for the First Interim Budget Report**

**The Executive Director spoke to the fact that the decrease in budget surplus was due to the fact that some of the 2024-25 expenses were not included in the initial 2024-25 budget approved by the UCEN Board in June.**

**Delta Managed Solutions has been contracted with in order to do a line item comparison of revenues and expenses between 2023-24 and 2024-25 budgets to ensure that every change between the two years has been identified. They will make a presentation of their findings at a subsequent Board meeting.**

**8.4 ACTION: 2nd Amendment to the June 13, 2014 Lease Agreement**

That the Board approve the 2nd Amendment to the June 13, 2014 Lease Agreement

**The Executive Director described the lease negotiation process.**

**Motion to approve the agenda by Board Secretary Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5 - 0**

**Motion: Approved**

**8.5 DISCUSSION: Governance Committee Process and Timeline for Addressing Upcoming Board Member Vacancy (to be filled by 12/1/24) Update**

**The Executive Director explained that a seat on the Board will be coming up in December and that we need a long on-ramp to follow the process. At this stage, an additional Board member is needed for the Governance Committee. The Vice-President nominated the Treasurer for this additional role on the Governance Committee. The Governance Committee is planning to meet in October.**

**8.6 DISCUSSION: Executive Director Evaluation Process Update**

**The UCEN Board President reported that they will meet with the Vice President and Secretary to start the process for the evaluation. They agreed to meet in October.**

**8.7 DISCUSSION: Charter Update**

**The Executive Director stated that everything the UCEN Board does feeds the Charter renewal process (finances, academic achievement, policies and procedures) and recommends that Board Members are familiar with the content of the Charter.**

**8.8 PRESENTATION: 2024 Summer Program Report**

**Ms. Tavarez, Oasis Counselor, gave a presentation on the Oasis summer program.**

**8.9 ACTION: Revision to the Field Trip Policy**

**That the Board approve the revised Field Trip policy**

**The Transportation Policy has been separated from the Field Trip Policy. Additional information, such as water-based field trips, has been added to the revised Field Trip Policy.**

**Motion to approve the agenda by Board Secretary, Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5 - 0                      Motion: Approved**

**8.10 ACTION: Adoption of new Transportation Policy**

**Motion to approve the agenda by Board Secretary Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5 - 0                      Motion: Approved**

**8.11 DISCUSSION: Draft of Facilities Use Form**

**Suggested additions included asking outside agencies to provide proof of insurance and consideration of a fee structure for outside agencies who wish to use the Oasis facilities.**

**This item will be brought back for approval at the October 22, 2024 UCEN Board Meeting.**

**8.12 DISCUSSION: OCC Financial Report**

**The OCC requested moving this item to the October 22, 2024 Board Meeting.**

**8.13 ACTION: Oasis Community Council (OCC) Request for Funds: August - December**

**That the Board approve the OCC Request for Funds for a total of \$3,225**

**The OCC Vice-President mentioned that this request will cover activities through December, 2024.**

**Motion to approve the agenda by Board Secretary Julie Laughton; Seconded by Board Vice President, Melissa Edwards.**

**Vote on Motion: 5- 0                      Motion: Approved**

**8.14 DISCUSSION: OCC Bylaw Revision Process**

**The UCEN Board was informed that the OCC is in the process of updating their bylaws. They will be brought to the UCEN Board for approval.**

**9.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

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**There was no public comment on Closed Session.**

## **10.0 ADJOURNMENT TO CLOSED SESSION**

### **9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

With respect to every item of business discussed in closed session pursuant to Government Code § 54957: Title: Executive Director

### **9.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

## **11.0 RECONVENE TO OPEN SESSION**

**Employee evaluation and anticipated litigation was discussed in Closed Session.**

## **12.0 FUTURE AGENDA ITEMS**

- First Interim Budget Report (December)

## **13.0 NEXT MEETING DATE**

11.1 Regular Board Meeting, Tuesday, October 22, 2024

## **14.0 ADJOURNMENT**

**The meeting was adjourned at 7:13pm.**



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**Under Construction Educational Network (UCEN)  
Board of Directors Meeting**

## **Special Board Meeting Agenda: ED Evaluation Subcommittee**

**Wednesday, October 9, 2024  
4:00 p.m.**

**Members of the public may join the meeting in-person or virtually.  
Please read Information for the Public section below on public  
participation.**

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## **1.0 REGULAR AGENDA**

### **1.1 Call Meeting to Order**

**The meeting was called to order at 4:09pm.**

## **2.0 ROLL CALL OF EXECUTIVE DIRECTOR BOARD SUBCOMMITTEE**

Margie Weibusch, UCEN President Present arrived 4:26 Absent\_\_\_\_

Melissa Edwards, UCEN Vice President Present ✓ Absent\_\_\_\_

Julie Laughton, UCEN Secretary Present ✓ Absent\_\_\_\_

Dr. Fernando Elizondo also attended the meeting.

## **3.0 ADOPTION OF THE AGENDA**

That the Subcommittee approve the agenda as presented.

**Moved by Dr. Elizondo and seconded by Ms. Laughton, the agenda was approved 3:0:0.**

## **4.0 PUBLIC COMMENT**

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**There was no public comment.**

## **5.0 EXECUTIVE DIRECTOR EVALUATION PROCESS**

**5.1 Review of the proposed process**

**5.2 Draft goals for Oasis for 24/25**

**5.3 Draft goals for the Oasis ED for 24/25**

**The subcommittee reviewed the following documents (attached)**

- 1. The Executive Director job description**
- 2. A handout on options for proposed goals**
- 3. A packet from Charter School Development Center regarding the Executive Director evaluation process.**

**6.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

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**There was no public comment on Closed Session items.**

**7.0 ADJOURNMENT TO CLOSED SESSION**

**9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

With respect to every item of business discussed in closed session pursuant to Government Code § 54957: Title: Executive Director

**8.0 RECONVENE TO OPEN SESSION**

**Report out from Closed Session: The Executive Director's performance evaluation was discussed.**

**9.0 FUTURE AGENDA ITEMS**

**Review legal guidelines for Closed Session items.**

**10.0 NEXT MEETING DATE**

**10/10/24 Board Committee on Governance**

**11.0 ADJOURNMENT**

**The meeting was adjourned at 5:05 pm.**



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1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003 F: (831) 424-9005 [www.oasischarterschool.org](http://www.oasischarterschool.org)

**Under Construction Educational Network (UCEN)  
Board of Directors Meeting**

## **Special Board Meeting Agenda: Governance Subcommittee**

**Thursday, October 10, 2024  
4:00 p.m.**

**Members of the public may join the meeting in-person or virtually.  
Please read Information for the Public section below on public  
participation.**

**Oasis Charter Public School Board Room  
1135 Westridge Parkway  
Salinas, CA 93907**

**or**

**via Zoom/hybrid Teleconference**

**Join Zoom Meeting (new Zoom link as of 8/27/24)**

**<https://zoom.us/j/96959340303?pwd=pTP1QZ0cCNQqRb5DgpCK29DxJWYKnD.1>**

**Meeting ID: 969 5934 0303**

**Passcode: 127479**

**By Phone: (669) 900-9128**

## **INFORMATION FOR THE PUBLIC**

- I. For persons wishing to address the Board of Directors: The public is encouraged to attend and participate where designated in the Under Construction Educational Network ( UCEN ) Board meetings. In person and attending virtually, members of the public are welcome to make comments when the Board chair opens the item on the agenda for the public. When the President of the Board recognizes a public member for comment, such comment will be limited to three (3) minutes. Your comments will be heard under the designated section of this agenda. For the record, state your name, title, whom you represent, and the agenda item you are addressing.
- II. The Board encourages those with disabilities to participate fully in public meetings. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the main office of Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).
- III. The Board can provide translation services for board meetings as needed. To request translation services, please contact the main office at Oasis Public Charter School at (831) 424-9003 at least 72 hours before a regular board meeting or 24 hours before a special board meeting so that we can make arrangements.

## **INFORMACIÓN PARA EL PÚBLICO**

- I. Para las personas que deseen dirigirse a la Mesa Directiva: Se anima al público a asistir y participar cuando se les designe en las reuniones de la Mesa Directiva de Under Construction Educational Network ( UCEN ). Si asiste en persona o virtualmente, están invitados a hacer comentarios cuando el presidente de la Mesa Directiva abre el asunto de la agenda para el público. Cuando el Presidente de la Mesa Directiva reconozca a un miembro del público para hacer comentarios, dichos comentarios se limitarán a (3) minutos. Sus comentarios serán escuchados en la sección designada de esta agenda. Para que conste en acta: indique su nombre, cargo, a quién representa y el punto del orden del día al que se refiere.
- II. La Mesa Directiva anima a las personas con discapacidad a participar plenamente en las reuniones públicas. Si necesita una modificación o adaptación relacionada con su discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública, póngase en contacto Oasis Public Charter School en el (831) 424-9003 al menos 72 horas antes de una reunión regular de la Mesa Directiva o dentro de 24 horas de una junta especial para que podamos hacer todos los esfuerzos razonables para adaptarnos a usted. (Código Governmental § 54954.2; Americanos con Discapacidades de 1990, § 202 (42 U.S.C. § 12132)
- I. La Mesa Directiva puede proporcionar servicios de traducción para las reuniones de la junta según sea necesario. Para solicitar servicios de traducción, por favor póngase en

contacto Oasis Public Charter School en el (831) 424-9003 dentro de 72 horas de una junta regular o dentro de 24 horas de una junta especial para que podamos hacer los arreglos.

## **1.0 REGULAR AGENDA**

### **1.1 Call Meeting to Order**

**The meeting was called to order at 4:11pm.**

## **2.0 ROLL CALL OF GOVERNANCE SUBCOMMITTEE (name of subcommittee corrected in Minutes)**

Melissa Edwards, UCEN Vice President	Present ✓ Absent____
Dr. Fernando Elizondo, UCEN Treasurer	Present ✓ Absent____
Julie Laughton, UCEN Secretary	Present arrived 4:26 Absent____

## **3.0 ADOPTION OF THE AGENDA**

That the Subcommittee approve the agenda as presented.

**Motion by Julie Laughton, Seconded by Melissa Edwards. Approved 2:0:0.**

## **4.0 PUBLIC COMMENT**

The public may address the Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period, Board members cannot consider issues or take action on any item not listed on the agenda. Questions, concerns, and/or input may be referred to the appropriate person for follow-up. Time is limited to 3 minutes per person. An additional three minutes will be given to individuals utilizing an interpreter.

**There was no public comment.**

## **5.0 BOARD RECRUITMENT**

### **5.1 Review Bylaws**

### **5.2 Review Board Policy Section I: Governance, Article V: Board Member Operations**

### **5.3 Develop an action plan for recruitment, nominations, interviews, selection**

**The Subcommittee updated the application for prospective Board members. The Subcommittee directed the Executive Director to prepare draft questions for the Board interview (no more than six questions) in preparation of the interview. The timeline for posting will be:**

- Application to be posted on ParentSquare, Oasis Website, LinkedIn, Facebook, Instagram on 10/15
- Application period closes 11/12
- Governance Subcommittee meets again on 11/14
- Board interviews candidates on 11/19 (November regular meeting of the UCEN Board) and nominate candidates to move forward
- Board votes on candidates on 12/10 (December regular meeting of the UCEN Board)

## **6.0 FUTURE AGENDA ITEMS**

**6.1 Approve candidates for the November Regular Board Meeting (11/19/24)**

## **7.0 NEXT MEETING DATE**

**7.1 Schedule for late October or early November**

The Governance Subcommittee's next meeting is scheduled for Thursday, November 14, 2024 at 4:00pm.

## **8.0 ADJOURNMENT**

The meeting was adjourned at 4:57pm.

Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.2 Action: September 2024 Warrants for UCEN

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

This is a report from ARI, UCEN/Oasis financial services provider, with all warrants, electronic fund transfers and other transactions other than payroll made during the month of September, 2024.

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director

6/24 at 16:54:43.67

Oasis Charter Public School
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

Criteria includes: Report order is by Date.

Table with 5 columns: Check #, Date, Payee, Cash Account, Amount. Contains multiple rows of financial transactions with dates ranging from 9/1/24 to 9/20/24 and various payee names like CHARTERSAFE, METLIFE, and CALIFORNIA WATER SERVICE COMPANY.



**Oasis Charter Public School  
Check Register  
For the Period From Sep 1, 2024 to Sep 30, 2024**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
11368	9/20/24	PG COMPUTERS / ACC	91120000000000	835.40
11369	9/20/24	MP EXPRESS	91120000000000	545.91
11370	9/20/24	REVOLUTION FOODS, INC.	91120000000000	15,611.00
11371	9/20/24	CHELSEA PALMER	91120000000000	16.08
11372	9/20/24	Larry D. Sims Jr. & Theresa B. Sims	91120000000000	300.00
11373	9/20/24	JOCELYN JACOBO	91120000000000	17.03
092024-EFT	9/20/24	CARDMEMBER SERVICE	91120000000000	8,323.52
092224-EFT	9/22/24	BALBOA CAPITAL	91120000000000	578.97
092424-EFT	9/24/24	UNIFIED GLOBAL SOLUTIONS	91120000000000	57.29
11358V	9/26/24	WESTRIDGE PKWY SELF-STORAGE, LLC	91120000000000	-4,905.33
11378	9/26/24	WESTRIDGE PKWY SELF-STORAGE, LLC	91120000000000	2,901.21
11379	9/26/24	WESTRIDGE PKWY SELF-STORAGE, LLC	91120000000000	2,901.21
092624-EFT	9/26/24	PAYCHEX	91120000000000	605.08
092624-1-EFT	9/26/24	ANTHEM BLUE CROSS	91120000000000	10,987.90
11374	9/27/24	DATAFLOW BUSINESS SYSTEMS	91120000000000	474.73
11375	9/27/24	SPHERION STAFFING LLC	91120000000000	756.41
11376	9/27/24	Larry D. Sims Jr. & Theresa B. Sims	91120000000000	214.00
11377	9/27/24	ANNIE MILLAR	91120000000000	181.94
092724-EFT	9/27/24	EMPLOYMENT DEVELOPMENT DEPARTMEN	91120000000000	788.09
11380	9/30/24	MONTEREY COE	91120000000000	25,463.82
11381	9/30/24	PROVIDENT LIFE & ACCIDENT INS. CO.	91120000000000	90.20
<b>Total</b>				<b>292,378.61</b>

Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.3 Current Cash Flow as of 9/30/24

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

The cash flow is provided monthly to review cash on hand and financial projections throughout the calendar year (July - June).

A landscape print out will be provided at the Board meeting.

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director

Oasis Charter Public School - Cash Flow				Actuals	Actuals	Actuals
Actuals through Sep 2024	Budget	YTD	Budget	July	Aug	Sep
Beginning Cash	Forecast	Actual	Remain	909,801	738,167	642,014
<b>Revenues</b>						
LCFF Funding						
State Aid	1,140,690	265,121	875,569	69,769	69,769	125,583
EPA Funding	601,820	71,800	530,020			71,800
In Lieu Tax Portion	531,307	83,284	448,023		27,761	55,523
Federal Revenues - IDEA 3310	30,169	0	30,169			
Federal Revenues - Title I & II / Fed Nutrition	156,581	0	156,581			
<b>State Lottery + PY</b>	53,111	-1,423	54,534			-1,423
<b>Other State Revenues (State Nutrition+Mandate+C</b>	61,852	0	61,852			
<b>Other State Revenues-LREBG+Edu Effect</b>	74,488	13,959	60,529		0	13,959
<b>Other State Revenues-AMIM</b>	63,248	0	63,248			
<b>Other State Revenues-AMS-23/24</b>	0	10,125	-10,125			10,125
<b>Other State Revenues-AMS-24/25</b>	24,254	0	24,254	1,191	1,191	-2,382
<b>Other State Revenues-ELO-P 23/24</b>	0	28,268	-28,268			28,268
<b>Other State Revenues-ELO-P 24/25</b>	257,821	0	257,821	16,299	16,299	-32,598
<b>Other State Revenues-SB740</b>	206,910	0	206,910			
<b>Other State Revenues-STRS on behalf Contrib</b>	74,428	0	74,428			
<b>Other State Revenues-ERMHS II</b>	12,250	2,431	9,819	640	640	1,151
Other Local Rev-Interest/Donation/Other	27,500	24,541	2,959		100	24,441
Other Local Revenue-Taylor Farms	200,000	0	200,000		0	0
Other Local Revenue-Fundraising	7,000	0	7,000		0	0
Transfers of Apportionments-SpEd	125,133	0	125,133	0	0	0
<b>Total Revenues</b>	<b>3,648,562</b>	<b>498,105</b>	<b>3,150,457</b>	<b>87,899</b>	<b>115,760</b>	<b>294,446</b>
<b>Expenses</b>						
Certificated	976,936	194,937	781,999	17,972	85,133	91,831
Classified	518,834	105,079	413,755	10,775	41,576	52,729
Employee Benefits	415,852	78,251	337,601	13,716	29,495	35,040
Employee Benefits- STRS Contributions	0	0		0	0	0
Books and Supplies	246,001	37,844	208,157	1,795	8,974	27,076
Services & Operational Expenses	1,029,722	188,691	841,031	57,554	70,295	60,843
Subagreements for Services-Prop 39	0	0	0			
Oversight Fees	22,738	5,306	17,432			5,306
SPED Encroachment	0	0	0			
Debt Service Interest-Rabobank	0	0	0			
Debt Service Interest-PPP Loan	0	0	0			
<b>Total Expenses</b>	<b>3,210,083</b>	<b>610,108</b>	<b>2,599,975</b>	<b>101,811</b>	<b>235,472</b>	<b>272,825</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>438,479</b>			<b>-13,912</b>	<b>-119,712</b>	<b>21,621</b>
<b>Adjustments and Prior Year</b>						
<b>Current Year Adjustments</b>						
Payroll Liabilities				-93,396	2,119	-1,117
Payroll Reserve for Summer Pay					9,613	9,598
Employee Receivable					-571	571
Accounts Receivable						
Prepaid Expenses						
Accounts Payable						
<b>Other Sources/Uses</b>						
Investment Accounts						
All Other Financing Sources						
Capital Outlay						



Estimated Accruals	Budget Variance
0	0
0	0
43,824	0
30,169	0
39,626	0
14,459	1,423
4,106	0
0	0
0	0
0	-10,125
432	4,526
0	-28,268
0	61,937
51,728	0
74,428	0
0	0
0	0
0	0
0	0
0	0
<b>258,771</b>	<b>29,493</b>

74,753	4,498	77,330
37,754	15,357	
206,910		

0	0
0	0
0	0
74,428	-74,428
0	0
0	0
0	0
379	0
0	0
0	0
<b>74,807</b>	<b>-74,428</b>

337,285	Net Increase/Decrease
0	Site Improvement
0	Capital Equipment
101,194	Depreciation
<b>438,479</b>	

-105,596

A/R Schedule for PY	Jul	Aug	Sep
0 9200	Jul/Sep		
0 State Aid	Jul		

0

Sites/Building Improvement					
Suspense Clearing 9910	0	0			
Deferred Revenues 9650- EEF & LREBG					-13,959
Deferred Revenues 9650- AMS					-5,599
Deferred Revenues 9650- AMIM					
Deferred Revenues 9650-ELO-P					33,669
Debt Service Principal Payments-Other					
<b>Prior Year Transactions</b>					
Accounts Receivable	218,319	92,543	52,618	17,359	22565.76
Prepaid Expenses	44,672	32,558	30,398		2,160
Accounts Payable	-81,455	-81,455	-76,495	-4,960	
Loans/Lease Liability Payable	0	0			
Payroll Liabilities	-70,848	-70,848	-70,848		
<b>Total Adjustments and Prior Year</b>			<b>-157,723</b>	<b>23,559</b>	<b>47,890</b>
<b>Net Change and Ending Cash Balance</b>					
<b>Net Change in Cash Position</b>			<b>-171,635</b>	<b>-96,152</b>	<b>69,511</b>
<b>Ending Cash Balance</b>			<b>738,167</b>	<b>642,014</b>	<b>711,525</b>
			738,167	642,014	711,525
			Matches BS	Matches BS	Matches BS
			■	■	■

									0
									0
-6,725	-6,725	-6,725	-6,725	-6,725	-6,725	-6,725	-6,725	-6,725	-74,488
									-5,599
								-63,248	-63,248
									33,669
									0
43,879	51,728					30,169			218,319
									32,558
									-81,455
									0
									-70,848
46,752	54,600	2,873	2,873	2,873	2,873	33,042	2,873	-60,375	2,110
21,483	-3,626	24,663	61,687	85,564	203,040	-58,650	-109,521	126,339	909,801
<b>733,009</b>	<b>729,383</b>	<b>754,046</b>	<b>815,733</b>	<b>901,297</b>	<b>1,104,336</b>	<b>1,045,686</b>	<b>936,165</b>	<b>1,062,504</b>	<b>1,062,504</b>
733,009	729,383	754,046	815,733	901,297	1,104,336	1,045,686	936,165	1,062,504	

		0	0	EPA	Jul
				0 Taylor Farms	
ok				0 In-Lieu	Pd in Jul
ok- CY & PY			50,126	In-Lieu	Pd in Jul
ok				0 In-Lieu	Pd in Jul
ok- CY & PY				0 In-Lieu	Pd in Jul
			30,169	IDEA	Sep
			19,851	Title I & II	Jul
			12,146	Lottery	Jul
0	0				
12,114	0				
0	0		51,728	SB740	Sep
0	0		23,666	Child Nutritio	Oct
0	0		0	GEER	Oct
12,114			10,420	ESSER	Sep
			0	AMS/AMIM	Aug
			16,497	SELPA	
			3,716	ERMHS-State	
1,152,987			0	ERMHS-Fed	
			218,319 TTL AR (Including 9200 + 9290)		



Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.4 Action Current Enrollment and Average Daily Attendance (ADA)

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

"As of" Date	Enrollment	Average Daily Attendance
8/21/24	200	97.41%
9/16/24	195	94.23%
10/17/24	193	93.43%

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director

Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 7.5 Action: Approval of the Facilities Use Form

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

The draft of the Facilities Use Form was brought forward to the 9/24/24 UCEN Board meeting for a first review. It is brought back now for approval without changes.

The form does include a requirement for a certificate of insurance naming UCEN/Oasis as an additional insured for any outside organization who is using Oasis facilities.

ATTACHMENTS: Facilities Use Form

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director



# Oasis Charter Public School

A small school for kids with BIG ideas.

1135 Westridge Parkway Salinas, CA 93907

Office: (831) 424-9003 Fax: (831) 424-9005

www.oasischarterschool.org

**Please submit at least two weeks before the event. Thank you.**

## Request for Use of School Facilities

Organization:	Date:
Main Contact:	Email:
	Telephone:

## Facility Requested (Check all that apply)

Kitchen	LSD	Playground	Field	Parking Lot

## Classroom Use Requested (Indicate all classrooms to be used)

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## Equipment Requested

Projector	Screen	PA System	Podium	Cafeteria Tables
Adult Chairs: Number needed	Student Chairs: Number needed	Tables: Number needed	School Items needed:	Cleaning Items needed:

## Proposed Purpose

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Supervising Adult at the event \_\_\_\_\_

Estimated Attendance (Adults/Children) \_\_\_\_\_

Open to public: Yes or No \_\_\_\_\_

Admission charged: Yes or No \_\_\_\_\_

Is the organization a non-profit? Yes or No \_\_\_\_\_

Who will be responsible for supervising children attending the event?

\_\_\_\_\_

Where will this event be advertised? UCEN/Oasis will preview and approve any outreach materials prior to publication.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Dates/Time (Attach additional schedule as needed)**

Date Requested	Start time	End time

The applicant agrees to hold the Under Construction Educational Network (UCEN) dba as Oasis Charter Public School, its governing Board, officers, agents and employees free and harmless from any loss, damage, liability, costs, or expenses caused by any act or omission of the applicant herein or of the guests, servants, employees or assigns of the applicant herein. Applicant must provide Certificate of Insurance naming Under Construction Educational Network dba as Oasis Charter Public School. UCEN may waive this requirement at its discretion. This does not apply to Oasis Community Council.

The applicant agrees that at all times the school facilities remain under the control of the agendas of the Governing Board of UCEN.

The undersigned states that, to the best of his/her knowledge, the school property for the use of which application is hereby made will not be used for the commission of any act which is prohibited by law, or for the commission of any crime.

I have read the Guidelines for Use of Facilities relating to use of school facilities and accept responsibility for meeting the requirements stated herein:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Office Use Use**

Approval from UCEN/Oasis Representative \_\_\_\_\_

Custodian Time: describe impact on custodial time

- Does this change the daily schedule? \_\_\_\_\_
- Does this generate overtime? \_\_\_\_\_

Staff Liaison for set up, training \_\_\_\_\_

Administrative designee at the event \_\_\_\_\_

Room Setup is scheduled for (date/time) \_\_\_\_\_

Key given to (person/date) \_\_\_\_\_

Alarm Code given to \_\_\_\_\_

Key returned (person/date) \_\_\_\_\_

Cost estimate prepared \_\_\_\_\_

Cost to Oasis budgeted/invoiced \_\_\_\_\_

Outreach materials reviewed and approved \_\_\_\_\_

Insurance requirements reviewed \_\_\_\_\_

Approval to show a movie needed Yes No \_\_\_\_\_

**Under Construction Educational Network (UCEN)  
dba Oasis Charter Public School  
Guidelines for Use of Facilities**

**Organization agrees to:**

**Oasis Community Council is exempt from #1. UCEN/Oasis and OCC will, on a case-by-case basis and in advance of the event, determine how #13 applies.**

1. Be responsible for any damages sustained to the building, furniture or equipment, accruing through the occupancy or use of said facilities by the applicant.
2. Ask for and receive training on using equipment prior to the event (for example: projector, sound system).
3. Conform to all rules and regulations of the UCEN/Oasis.
4. Keep a log of consumables used which need to be replaced (for example: rubber gloves, paper towels)
5. Unless prior arrangements have been made:
  - a) Garbage and recycling will be removed to the dumpsters.
  - b) All areas used will be returned to their original state (cleaned; furniture and any items used will be moved to their original location.
6. Hold the Under Construction Educational Network dba Oasis Charter Public School and the individual members and officers, agents and employees free and harmless from any loss, damage, liability, cost or expense caused by any act or omission of the application herein or of the guests, servants, employees or assigned of the applicant herein.
7. At all times, the school facilities remain under the control of the agents of UCEN dba Oasis Charter Public School.
8. Use of school facilities shall not interfere with the regular school work or activities of the school.
9. The school property shall not be used for the commission of any crime or any act prohibited by law.
10. Gambling, fighting, use of profane language, use of alcoholic beverages and smoking and vaping are not permitted on school property.
11. All fire laws shall be observed. This includes no open flames.

12. No repairs or modifications to the school grounds or facilities shall be made without the prior written consent of UCEN dba Oasis Charter Public School.
13. Pay for any additional costs (for staff time and for any additional expenses generated). These will be estimated in advance and invoiced afterwards.
14. If there are any issues afterwards with non-compliance to the guidelines, additional conditions may be developed by UCEN/Oasis including a deposit for facility use may be required in the future. Subsequent applications for facility use may be denied.
15. Certain areas of the school will be identified as “not to be used or accessed during the event”. These will be identified by the Executive Director or designee in advance of the event.

**Oasis Charter School**  
**Board Agenda Supplemental Information**

TITLE OF AGENDA ITEM: 8.1 Board Priorities

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

The UCEN Board balances multiple priorities centered on maintaining the charter and renewing the charter in the 26/27 school year including:

- 1) Finances
  - a) 24/25 Budget
  - b) Multi-year planning (The goal is put a three-year projection in place)
  - c) Increasing revenues (grants, donations, fundraising and other revenue streams) and decreasing expenses
- 2) Governance
  - a) Selecting a new Board member by 12/10/24
  - b) Revision of Bylaws
- 3) Strategic Planning
  - a) Re-chartering
- 4) Special Education
- 5) Academic Achievement
- 6) School Climate
  - a) Student Behavior
  - b) Staffing: recruitment and retention
  - c) Parent Education
- 7) Oversight of OCC

This item will present options for addressing these priorities including forming additional Board committees

ATTACHMENTS: No attachments

Administration Recommendation: Approve\_\_\_\_\_ Information ✓

Person submitting item: Melissa Edwards, Board Vice-President



Oasis Charter School  
Board Agenda Supplemental Information

TITLE OF AGENDA ITEM: 8.5 Rescind Administrative Regulation Section V Students Article IV Guidance Plan dated 4/22/24

BOARD MEETING DATE: 10/22/24

BOARD AGENDA ITEM INFORMATION:

Administrative Regulation Section V Students Article IV Guidance Plan has been determined by the school's legal team, Young, Minney and Corr, to not be compliant with California Education Code and the charter. It is recommended that it be rescinded. It will be replaced with Board Policy Section V Article IV Discipline in a subsequent board item.

As of 10/20/24, this Administrative Regulation is posted on the Oasis website at <https://oasischarterschool.org/board/policies/>. A paper copy is available for review on site during business hours.

Administration Recommendation: Approve ✓ Information\_\_\_\_\_

Person submitting item: Annie Millar, Executive Director